



Date of Issue: 8th February 2022

A MEETING OF THE **COMMUNITY & ENVIRONMENT COMMITTEE** WILL BE HELD ON **MONDAY 14TH FEBRUARY 2022** IN THE **BANQUETING SUITES, SHOTTON HALL, PETERLEE, SR8 2PH** at **6.30pm**

Mr I Morris M.C.I.H, P.S.L.C.C.

Town Clerk

AGENDA

Due to the current COVID situation the capacity of the meeting room is reduced and public admission to the meeting will be limited. Any members of the public wishing to attend Shotton Hall to observe the meeting are strongly advised to contact the Council in advance to reserve a seat: council@peterlee.gov.uk or 0191 5862491. Members of the Committee and members of the public are reminded that the public part of the meeting may be recorded in both audio and video, and photographs may be taken.

1. Apologies for Absence

Members are cordially invited to inform the Deputy Town Clerk of their apologies as soon as practical before the meeting if they are unable to attend.

2. To receive declarations of interest

Members are reminded of the need to disclose any interests in items on this agenda, whether pecuniary or otherwise. Please seek advice from the Town Clerk or Deputy Town Clerk prior to the meeting if in doubt. Members are reminded that they can check their published declaration of interests here: <https://bit.ly/2wVyeLA>

3. To Approve the Minutes of the Last Meeting

Members are asked to agree the attached minutes as a true and correct record of the meeting.

(Minutes of the meeting held on 20TH December 2021, attached)

4. Town Events – Tenders for services

Report of the Corporate Services Manager providing details of the tenders for the provision of services for consideration and approval by Members

(Report of the Corporate Services Manager attached)

5. Temporary Marquee Facility, Peterlee Cricket Club

Members will be asked to approve a request from Peterlee Cricket Club for the erection of a temporary marquee at the Helford Road cricket ground to provide a social space and potential income generation for the club.

(Verbal report of the Town Clerk)

6. Members' attendance and allowances

To consider the report of the Deputy Town Clerk/Democratic Services Manager providing an update with Members' allowances and details of Member's attendance from May 2021 to January 2022

(Report of the Deputy Town Clerk attached)

7. Code of Conduct & Civility and Respect

To consider the report of the Deputy Town Clerk/Democratic Services Manager requesting the Town Council to adopt a bullying and harassment statement in line with sector guidance.

(Report of the Deputy Town Clerk attached)

8. Member Briefing Sessions

To consider a proposal to provide Members with an online briefing session on a quarterly basis to enable Senior Managers to update Members on latest development in their service areas.

(verbal report of the Town Clerk)

9. Boundary fence, Ponyfields/Horden Parish

Members will be asked to consider options for the future treatment of the parish boundary line between Peterlee and Horden in the Ponyfields/Yoden Avenue area. The existing fence is in poor condition and a decision needs to be made about next steps.

(Verbal report of the Town Clerk and Neighbourhood Services Manager)

10. Draft budget for 2022/23

To consider the detailed draft budget for the 2022/23 financial year prior to approval by Council on 28th February 2022.

(Report of the Town Clerk, attached)

The press and public are welcome to attend this meeting

Contact:- Ian Morris, Town Clerk, Peterlee Town Council, Shotton Hall, Peterlee
Co Durham SR8 2PH

e mail: council@peterlee.gov.uk

THE MINUTES OF THE MEETING
OF THE COMMUNITY & ENVIRONMENT COMMITTEE
HELD IN THE BANQUETING SUITES,
SHOTTON HALL, PETERLEE ON MONDAY 6TH DECEMBER 2021 AT 6.30PM

PRESENT: G JOHNSON (CHAIR)

Mesdames:- R Moore & M Sanderson

Messrs:- K Hawley, J Black & K Duffy

The Chairman advised Members of the committee that part of the meeting may be recorded by both audio and video, and it may be that photographs were taken.

12. Apologies for Absence

Apologies were submitted by Councillors D Howarth, S Simpson, S McDonnell, T Duffy, M A Cartwright, D Hawley & D Howarth.

