



PETERLEE TOWN COUNCIL

Date of Issue: 8th November 2022

A Meeting of the Resources Committee will be held on Monday 14th November 2022 in The Banqueting Suites, Shotton Hall, Peterlee, SR8 2PH at 6.30pm

Mr I Morris P.S.L.C.C.

Town Clerk

A G E N D A

Due to the current COVID situation the capacity of the meeting room is reduced and public admission to the meeting will be limited. Any members of the public wishing to attend Shotton Hall to observe the meeting are strongly advised to contact the Council in advance to reserve a seat: council@peterlee.gov.uk or 0191 5862491

Members of the Committee and members of the public are reminded that the public part of the meeting may be recorded in both audio and video, and photographs may be taken.

1. Apologies for Absence

Members are cordially invited to inform the Deputy Town Clerk of their apologies as soon as practicable.

2. To receive declarations of interest

Members are reminded of the need to disclose any interests in items on this agenda, whether pecuniary or otherwise. Please seek advice from the Town Clerk or Deputy Town Clerk prior to the meeting if in doubt.

Members are reminded that they can check their published declaration of interests here: <https://bit.ly/2wVyeLA>

3. To approve the minutes of the previous meeting

Members are recommended to approve the minutes of the previous meeting of the Resources Committee on Monday 13th June find attached this week 2022 as a true and correct record.

(Minutes of previous meeting, copy attached)

4. Planning Application – former Evans Halshaw car showroom, Passfield Way, Peterlee

The Town Council has received notification from Durham County Council's Planning Department of a planning application for the former Evans Halshaw car dealership site.

The application is for 5 retail units, a tanning shop, takeaway and ATM with car parking and landscaping.

You can view the planning application including all the submitted plans and other documents here: <https://publicaccess.durham.gov.uk/online-applications/applicationDetails.do?keyVal=RJ161PGDGV00&activeTab=summary>

5. Policies

(i) Outdoor Events Policy

The policy has been updated for PTC's use and anyone wanting to hold their events on PTC land (see the link to view <https://bit.ly/3tevgiY>)

(ii) Annual Leave Policy

Updated to include staff using minus 7.5 hours, (one day) in the case of an emergency (see the link to <https://bit.ly/3EcPQge>)

(iii) Toil Policy

Updated to include staff using minus 7.5 hours, with the expectation and plan of when the hours will be worked to bring the balance back to zero (see the link to view <http://bitly.ws/wq22>)

6. 2022/23 Q2 budget update

To receive a report from the Town Clerk on the Council's financial performance to the end of September 2022 (financial year quarter 2).

(Report of the Town Clerk attached)

7. 2023/4 draft budget

To receive a presentation from the Town Clerk on the draft budget for the 2023/24 financial year.

(Presentation of the Town Clerk, background papers to follow)

PETERLEE TOWN COUNCIL

MINUTES OF THE MEETING OF THE RESOURCES COMMITTEE

HELD IN THE BRANDLING SUITE, SHOTTON HALL, PETERLEE

ON MONDAY 13TH JUNE 2022 at 6.30PM

PRESENT:- COUN K HAWLEY (CHAIR)

Councillors K Liddell, M McCue, S Simpson, S McDonnell, S P Franklin, R Moore, E Watson, S Meikle, K Duffy, T Duffy, B Fishwick, A E Laing, M A Cartwright, D Howarth & M Sanderson

1. Apologies for Absence

Apologies for absence were offered to the meeting and accepted from Councillors G Johnson, J Black, D Quinn & D Hawley.

2. To receive declarations of interest

Members were reminded of the need to disclose any interests in items on this agenda, whether pecuniary or otherwise. **RESOLVED the information given, be noted.**

3. To approve the minutes of the previous meeting

RESOLVED the minutes of the previous meeting of the Resources Committee held on Monday 14th March 2022 be approved as a true and correct record.

4. The notes of the Finance Sub Committee of the 25th May 2022

RESOLVED the notes of the Finance Sub Committee, be noted and the payments made be endorsed.

5. Peterlee Music Fest 2022

The Corporate Services Manager gave Members an update with this event. Over the past few weeks a number of Councillors had raised their concerns about the impact that the current financial crisis was having on our local residents. The Council had discussed at various committee meetings that the financial situation has also impacted

on ticket sales for Peterlee Music Fest. With the agreement of Cllr Rob Moore as Council Chairman/Mayor and Cllr Karen Hawley as Chair of Resources Committee, the Peterlee Music fest was changed to be a free event.

