



10th August 2021

In accordance with Paragraphs 8 & 10(2) (b) of Schedule 12 of the Local Government Act 1972 and The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020, I hereby summon you to attend a Meeting of **PETERLEE TOWN COUNCIL** to be held in the **BRANDLING SUITES, SHOTTON HALL, PETERLEE, SR8 2PH** on **MONDAY 16th AUGUST 2021 at 6.30pm**

Ian Morris, P.S.L.C.C
Town Clerk (Proper Officer of the Council)

Members of the Committee and members of the public are reminded that the public part of the meeting may be recorded in both audio and video, and photographs may be taken.

Due to the current COVID situation the capacity of the meeting room is significantly reduced and public admission to the meeting will be limited. Any members of the public wishing to attend Shotton Hall to observe the meeting are strongly advised to contact the Council in advance to reserve a seat: council@peterlee.gov.uk or 0191 5862491

BUSINESS TO BE TRANSACTED

1. Apologies for Absence
2. Public Participation Session
Will be held to allow Members of the public an opportunity to put questions to the Council. This item of business to last no more than 15 minutes, as per Council Standing Orders.

3. To receive declarations of interest
Members are reminded of the need to disclose any interests in items on this agenda, whether pecuniary or otherwise. Please seek advice from the Town Clerk or Deputy Town Clerk **prior to the meeting** if in doubt. Members are reminded that they can check their published declaration of interests here: <https://bit.ly/2wVyeLA>
4. To Approve the Minutes of the last meeting of the 26th July 2021
The minutes of the previous meeting are attached for consideration and approval as a true and correct record. (attached)
5. Police Update
To receive an update/progress report from the Police
6. Report of the Community & Environment Committee of the 12th July 2021
The minutes of the Community & Environment Meeting are attached for information consideration and approval as a true and correct record. (attached)
7. The notes of the Events Working Party of the 6th August 2021
The notes of the Event Working Party are attached for the information of Members (attached)
8. Fireworks
To approve recommendations from the Events Working Party not to hold this event in November 2021 due to Covid 19 uncertainty
9. Weekend Summer Music Event
To approve recommendations from the Events Working Party to hold a weekend music festival on a date to be agreed 2022, with approval to begin the booking of bands for the festival immediately, (when the date is confirmed).
10. COVID-19 Update
To receive an update from the Chief Officer on the Council's response to the COVID-19 situation.
(verbal report of the Deputy Town Clerk)
11. Spokesperson of the North East Party's Report
12. Spokesperson of the Labour Political Party's Report

PETERLEE TOWN COUNCIL

MINUTES OF THE MEETING OF THE TOWN COUNCIL

HELD IN THE BRANDLING SUITE, SHOTTON HALL, PETERLEE

ON MONDAY 26TH JULY 2021 at 6.30PM

PRESENT:- COUN M A CARTWRIGHT (CHAIR)

Mesdames:- M McCue, K J Duffy, D Quinn, D Howarth, K Liddell, S Simpson
& S McDonnell

Messrs:- S Franklin, T Duffy, G Johnson, M Sanderson, R Moore, D Hawley &
B Fishwick

40. Apologies for Absence
Apologies for absence were offered and accepted from Councillors J Black, K Hawley, S Meikle, A E Laing & E Watson.
41. Public Participation Session
There were no members of the public present.
42. To receive declarations of interest
Members were reminded of the need to disclose any interests in items on this agenda, whether pecuniary or otherwise. Councillor T Duffy declared an interest in item 4 – County Durham & Darlington Fire & Rescue Service.
43. County Durham & Darlington Fire and Rescue Service
The Chair welcomed Mal Woodward, Watch Manager, Durham & Darlington Fire and Rescue Service to the meeting and his colleague Lee Aspery, Fire Investigation, Arson Reduction and Young People Manager, County Durham & Darlington Fire and Rescue Service who joined the meeting virtually. The representatives spoke about the education programmes and their work with local schools in the PHSE sessions held there. Mr Aspery

Mr Woodward spoke about the impact of secondary fires and provided he statistics for Members. He asked council for their suggestions or ideas on where they could help the Fire Service or where they could help the Council. Unfortunately the representatives explained that setting fires seemed to be the cultural norm in the North and fire was used as a means of solving a problem; the North East has fire within in as a “default setting”. He agreed fire could be closely linked to social deprivation. He said it was being addressed with a multi agency approach and he offered the anonymous Fire stoppers Help Line Telephone number of 0800 1695558.