RESOLVED the Council approve the reason submitted for absence received from these Councillors, and their apologies for absence be recorded.

At this point it was recorded that the meeting was inquorate and as such would not take place. Members present agreed they still wished to receive the presentation from the Town Clerk on an update to the draft Medium Term Financial Plan presented to Resources Committee in June 2021 alongside the outline budget for the 2022/23 financial year.

Report to: Community & Environment Committee

Date of Meeting: Monday 14th February 2022

Subject: Peterlee Town Council Events 2022 – Suppliers Quotations, Caterers Tenders

Report of: Janet Hugill, Corporate Services Manager

Report Purpose: To present Members with the list of quotes and tender amounts from various companies to provide supplies and catering options for Peterlee Town Council Events 2022.

Introduction: A total of 95 letters were sent to different companies inviting them to quote/tender for various supplies and catering options for this year's Town Events.

Detailed below are the quotes received from companies for the various supplies: -

- 1. Security** – companies were requested to provide quotations for crowd safety stewards for the events. They were provided with a specification and schedule for the events and the option to meet to discuss the requirements. Only one company requested to discuss the requirements needed.

Company	Peterlee Music Fest	Bike Fun Day	Bonfire Night	Christmas Event	Total
A	£5,220.00	£420.00	£720.00	£225.00	£6,585.00
B	£7,596.00	£842.40	£2,298.00	£583.20	£11,319.60

RECOMMENDED that the quotation from Company A, SISco Security from Seaham, for the total amount of £6,585.00 for the events be accepted.

- 2. Fencing** – companies were requested to provide quotations for the hire of fence panels for the events, however no quotes were received. Contact will be made with the companies and the request for quotes will be resent.
- 3. Medical Cover** – companies were requested to provide quotations for medical cover for the events. They were provided with a specification for all events. It is up to the individual companies to inform us of what medical cover we need in place based on numbers attending, event activities, duration of the event and if alcohol is being consumed.

Company	Peterlee Music Fest	Bike Fun Day	Bonfire Night	Christmas Event	Remembrance Parade	Total
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A	£3,050.00	£490.00	£620.00	£340.00	£148.00	£4,648.00
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RECOMMENDED that the quotation from Company A, Medics UK from Stockton, for the total amount of £4,648.00 for the events be accepted.

4. Fireworks – companies were requested to provide a quotation for an 15/18 minute display on Bonfire Night.

Company	Bonfire Night
A	£2,920.00

RECOMMENDED that the quotation from Company A, Nemesis Fireworks from Nantwich, for the amount of £2,920.00 be accepted.

5. Fire Extinguishers – companies were requested to provide quotations for the hire of 11 fire extinguishers for Peterlee Music Fest and 6 for Bonfire Night.

Company	Peterlee Music Fest	Bonfire Night
A	Free	Free

RECOMMENDED that the free offer from Company A, Hutton Fire Protection from Hartlepool, be accepted.

6. Traffic Management - companies were requested to provide quotations for advanced road signs for the Peterlee Music Fest and the Christmas Tree Light Switch on and advanced road signs and the management of the road closure on Bonfire Night and the Remembrance Parade.

Company	Peterlee Music Fest	Bonfire Night	Christmas Event	Remembrance Parade	Total
A	£650.00	£1,780.00	£640.00	£2,090.00	£5,160.00

RECOMMENDED that the quotation from Company A, Chevron Traffic Management Services from Nottinghamshire, for the amount of £5,160.00 be accepted.

The following quotes are for Peterlee Music Fest only:-

7. Toilets – companies were requested to provide a quotation for the hire of portaloos for Peterlee Fest.

Company	Quote
A	£1,988.00
B	£3,080.00

RECOMMENDED that the quotation from Company A, Castlewood Loo Hire from Durham, for the amount of £1,988.00 be accepted.

Marquees – companies were requested to provide a quotation for the hire of a marquee, tables and chairs.

Company	Quote
A	£4,558.00

RECOMMENDED that the quotation from Company A, Dobson’s Marquee Hire from Bishop Auckland, for the amount of £4,558.00 be accepted.