To accommodate a large number of people the site of the Music Fest was now to be moved from the cricket pitch to the football field closest to the Pavilion. There would be an outdoor stage/PA system, a large marquee with a bar in it, and some food vendors. The proposed site plan had been circulated at the meeting and Members were asked if they had any feedback or any questions. There were questions which included details on the bar/refreshments; security arrangements, the Funk a deli Bistro being open; access for under 18s and the various food vans which would be on site. Volunteers were requested to assist with litter clearing on the Sunday morning. **RESOLVED the arrangements for the Music Fest 2022 be noted and the action taken by the Clerk in conjunction with the Chair and Vice Chair, be endorsed.**

Draft

Report to: Peterlee Town Council Resources Committee

Date of Meeting: 14th November 2022

Subject: 2022/23 financial year – second quarter budget summary report

Report of: Ian Morris, Town Clerk

Report Purpose: To provide the Committee with a budget summary report to the end of the second quarter of the 2022/23 financial year, in line the Council’s Financial Regulations¹.

Background: This budget report is intended to satisfy the requirement of s5.8 of the Council’s Financial Regulations to provide Council with a report on income and expenditure against the Council’s budget heads on a quarterly basis.

The working process that enables this report is as follows:

- End of Quarter budget report produced and circulated to Budget holders by Finance Team;
- Variance report produced and discussed with each budget holder;
- Report to Council for discussion and approval.

This report represents the Council’s position at the end of the second quarter of the 2022/23 Financial Year, i.e. as at 30th September 2022.

Q1 summary: The 2022/23 quarter 2 overall budget outturn per budget head is provided in Appendix 1 to this report.

Key issues to bring to Members attention include:

- Energy cost increases are already beginning to add pressure on budgets with Q2 energy costs (ie energy bills paid in the six months April – September 2022) up 57% compared to the same period in the previous financial year:

	Q2 2021/22	Q2 2022/23	Difference	% change
Gas	£5,130	£7,845	£2,715	+53%
Electricity	£20,559	£32,609	£12,050	+59%
Total	£25,689	£40,454	£14,765	+57%

As at 30th September 2022 the Council has paid £40,454 in gas and electricity bills, which is 60% of the total budget for the financial year (£67,950). This time last year the Council had spent just 40% of its budget. Speculation about the impact by year-end is hampered by uncertainty in both future

¹ Council’s financial regulations are available from the Town Clerk on request or here: <http://www.peterlee.gov.uk/wp-content/uploads/sites/37/2019/03/Financial-regs-amended-March-2019.pdf>

utility prices and the severity of winter 2022/23, however the figure previously provided to Members of an overspend of £50,000+ remains a possibility;

- Shotton Hall banqueting suites have brought in a net income higher than the projected budget figure for the first quarter, with the overall budget position up £16,007 compared to the budget projection;
- The Pavilion has performed under target, with hire income, bar and bistro income all lower than target. At this stage in the financial year the overall position for the Pavilion is around £14,000 over budget which is within 6% of the overall budget.

Q2 variances: A number of individual budget heads have variances in excess of the 'material' 15% limit prescribed in the Financial Regulations. Summary explanations for these material variances are provided in Appendix 2 to this report.

Recommendation: Members are recommended to note the content of this report

Appendix 1: 2022/23 quarter 2 variance table by budget heads

N.B. Members' attention is drawn in particular to columns F and H which provide the *pro rata* (i.e. quarter 1 position) variances.