The Chair thanked the representatives for attending/joining the meeting. **RESOLVED the information given be noted.**

44. Police Update

The Police were unable to attend the meeting and it was asked they be invited to attend in person at the next meeting if they were able. **RESOLVED this course of action be agreed.**

45. To Approve the Minutes of the last meeting of the 28th June 2021

The minutes of the previous meeting were attached for consideration and approval. **RESOLVED the minutes be accepted and signed as a true and correct record, subject to the amendment to Councillor T Duffy’s initials.**

46. The Minutes of the Resources Committee of the 21st June 2021

The minutes of the Resources Meeting were attached for information. **RESOLVED the minutes be noted.**

47. The Minutes of the Meeting of the Scrutiny Committee of the 11th June & 9th July 2021

The minutes of the Scrutiny Meetings were attached for information. **RESOLVED the minutes be noted.**

48. Finance Sub Committee 19th July 2021

RESOLVED the resolution of the Finance Sub Committee of 19th July 2021 to approve BACS payments to be paid on 26th July 2021 in the sum of £23,857.67, be confirmed and endorsed.

49. COVID-19 Update

The Chief Officer gave a verbal update on the Council’s response to the COVID-19 situation. He reported the County’s figures were high and well above the national average. He asked for Member’s understanding and support in managing with what was

proving to be a difficult period with operations being more affected now than they ever had been during the pandemic. **RESOLVED the information given be noted.**

50. Code of Conduct

Members were asked to consider and adopt the Code of Conduct as issued by Durham County Council. **RESOLVED the Town Council adopt the new version of the Code of Conduct produced by Durham County Council, with immediate effect.**

51. Spokesperson of the North East Party's Report

Councillor S McDonnell offered her congratulations to the Community Garden Volunteers for the extended garden in Woodhouse Park and commented on the support of volunteers with recent events and activities. She gave a special mention to Councillor Johnson for his efforts with the Wombles letter picking initiative. She spoke about the Durham County Council Capital of Culture Bid where an announcement would be made in May 2022. Councillor McDonnell made reference to Anthony Gormley selecting the Apollo Pavilion as his subject for the 70th Anniversary of the Built Environment. She reported there were several reviews being undertaken by Durham County Council. She was concerned at the number of social media posts about anti social behaviour and asked if the newly appointed Crime Commissioner, Joy Allen, could be invited to attend a future meeting. **RESOLVED the report be noted and in invitation be extended to Joy Allen, Crime & Police Commissioner to a future meeting.**

52. Spokesperson of the Labour Political Party's Report

Councillor McCue reported the group were out speaking to residents, both young and old and assured that wherever they were able to work collaboratively that was their purpose on serving as a Town Councillor. **RESOLVED the report be noted.**

THE MINUTES OF THE MEETING
OF THE COMMUNITY & ENVIRONMENT COMMITTEE
HELD IN THE BANQUETING SUITES,
SHOTTON HALL, PETERLEE ON MONDAY 12TH JULY 2021 AT 6.30PM

PRESENT: R MOORE (CHAIR)

Mesdames:- K Liddell, A Stockport, K Duffy, S. Simpson, M. McCue

Messrs:- D. Hawley, B. Fishwick, M. Sanderson, T. Duffy

Due to the absence of both the Chair and Vice Chair, the Town Clerk opened the meeting by seeking nominations for Chair. Councillor R Moore was nominated by Councillor T Duffy and seconded by Councillor K Liddell. No other nominations were received and it was RESOLVED that R Moore Chair the meeting.

The Chairman advised Members of the committee that part of the meeting may be recorded by both audio and video, and it may be that photographs were taken.

1. Apologies for Absence

Apologies had been submitted and accepted from Councillors K Hawley, G Johnson, D Howarth, M A Cartwright, D Quinn, S Meikle and A Laing.