8. PA & Lighting, Stage, Generators & Lighting – companies were requested to provide a quotation for the hire of a stage, PA & Lighting (example specification provided), 2 generators, 6 lighting towers and electrical distribution within the marquee.

Company	Stage	PA & Lighting	Generators & Lighting	Total cost
A	£1,750.00	£5,550.00	£3,750.00	£11,050.00
B		£7,440.000		
C			£4,571.02	

RECOMMENDED that the quotation to provide all supplies from Company A, SPL from Stockton, for the amount of £11,050.00 be accepted.

The following quotes are for Bonfire Night only:-

9. Lighting Towers – companies were requested to provide a quotation for the hire of 4 lighting towers, including delivery and collection for Bonfire Night.

Company	Quote
A	£1,930.00
B	£2,598.16

RECOMMENDED that the quotation from Company A, SPL from Stockton, for the amount of £1,930.00 be accepted.

Catering Franchise/concessions

The catering requests listed below were for caterers to attend the Peterlee Music Fest both Saturday and Sunday from 11.30am until 23.00pm

- 4 x various food concessions
- 1 x ice cream van concession

It was stated in the letter that all documents must be provided to support the application to attend including menus and price lists, which are needed to compare against other food units.

Detailed below are the tenders received from companies for the various units:-

Company A – £800.00 – ice creams/slush/sweets

Company B – £200.00 - burgers

Company C – £200.00 – chicken shawarma/doner kebabs

Company D - £120.00 – loaded fries

RECOMMENDED that the tenders from Company A, Wonderful Whippy Ice Cream for the amount of £800.00, Company B, Gourmet Grill from Peterlee, for the amount of £200.00, Company C, for the amount of £200.00 from Spennymoor and Company D, for the amount of £120.00 from Castle Eden be accepted. I will look at finding one more option as stated in the letter requesting 4 units to attend the Music Fest. (Members are asked to note that the amounts given above are for the income that will be offered to the Town Council).

Risk and Implications

Finance – Peterlee Music Fest Show and Bonfire Night budgets would cover the above quotations

Staffing - None

Risk – companies recommended are mostly what we have used in the past for events.

Equality and Diversity / Public Sector Equality Duty - None

Accommodation - None

Crime and Disorder - None

Human Rights - None

Consultation - None

Procurement – followed the standing orders/financial regulations policy

Disability Issues - None

Legal Implications - None

Report to: Community & Environment Meeting

Date of Meeting: 14 February 2022

Subject: Members Allowances

Report of: Kay Tweddle, Democratic Services Manager/Deputy Town Clerk

Report Purpose: To consider information in relation to Member's attendance at Council Meetings.

Background: Councillors are not paid a salary for their work, but they do receive a basic allowance to cover time that they put into their role and support their work as members of the local authority.

A parish or town council is able to pay a parish basic allowance for each year to its elected Members under the Local Authorities (Member Allowances)(England) Regulations 2003, Part 5. The Council can choose to pay the allowances or not, also Members may choose not to accept the allowance.

Current Position: On 25th February 2019 Council considered recommendations from the Independent Remuneration Panel established by Durham County Council in respect of parish members' allowances, made in accordance with the Local Authorities (Members Allowances) (England) Regulations 2003.

The 2003 Regulations enable a Town Council to pay an allowance (referred to as the 'parish basic allowance') to its Chairman only, or to all of its Members. The Town Council currently pays all of its Members the basic parish allowance. This is a discretionary payment, and the Town Council can choose to pay an allowance to only the Chairman, or not at all.

The current agreed level of annual allowance paid to Peterlee Town Council Members is £1,206.84. This is £123.16 less than the £1,330.00 recommended maximum from the Remuneration Panel of Durham County Council. The Independent Remuneration Panel recommended the following basic allowance for parish and town councillors within County Durham:

Population	Maximum Basic Allowance £	% of DCC Basic Allowance
15,000 and above	1,330.00	10%
10,000 to 15,000	1,000.00	7.5%
5,000 to 10,000	665.00	5%

3,000 to 5,000	270.00	2%
2,000 to 3,000	200.00	1.5%
1,000 to 2,000	135.00	1%
Under 1,000	65.00	0.5%

Figure 1: current basic parish allowances recommended by the independent remuneration panel for County Durham

It is worth noting that at a recent meeting of Durham County Council it was recommended that a 2% increase be applied to Member’s allowances. This was rejected and it was agreed that Members’ allowances will remain at their current level.