A: Code	B: Budget Head	C: 2022/23 Budget	D: Q2 budget	E: Q2 Actual	F: Q2 Variance	G: % of Budget	H: pro rata variance %
101	Central & Civic HQ Costs	£630,876	£366,355	£348,554	-£17,801	-1%	-5%
102	Democratic Costs	£31,000	£15,000	£13,458	-£1,542	-3%	-10%
103	Corporate Management	£20,500	£10,804	£18,188	£7,384	2%	68%
105	Other Costs and Income	-£1,680,829	-£1,670,169	-£1,670,162	£7	0%	0%
201	Shotton Hall banqueting suites	£72,802	£41,484	£25,477	-£16,007	-13%	-39%
221	The Pavilion Sports & Community Centre	£228,485	£117,968	£132,382	£14,414	1%	12%
240	Sport & Leisure (pitches & equipment, etc)	£126,872	£57,836	£54,034	-£3,802	-3%	-7%
241	Hill Rigg House	£12,571	£2,098	-£1,184	-£3,282	10%	-156%
242	Lowhills Bowls Pavilion	£549	-£1	-£1	£0	0%	0%
261	Rugby Club site	-£6,001	-£6,001	-£6,698	-£697	1%	12%
262	Eden Lane Parks Depot	£30,783	£18,090	£13,545	-£4,545	-11%	-25%
293	Eden Lane Bowls Pavilion	£1,893	£444	£222	-£222	-6%	-50%
280	Woodhouse Park	£73,053	£37,904	£24,047	-£13,857	-8%	-37%
290	Sports Development	£50,541	£29,360	£25,896	-£3,464	-1%	-12%
301	Neighbourhood Services general budget	£201,928	£97,120	£84,631	-£12,489	-18%	-13%
325	Cemetery Service	£34,908	£16,452	£13,551	-£2,901	-7%	-18%
350	Allotments	£16,076	£26,000	£27,037	£1,037	-5%	4%
410	Town Activities	£39,000	£26,000	£27,037	£1,037	1%	4%
430	Town Events	£51,300	£34,800	£66,993	£32,193	11%	93%
901	Capital Projects	£71,000	£30,000	£25,393	-£4,607	-5%	-15%

Appendix 2: material (>15%) variances for quarter 2 by budget head

NB: negative variances indicate an underspend, whether through reduced expenditure or increased income or both.

A: Code	B: Budget Head	G: pro rata variance %	H: variance £	Explanation
103	Corporate Management	68%	£7,384	Payments weighted to start of year - will catch up by year end
201	Shotton Hall banqueting suites	39%	-£16,007	Higher than forecast net income from commercial activity
241	Hill Rigg House	156%	-£3,282	Hire income received at start of year; lower than forecast expenditure
262	Eden Lane Depot	25%	-£4,545	Lower than forecast staffing costs; expenditure profile in budget was incorrect - will self adjust by year end
293	Eden Lane Bowls	50%	-£222	Lower than budgeted staffing costs
325	Cemetery Service	18%	-£2,901	Lower wages and higher income than forecast
430	Town Events	93%	£32,193	Higher net cost of Music Festival

Peterlee Town Council 2022/23

Detailed Income & Expenditure by Budget Heading 31/09/2022

Cost Centre Report

		Actual Last Year	2022/23 Budget	Actual Year To Date	Forecast Year to date	Variance Q2Total
<u>101</u>	<u>Central & Civic HQ Costs</u>					
4000	Salaries, Wages, Superan, NI	345721	364068	180797	182034	1237
4006	Building Maint. Contracts	243	300	0	150	150
4010	Cleaning Wages	16444	13390	8850	6696	-2154
4011	Facilities Staff - Wages	0	26518	7661	13260	
4099	Pension Cont - Former Staff	4602	4500	1977	2250	273
4100	Training & Development - Staff	15541	15000	2564	7500	4936
4175	Personnel Services	1257	5000	1771	2502	731
4190	Wages Processing DCC	6734	7000	5816	7000	1184
4200	Electricity	2190	3000	1467	1500	33
4201	Gas	1966	2000	1091	1002	-89
4202	Water	181	750	170	372	202
4205	Rates	2984	3250	1791	1950	159
4209	Trade Refuse Costs	427	0	440	0	-440
4210	Alarm System & CCTV	723	3500	511	3500	2989
4211	Ins XS/Vandalism	(357)	500	0	0	0
4213	Hygiene Services	251	250	126	124	-2
4220	Window Cleaning	106	250	55	126	71
4225	Cleaning Materials	4696	4500	3238	2250	-988
4230	Furniture	0	1500	0	0	0
4240	Miscellaneous Expenditure	476	1500	561	750	189
4250	Repairs & Decoration	283	1000	103	0	-103
4350	Small Plant & Tools	1449	1000	0	333	333
4400	Telephones	2266	2600	1034	1302	268
4401	Mobile Phone	559	500	872	250	-622
4405	Postage	674	1000	128	500	372
4406	Petty Cash	0	200	0	0	0
4410	Office Machine Hire & Mtce	21613	21000	11878	10500	-1378
4412	Stationery & New Office Equip	6404	5000	3157	2502	-655
4420	Publicity/Council Publications	8786	10000	7612	5000	-2612
4425	Insurance	88870	100000	87198	100000	12802
4498	Health & Safety	1837	1500	130	0	-130
4499	Occupational Health	1827	3000	0	0	0
4500	Fuel & Oils	12579	11000	9688	5502	-4186
4501	Road Fund Tax	825	800	0	0	0
4502	Vehicle Maintenance/Spares	15567	15000	7873	7500	-373
4503	Motor Insurance XS	0	500	0	0	0