RESOLVED the Council approve the reason submitted for absence received from the Councillors listed, and their apologies for absence be recorded.

2. To receive declarations of interest

Members were reminded of the need to disclose any interests in items on this agenda, whether pecuniary or otherwise.

Councillor's T. Duffy and K. Duffy had declared their interest in item 5 'Leisure Gardens Policy', to the Town Clerk via email prior to the meeting.

3. To Approve the Minutes of the Last Meeting a copy of which had been circulated to each Member were approved.

4. The Impact of Covid on the Council's Sport and Wellbeing Service

Members received a presentation from the Council's Sports and Wellbeing Manager providing a summary of some of the Town Council's Sports & Wellbeing activities during the COVID pandemic and

5. Leisure Gardens Policy

Members were asked to consider and provide feedback on a draft Leisure Gardens Policy that had been developed in line with recommendations from Internal Audit. Following consideration by the Committee, a number of revisions were suggested to be made to the Policy.

AGREED Town Clerk to liaise with Councillor T Duffy to make the agreed revisions to the Policy, after which the revised version would be issued to gardeners from the Council's two sites for feedback prior to final consideration by the Council later this year.

DRAFT

THE NOTES OF THE MEETING OF THE EVENTS WORKING PARTY
HELD IN THE COUNCIL CHAMBER, SHOTTON HALL, PETERLEE
ON FRIDAY 6TH AUGUST 2021 AT 10.00am

PRESENT: K HAWLEY (Chair)

Mesdames: K Liddell, S Simpson, J Black, M A Cartwright & D Howarth

Messrs: B Fishwick & T Duffy

1. Apologies for Absence

Apologies for absence were offered and accepted from Councillors K Duffy, S McDonnell, R Moore and M Sanderson.

Councillor K Duffy submitted a statement, (which was read out for the meeting), asking for future meetings to be held in the evening to enable working Members to attend. The Chair noted the points made by Councillor K Duffy and the Deputy Town Clerk advised this was to be considered further at the next Council meeting.

2. Notes from the last meeting held on 17th March 2020 were considered and agreed as a true and correct record.

3. Events Programme for 2021/2022

Members considered the list of past PTC events and what they felt the programme should be for 2022:-

- **Fireworks 5 November**

Following consideration of advice received from the Safety Officer and discussion it was **AGREED the fireworks event not be held this year, achieving a saving of £10,000.**

- **Remembrance Day Parade**

AGREED this event go ahead. and the Corporate Services Manager meet with the Vicar of St Cuthberts to confirm arrangements for the service.

- **Christmas Tree Lighting**

AGREED the tree lighting be held on Friday 3rd December 2021 at 6pm, with the trees being lit in unison. The public be invited to join in carol singing in Shotton Hall grounds.

- **Children's Pantos**

AGREED THE Pantos go ahead in January 2022 and they be held in the Pavilion.

- **New Year Over 60's Party**

AGREED a Summer Garden Party, afternoon tea be held in the place of this event.

- **Peterlee in Bloom**

The Corporate Services Manager explained this year the event had been held with entrants submitting photos of their gardens etc. It had worked well with 16 entrants. **AGREED the event return to the usual format for 2022.**

- **Soap Box Derby**

AGREED this be deferred for consideration at a future date.

- **Ward Fun Days**

AGREED these Fun Days be deferred for consideration at a future date.

- **Peterlee Show**

It was suggested that a series of Summer Events be considered rather than the Peterlee Show which carried with it a budget of £70,000.

- A weekend with food stalls, produce, artisan foods and refreshment; arts and crafts and hobbies;
- A music event, with bands and tickets for sale;
- The fair ground
- A PRIDE weekend

All of the events being held at Helford Road.

AGREED these proposals for a series of Summer Events rather than the Peterlee Show, be submitted to Council for consideration and approval.

4. Teddy Bears' Picnic – Friday 20th August 2021, Woodhouse Park, Peterlee

AGREED this event be cancelled, however in the future it be either an element of the Summer Fun Days or a stand alone event and this be included in the Events Programme for 2022 .