Members’ attendance at Meetings: The Town Council’s ‘policy’ on Members’ allowances doesn’t allow for suspending payments for non-attendance, and Members allowances are not reliant on any form of performance measure. Indeed, the 2003 regulations suggest that there may be no lawful basis for suspending payments for non-attendance.

As Members are aware we record attendance at all Council meetings and working parties, and although the information on attendance is already in the public domain in the form of individual meeting minutes we do not currently publish an aggregate attendance register.

The Town Clerk has researched other Town Council’s approach to Members allowances and attendance records. There appears to be a wide range of approaches:

- Weston-super-mare Town Council has debated members allowances and voted not to have allowances three times in 20 years. In COVID times especially it was their opinion it would be very difficult to justify financially penalising members for missing meetings, they may have endless different personal circumstances, ages, disabilities, vulnerable members of their households etc and it could even be illegal indirect discrimination to do so.
- Corsham Town Council don’t pay allowances. Their average attendance from May – November 2021 was 67%. The only Councillor to get a copy of the Members’ attendance report is the Chair and he uses it to speak to those with the poorest attendance record. The Clerk has asked the Chair to try to establish the reasons for non attendance so they can attempt to overcome them by providing Councillors who do not attend meetings with support to enable them to attend.
- Chesham Town Council does not pay Members’ allowances. Attendance records used to be part of their Annual Performance Plan but are no longer published.

- Trowbridge Town Council don't pay a Members' allowance. They publish an annual attendance list in May every year. They used to publish a Members' attendance league table but this was stopped some years ago.
- Huntingdon Town Council don't pay a Members' allowance. Members' attendance records are published annually in March showing the number of meetings each Member could have attended, the number attended, apologies submitted and number of absent without apologies.
- Newport Pagnell Town Council does pay Members' allowances. They do not publish attendance records separately, but when they choose Chairman for Council and Committees their attendance records are one of the selection criteria used.

Here in Peterlee, for the current Civic year from May 2021 until January 2022, meeting attendance at the full Council Meetings is 67%. Community & Environment Committee has 48% attendance rate and Resources Committee has 42% attendance rate.

Apologies: Whilst considering the issue of Member attendance at meetings, it is useful to revisit the practice of giving apologies for non-attendance at meetings.

Members of the Town Council are summonsed to attend Council meetings, as per section 2(b), part II, Schedule 12, Local Government Act 1972. Although it is a legal summons to attend the meeting, there is no legal obligation on Members to attend the meeting and there is no penalty for not attending.

There is also no legal obligation on Members to offer their apologies for non-attendance of a meeting. Apologies are given as an act of personal and procedural courtesy, and in the current COVID context they have an additional practical function of allowing Council staff to know in advance how many Members are attending a meeting.

While there is no legal requirement to offer apologies for non-attendance, there is an issue if a Member does not attend a meeting for 6 months. Under s85 Local Government Act 1972, when a Council Member fails to attend any meeting for six consecutive months from the date of their last attendance, they cease to be a member of the authority, unless the Council accepts a reason for the failure to attend before the six months period expires.

It is important to note that simply offering apologies to a meeting is not the same as asking the Council to formally accept a reason for non-attendance. An acceptance of reasons for non-attendance would have to be requested by an individual Councillor so that the reason(s) could be reported to Council and the approval, if given, would be minuted as a public record.

The Council's Democratic Services Team does keep an eye on non-attendance and will reach out to a Councillor who might be approaching a 6-month gap in attendance to encourage them to either attend or to seek a formal acceptance of reasons for non-attendance, however Members should be aware that it is their responsibility to attend meetings and be aware of their own attendance record.