ivic HQ Costs :- Expenditure	568081	630876	348559	366355	17796
	Actual Last	2022/23	Actual Year	Forecast	Variance
	Year	Budget	To Date	Year to date	Q2Total
1312 Miscellaneous Income	0	0	5	0	-5
Central & Civic HQ Costs :- Income	0	0	5	0	-5
Net Expenditure	568081	630876	348554	366355	17801
	Actual Last	2022/23	Actual Year	Forecast	Variance
	Year	Budget	To Date	Year to date	Q2Total
<u>102</u> <u>Democratic Costs</u>					
4101 Training & Dev - Councillors	1433	1500	560	750	190
4125 Mayors Personal Allowance	565	500	187	252	65
4126 Mayors Civic Duties	20	500	39	0	-39
4127 Participation Allowances	25277	28000	12672	13998	1326
4470 Civic Regalia	506	500	0	0	0
Democratic Costs :- Expenditure	27801	31000	13458	15000	1542
Net Expenditure	27801	31000	13458	15000	1542
	Actual Last	2022/23	Actual Year	Forecast	Variance
	Year	Budget	To Date	Year to date	Q2Total
<u>103</u> <u>Corporate Management</u>					
4426 Subs to L.A. Bodies	4177	4500	3904	2250	-1654
4450 Audit Fees	15452	10500	9150	5800	-3350
4455 Banking Pick Up Service	13530	500	463	252	-211
4458 Card Machine/Bank Fees	487	5000	4671	2502	-2169
	6856				
Management :- Expenditure	33646	20500	18188	10804	-7384
Net Expenditure	33646	20500	18188	10804	-7384
	Actual Last	2022/23	Actual Year	Forecast	Variance
	Year	Budget	To Date	Year to date	Q2Total
<u>105</u> <u>Other Costs and income</u>					
4460 General Fund	585	500	7	0	-7
ts and income :- Expenditure	585	500	7	0	-7
1045 Precept Received	1294911	1401425	1401425	1401425	0
1046 Precept Support Grant	265369	268744	268744	268744	0
1312 Miscellaneous Income	0	11160	0	0	0
Other Costs and income :- Income	1560280	1681329	1670169	1670169	0
Net Expenditure	-1559695	-1680829	-1670162	-1670169	-7
	Actual Last	2022/23	Actual Year	Forecast	Variance
	Year	Budget	To Date	Year to date	Q2Total
<u>201</u> <u>S/Hall Banqueting Suite</u>					
4000 Salaries, Wages, Superan, NI	44890	26518	15321	13260	-2061

4005	Bar Gas	130	0	103	0	-103
4006	Building Maint. Contracts	262	1200	316	600	284
4010	Cleaning Wages	5118	4463	2647	2232	-415
4030	Bar Wages - Casuals	3549	0	3305	0	-3305
4070	Wages - Shotton Hall Grounds	28145	29121	10718	14562	3844
4200	Electricity	7333	7500	4913	3750	-1163
4201	Gas	6583	7500	3653	3750	97
4202	Water	606	2000	568	1002	434
4205	Rates	9990	12000	5995	7200	1205
4208	Licences	339	1000	0	500	500
4209	Trade Refuse Costs	1431	1500	1473	1500	27
4210	Alarm System & CCTV	2421	5000	1709	5000	3291
4211	Ins XS/Vandalism	0	250	0	0	0
4213	Hygiene Services	868	1000	434	500	66
4215	Refreshments	106	250	143	126	-17
4220	Window Cleaning	354	500	185	252	67
4240	Miscellaneous Expenditure	1245	1000	132	0	-132
4250	Repairs & Decoration	174	2500	621	0	-621
4420	Publicity/Council Publications	0	500	0	0	0
4570	Bar Purchases	8507	5000	4327	2502	-1825
4572	Catering Expenditure	0	1000	0	0	0
	4214 stock taking fees	260	0	0	0	0
	Banqueting Suite :- Expenditure	122311	109802	56563	56736	173
1302	Concessionary Use	12000	5000	0	0	0
1312	Miscellaneous Income	24241	1000	39	0	-39
1315	Bar Income	13580	15000	17407	7500	-9907
1319	Hire Income	205	15000	12553	7500	-5053
1320	Refreshment Income	-62	500	1079	252	-827
1321	Hire of Equipment	-10	500	0	0	0
1322	Shotton Hall Events		0	17	0	-17
1323	Hire Chair Covers, Swags etc.	6112	0	-9	0	9
	S/Hall Banqueting Suite :- Income	56066	37000	31086	15252	-15834
	Net Expenditure	66245	72802	25477	41484	16007

		Actual Last	2022/23	Actual Year	Forecast	Variance
	<u>The Pavilion</u>	Year	Budget	To Date	Year to date	Q2Total
4000	Salaries, Wages, Superan, NI	186315	186993	88957	93498	4541
4005	Bar Gas	788	600	445	300	-145
4006	Building Maint. Contracts	473	1000	398	498	100
4009	Bistro Expenditure	15551	20000	10738	10002	-736
4010	Cleaning Wages	11317	13390	7200	6696	-504
4030	Bar Wages - Casuals	13398	15000	5714	7500	1786
4174	Clothing & Uniforms	557	1000	179	500	321
4200	Electricity	16535	19000	13952	9498	-4454
4201	Gas	5400	5000	3101	2502	-599
4202	Water	3264	5600	2114	2802	688
4205	Rates	12849	10000	7709	6000	-1709

4208	Licences	803	5000	2573	3000	427
4209	Trade Refuse Costs	914	1000	941	1000	59
4210	Alarm System & CCTV	4571	6500	2255	6500	4245
4211	Ins XS/Vandalism	0	250	0	0	0
4213	Hygiene Services	448	500	191	250	59
4214	Stocktaking Fees	420	1000	175	500	325
4215	Refreshments	193	150	97	72	-25
4217	Lift Maintenance Costs	2569	3500	1326	1750	424
4220	Window Cleaning	920	1000	480	498	18
4230	Furniture	0	2000	0	0	0
4240	Miscellaneous Expenditure	3472	6000	3038	3000	-38
4250	Repairs & Decoration	12010	3000	1189	1500	311
4400	Telephones	2286	2500	1184	1248	64
4410	Office Machine Hire & Mtce	1151	2000	741	1002	261
4412	Stationery & New Office Equip	1805	2000	124	1002	878
4420	Publicity/Council Publications	723	2000	20	0	-20
4570	Bar Purchases	12445	26000	7496	13002	5506
4581	Poole Table Costs	0	200	0	0	0
4584	Sattelite TV Costs	0	4000	0	0	0
4585	Loan Repayment	50452	50452	25226	25226	0

The Pavilion :- Expenditure **361629** **396635** **187563** **199346** 11783

1302 Concessionary Use **0** 5000 1650 0 -1650

1312	Miscellaneous Income	13755	10000	1425	4998	3573
1314	Bistro Sales	23240	50000	17151	25002	7851
1315	Bar Income	20927	52000	19032	25998	6966
1319	Hire Income	19088	50000	17302	25002	7700
1320	Refreshment Income	430	500	137	252	115
1321	Hire of Equipment	165	250	134	126	-8
1341	Pool Table Income	0	400	0	0	0

1982 Furlough Grant 4809 0 0 0 0

The Pavilion :- Income **82414** **168150** **55181** **81378** **26197**

Net Expenditure **279215** **228485** **132382** **117968** -14414

		Actual Last	2022/23	Actual Year	Forecast	Variance
		Year	Budget	To Date	Year to date	Q2Total
4050	Wages-Eden Lane B/Green	6968	7276	3118	3636	518
4051	Wages - Eden Lane Rugby	3496	3638	1559	1818	259
4055	Wages - Lowhills Rd F/Fields	0	3638	0	1818	
4056	Wages-Helford Rd Cricket Fld	13991	14552	6251	7278	1027
4057	Wages-Helford Rd F/Fields	17488	18190	7810	9096	1286
4059	Cricket Roller Hire	2630	0	2566	0	-2566
4061	Wages-Helford Road MUGA	3496	3638	1559	1818	259
4075	Wages-General Open Spaces	104389	109140	46847	54570	7723
4300	Equipment & Supplies	5584	3000	2324	1500	-824
	Sport & Leisure :- Expenditure	158042	163072	72034	81534	9500

1501	Eden Lane Bowling Green	550	550	600	550	-50
1502	Eden Lane Football Fields	1500	2000	2000	2000	0
1506	Lowhills Road Football Field	4185	4400	3196	4400	1204
1507	Helford Road Cricket Facility	1000	1500	1500	1500	0
1508	Helford Road Football Field	1658	2750	1655	2750	1095
1509	Helford Road MUGA	23956	25000	9049	12498	3449
	Sport & Leisure :- Income	32849	36200	18000	23698	5698
	Net Expenditure	125193	126872	54034	57836	3802