It is also worth noting that the 'six month rule' for non-attendance is automatic and the Town Council has no discretion on the matter. Six months absence without acceptance of reason(s) for non-attendance means the seat is automatically vacated.

If any individual Councillor is unsure about the process for apologies, or of their own attendance record, they are encouraged to contact the Democratic Services Team who will be very happy to help.

Recommendation: Members are recommended to note the contents of this report and to:

- **Consider the ongoing payment of Members' allowances by the Town Council;**
and
- **consider the option of publishing Members' attendance records on a periodic basis.**

Appendix 1: Implications

Finance – a budget is allocated for the payment of Member’s allowances to each of the 22 councillors as part of the Council’s annual budget process. The annual cost for 22 Members is £26,550.48

Staffing – none

Risk – none

Equality and Diversity, Cohesion and Integration – none

Crime and Disorder – none

Consultation & Communication – none

Procurement – none

Legal – the parish basic allowance is currently paid to Town Council members in accordance with the Local Authorities (Members Allowances) (England) Regulations 2003.

The rules on vacating post for non-attendance (the ‘six month rule’) are set out in s85 Local Government Act 1972

Report to: Community & Environment Meeting

Date of Meeting: 14 February 2022

Subject: The Civility & Respect agenda, and Councillors' Code of Conduct

Report of: Kay Tweddle, Democratic Services Manager/Deputy Town Clerk

Purpose: This report has two main purposes. It is intended to inform Members of considerations they should take into account when using social media in a personal or civic capacity. It also provides information about ongoing work in the Local Council sector around the 'Civility and Respect Agenda' which aims to reduce incidents of bullying, harassment or intimidation of staff, Councillors or members of the public. The report provides an update on the national position this, and seeks approval of a recommendation that a public statement is included on the Town Council's website that the Council will not tolerate any form of bullying, harassment or intimidation.

Background: Across the UK, there are growing concerns about the impact bullying, harassment, and intimidation are having on local (parish and town) councils, councillors, clerks and council staff and the resulting effectiveness of local councils.

The National Association of Local Councils (NALC), One Voice Wales, the Society of Local Council Clerks (SLCC) and county associations have responded to this by setting up a 'Civility and Respect Working Group' to oversee a joint Civility and Respect Project.

The group has proposed that civility and respect should be at the heart of public life, and good governance is fundamental to ensuring an effective and well-functioning democracy at all levels. They have suggested that the intimidation, abuse, bullying and harassment of councillors, clerks and council staff, in person or online, is unacceptable, whether by councillors, clerks, council staff, or public members.

Such behaviour can prevent councils from functioning effectively, councillors from representing local people, it can discourage people from getting involved, including standing for election, and undermine public confidence and trust in local democracy. The working group has identified a significant number of changes and improvements considered vital to provide support to help reduce and manage the issues related to bullying and harassment in the sector.

Proposal: The Civility and Respect Working Group has published its first newsletter as part of its regular communications. This will include features in NALC's **LCR** magazine and SLCC's *The Clerk* magazine to keep the sector updated on developments as the project progresses. The first newsletter included updates on the Civility and Respect Project mission, project overview, anti-bullying petition, local government call for evidence regarding the abuse and intimidation of councillors, and a bullying and harassment statement, (a copy of this has been previously supplied to you by email by the Deputy Town Clerk).

Included as part of the newsletter was a suggestion that councils may want to include information on their websites to notify everyone that the council will not tolerate any form of bullying, harassment or intimidation. The suggested wording is as follows:

'We treat everyone with courtesy and respect and ask for the same in return. We ask that you treat your councillors and council staff courteously without violence, abuse or harassment.

Councillors and council staff have the right to carry out their civic duties and work without fear of being attacked or abused. Any behaviour whether that be verbal, physical or in writing, which causes either councillors or council staff to feel uncomfortable, embarrassed, or threatened, is totally unacceptable.