		Actual Last	2022/23	Actual Year	Forecast	Variance
<u>241</u>	<u>Hill Rigg House</u>	Year	Budget	To Date	Year to date	Q2Total
4010	Cleaning Wages	804	3571	412	1788	1376
4200	Electricity	11710	10000	5643	4998	-645
4202	Water	1824	3000	1020	1500	480
4205	Rates	973	1100	585	660	75
4209	Trade Refuse Costs	0	700	0	700	700
4210	Alarm System & CCTV	1655	2000	1169	1400	231
4211	Ins XS/Vandalism	0	250	0	0	0
4213	Hygiene Services	73	100	36	50	14
4240	MiscellaneousExpenditure	169	500	0	0	0
4250	Repairs & Decoration	3509	3000	562	0	-562
4400	Telephones	164	200	86	102	16
	Hill Rigg House :- Expenditure	20881	24421	9513	11198	1685
1307	Water Refunds - Surestart	448	1000	532	500	-32
1308	Electricity Refund - Surestart	2150	4500	3610	2250	-1360
1319	Hire Income	6395	6350	6555	6350	-205
	Hill Rigg House :- Income	8993	11850	10697	9100	-1597
	Net Expenditure	11888	12571	-1184	2098	3282

		Actual Last	2022/23	Actual Year	Forecast	Variance
<u>242</u>	<u>Lowhills Road Bowling Club</u>	Year	Budget	To Date	Year to date	Q2Total
4010	Cleaning Wages	0	0	0	0	0
4200	Electricity	0	0	0	0	0
4240	MiscellaneousExpenditure	-1	549	-1	-1	0
	Bowling Club :- Expenditure	-1	549	-1	-1	0
	Net Expenditure	-1	549	-1	-1	0

		Actual Last	2022/23	Actual Year	Forecast	Variance
<u>261</u>	<u>Eden Lane Community Fac</u>	Year	Budget	To Date	Year to date	Q2Total
4202	Water	-307	0	583	0	-583
4213	Hygiene Services	49	0	25	0	-25
4250	Repairs & Decoration	0	0	54	0	-54

Community Fac :- Expenditure	-258	0	662	0	-662
1210 Communication Mast Rental	5600	6000	6839	6000	-839
1310 Gas Refunds - Rugby	0	0	520	0	-520
1319 Hire Income	330	1	1	1	0
Community Fac :- Income	5930	6001	7360	6001	-1359
Net Expenditure	-6188	-6001	-6698	-6001	697

	Actual Last	2022/23	Actual Year	Forecast	Variance
	Year	Budget	To Date	Year to date	Q2Total
<u>262</u> <u>Eden Lane Depot</u>					
4010 Cleaning Wages	4109	4463	2649	2232	-417
4200 Electricity	9264	10000	4755	4998	243
4202 Water	203	500	133	252	119
4205 Rates	3593	4500	2157	2700	543
4210 Alarm System & CCTV	2798	6500	2185	6500	4315
4211 Ins XS/Vandalism	0	250	0	0	0
4213 Hygiene Services	73	70	36	34	-2
4230 Furniture	0	250	0	0	0
4240 Miscellaneous Expenditure	694	500	342	0	-342
4250 Repairs & Decoration	2051	1000	216	0	-216
4400 Telephones	644	750	272	372	100
4410 Office Machine Hire & Mtce	353	500	188	252	64
4412 Stationery & New Office Equip	565	1500	612	750	138
Eden Lane Depot :- Expenditure	24347	30783	13545	18090	4545
Net Expenditure	24347	30783	13545	18090	4545

	Actual Last	2022/23	Actual Year	Forecast	Variance
	Year	Budget	To Date	Year to date	Q2Total
<u>263</u> <u>Eden Lane Bowling Club</u>					
4010 Cleaning Wages	402	893	206	444	238
4240 Miscellaneous Expenditure	288	0	5	0	-5
4250 Repairs & Decoration	837	1000	11	0	-11
Bowling Club :- Expenditure	1527	1893	222	444	222
1501 Eden Lane Bowling Green	0	0	0	0	0
Eden Lane Bowling Club :- Income	0	500	0	0	0
Net Expenditure	1527	1393	222	444	222

	Actual Last	2022/23	Actual Year	Forecast	Variance
	Year	Budget	To Date	Year to date	Q2Total
<u>280</u> <u>Woodhouse Park</u>					
4010 Cleaning Wages	2893	4463	1443	2232	789
4078 Wages-Woodhouse Park	38369	54570	17180	27288	10108
4200 Electricity	2280	3000	1476	1500	24
4202 Water	434	500	299	252	-47

4206	Rent	1500	1500	750	750	0
4210	Alarm System & CCTV	4051	5500	1155	5500	4345
4211	Ins XS/Vandalism	228	250	0	0	0
4213	Hygiene Services	73	70	36	34	-2
4240	MiscellaneousExpenditure	763	500	102	0	-102
4250	Repairs & Decoration	2294	2000	1277	0	-1277
4400	Telephones	648	700	329	348	19

Woodhouse Park :- Expenditure **53533 73053 24047 37904 13857**

Net Expenditure 53533 73053 24047 37904 13857

		Actual Last	2022/23	Actual Year	Forecast	Variance
		Year	Budget	To Date	Year to date	Q2Total
<u>290</u>	<u>Sports Development</u>					
4062	Wages - Sport Development	76585	76591	38613	38292	-321
4065	Marketing	663	1000	89	0	-89
4067	Activities/Events	10736	15000	7956	7500	-456
4068	Equipment	311	500	67	0	-67
4073	Licences, Membership Ins	387	400	199	200	1
4174	Clothing & Uniforms	236	250	0	0	0
4215	Refreshments	0	50	0	0	0
4412	Stationery & New Office Equip	94	150	83	72	-11
4413	Taste Buddies expenditure	0	1600	321	798	
	Sports Development :- Expenditure	89012	95541	47328	46862	-466
1510	Activities Ex Classes & Events	26823	35000	17895	17502	-393
1511	Funding Grant	0	10000	0	0	0
1513	Taste Buddies Funding	0	0	1548	0	-1548
1514	Parkinsons Funding	0	0	1989	0	
	Sports Development :- Income	26823	45000	21432	17502	-1941
	Net Expenditure	62189	50541	25896	29360	3464

		Actual Last	2022/23	Actual Year	Forecast	Variance
		Year	Budget	To Date	Year to date	Q2Total
<u>301</u>	<u>Parks General</u>					
4000	Salaries, Wages, Superan, NI	64575	54418	26493	27210	717
4003	Overtime	0	4000	0	0	0
4071	Wages-Dene Parks	57022	36380	51463	18192	-33271
4074	Wages-Misc. None Site Duties	3496	7276	1559	3636	2077
4076	Wages-Play Areas	28502	29104	12488	14550	2062
4077	Wages - kickstart scheme	51094	0	-1,566	0	1566
4174	Clothing & Uniforms	3369	3250	343	1626	1283
4202	Water	133	200	73	102	29
4211	Ins XS/Vandalism	28	250	0	0	0
4240	MiscellaneousExpenditure	0	250	0	0	0
4300	Equipment & Supplies	2915	5000	1615	2502	887
4305	Manures,Fertilizers & Seeds	8940	11000	5595	5500	-95
4310	Bedding Plants,Shrubs & Bed Ma	12585	16000	10436	10000	-436
4360	Play Equipment-Repairs	1534	2000	1472	1002	-470
4370	Tree Maint, Surveys & Services	4943	5000	1913	0	-1913

4371	Public Seats & Bins	1536	1500	432	0	-432
4373	Hire of Skips	4289	6300	1201	3150	1949
4375	Vehicle Leasing	16054	15000	5612	7500	1888
4376	UTCF trees	5512	0	-48,138	0	48138
4943	Dene Parks	21545	15000	13640	2150	-11490
	Parks General :- Expenditure	288072	211928	84631	97120	12489
1312	Miscellaneous Income	837	10000	0	0	0
1981	Grant Funding	51030	0	0	0	0
	Parks General :- Income	51867	10000	0	0	0
	Net Expenditure	236205	201928	84631	97120	12489

		Actual Last	2022/23	Actual Year	Forecast	Variance
		Year	Budget	To Date	Year to date	Q2Total
<u>325</u>	<u>Cemetery & Burials</u>					
4000	Salaries, Wages, Superan, NI	55935	58208	24990	29106	4116
4200	Electricity	441	700	360	348	-12
4240	Miscellaneous Expenditure	1085	1000	0	0	0
4300	Equipment & Supplies	943	1000	1587	0	-1587
4701	Horden Cemetery	20000	0	0	0	0
	Cemetery & Burials :- Expenditure	78404	60908	26937	29454	2517
1702	Burials and Charges	19044	26000	13386	13002	-384
	Cemetery & Burials :- Income	19044	26000	13386	13002	-384
	Net Expenditure	59360	34908	13551	16452	2901

		Actual Last	2022/23	Actual Year	Forecast	Variance
		Year	Budget	To Date	Year to date	Q2Total
<u>350</u>	<u>Allotments</u>					
4000	Salaries, Wages, Superan, NI	7120	7276	3118	3636	518
4200	Electricity	116	250	43	126	83
4202	Water	704	1000	376	498	122
4211	Ins XS/Vandalism	0	250	0	0	0
4240	Miscellaneous Expenditure	6378	5000	988	2502	1514
4250	Repairs & Decoration	0	300	62	0	-62
4300	Equipment & Supplies	109	2000	0	0	0
	Allotments :- Expenditure	14427	16076	4587	6762	2175
1754	Allotment Rents & Water	2901	3500	2922	3000	78
	Allotments :- Income	2901	3500	2922	3000	78
	Net Expenditure	11526	12576	1665	3762	2097

		Actual Last	2022/23	Actual Year	Forecast	Variance
		Year	Budget	To Date	Year to date	Q2Total
<u>410</u>	<u>Town Activities</u>					
4434	Concessionary Use	0	10000	1650	0	0
4436	Friends of the Parks Project	397	1000	387	1000	798
4461	Castle Eden Dene Centre	5000	5000	5000	5000	5000
4462	CAB Case Worker Project	20000	20000	20000	20000	20000
4726	Remembrance Parade/Armed	2167	3000	0	0	6000

4727 Santas Wish	5757	0	0	0	
Town Activities :- Expenditure	33321	39000	27037	26000	-1037
1850 Santas Wish	2233	0	0	0	0
Town Activities :- Income	2233	0	0	0	0
Net Expenditure	31088	39000	27037	26000	-1037

	Actual Last	2022/23	Actual Year	Forecast	Variance	
	Year	Budget	To Date	Year to date	Q2Total	
430	Town Events					
4733	Garden Competition	610	1500	1269	1500	1500
4740	Fireworks Display	5502	10000	0	0	10000
4742	Xmas Tree Lighting Event	2249	3000	0	0	5000
4751	Senior Citizens	-10	1800	-50	1800	1800
4756	Summer Events	0	6500	7750	6500	-1250
4757	Childrens Pantomine	0	3500	0	0	3500
4760	Music fest 2022	0	51000	59249	51000	
Town Events :- Expenditure	8351	77300	68218	60800		-7418
1852	Music Fest 2022	0	25000	1225	25000	3500
1853	Circus Income	0	500	0	500	3500
1855	Nobles Income	0	500	0	500	3500
Town events: income	0	26000	1225	26000		3500
Net Expenditure	8351	51300	66993	34800		-32193

	Actual Last	2022/23	Actual Year	Forecast	Variance	
	Year	Budget	To Date	Year to date	Q2Total	
901	Capital Projects					
4912	New Vehicles	50025	30000	28250	30000	40000
4920	Consultants Fees	9995	10000	325	0	7568
4925	Emergency Works	0	5000	1027	0	5000
4930	Eden Lane MUGA/Skate	0	100000	0	0	0
4940	Helford Road MUGA Sinking Fund	0	6000	0	0	6000
4942	Thorntree Gill Wind Turbine	2425	25000	0	0	0
4943	Dene Parks	0	5000	0	0	107000
4955	Play Area Strategy Sinkng Fund	0	25000	-4,209	0	0
4956	WHP Dog fencing	0	25000	0	0	
Capital Projects :- Expenditure	62445	231000	25393	30000		4607
1980	Disposal of Assets	33410	10000	0	0	10000
1981	Grant Funding	23395	125000	0	0	130000
1983	WHP Dog fencing	0	25000	0	0	
Capital Projects :- Income	56805	160000	0	0		140000
Net Expenditure	5640	71000	25393	30000		4607

	Actual Last	2022/23	Actual Year	Forecast	Variance
	Year	Budget	To Date	Year to date	Q2Total
Grand total					
Total income	1906205	2185530	1830238	1839102	8864
Total expenditure	1946156	2214837	1028491	1094408	65917
net income	-39951	-29307	801747	744694	-57053