The zero tolerance policy includes abuse, aggression or threats made in person, over the telephone or in written communication, including on social media. The council considers threatening behaviour to be:

- Attempted or actual aggressive, or physical actions made towards any councillor or member of staff.
- The use of aggressive, or abusive language, (including raising of the voice, swearing, shouting or in writing) which threatens or intimidates councillors or council staff'.

The County Durham Association of Local Councils (CDALC) has stated that it whole-heartedly agrees that bullying, harassment and intimidation should not be part of public life and has suggested that individual councils consider and, if necessary, post something on their website. It is also suggested this be included in other forms of public communication such as the Town Magazine.

The group has identified a significant number of changes and improvements considered vital to provide support to help reduce and manage the issues related to bullying and harassment in the sector. Training is seen as a critical step in creating a safe and inclusive environment for local councils is making all councillors, clerks and council staff aware of the issues, what is — and what is not — acceptable. Knowing how to recognise and address bullying, harassment, discrimination, and inclusion is an essential step in prevention.

Training ensures that councils demonstrate that they do not tolerate these types of behaviour and provide the tools to intervene immediately, consistently, equitably, and appropriately when bullying occurs.

Bullying can have a detrimental effect on officers and councillors and is corrosive to leadership. It could lead to decision-making that is not in the public interest and a failure of standards and governance. Good governance is one of the building blocks of anti-bullying and harassment and is fundamental to ensuring an effective and well-functioning democracy at all levels.

The Committee on Standards in Public Life undertook a review of Local Government Ethical Standards and, in January 2019, produced a report comprising 26 recommendations for legislative changes. The resulting recommendations included:

- The ability for the principal authority (Durham County Council in our case) to impose sanctions on a parish councillor following a review;
- The ability for a local authority to suspend councillors for bad behaviour; and
- Mandatory training for clerks.

NALC and SLCC continue to lobby government to implement these and other recommendations.

Social Media: Social media is very much part of modern life, and many Councillors are active in social media in both a personal and civic capacity. i.e. both as private individuals and also as Town Councillors. It can be difficult at times to separate our personal and civic lives, and so from time to time difficulties can arise.

Councillors are personally responsible for the content they publish on any form of social media. Publishing an untrue statement about a person which is damaging to their reputation may incur a defamation action for which you will be personally liable. The same applies if you pass on any similar untrue statements you receive.

Social media sites are in the public domain and it is important for Councillors to ensure that they are confident of the nature of the information that they may choose to publish. Once published, content is almost impossible to control and may be manipulated without your consent, used in different contexts, or further distributed.

Councillors can make use of social media privacy settings if you do not want your social media to be accessed by the press or public. It is advisable to read the terms of service of any social media site accessed and make sure you understand their confidentiality / privacy settings.

It is important to keep in mind, however, that even the strictest privacy settings is no guarantee for posts or actions to remain private. As a rule of thumb, never post anything online you would not be comfortable saying or sharing in a public meeting.

The code of conduct for members and relevant legislation continues to apply online and in social media. If you are referring online in any way to your role as a Councillor, or could reasonably be perceived to be doing so, you are deemed to be acting in your “official capacity” and any conduct may fall within the code. Some Councillors choose to have separate social media profiles for personal and council use, and although this can certainly help to separate comments made in a personal or civic capacity, it is not a guarantee.

It is for the Monitoring Officer (Head of Legal & Democratic Services) at Durham County Council to consider any potential breaches in the Members Code of Conduct. Any complaints that are made to the Town Council about a Councillor’s use of social media would be referred to the Monitoring Officer as the Town Council has no powers to investigate Code of Conduct complaints.

There is a checklist for Councillors on how they can most effectively use social media as a Councillor on the Local Government Association web site here: <https://bit.ly/3ISyA9i>. Durham County Council has also published some useful guidance for Councillors here: <https://bit.ly/3ueWAiS>).

This guidance includes:

- Social media can be very useful in getting feedback on proposals and communicating information about councillors’ activities. However, remember that not everybody is on social media and so opinions expressed may not be representative.
- Social media is always on, so consider setting personal limits and establishing your own routine. You have no obligation to respond to posts and comments at any speed but it is often helpful to explicitly indicate that to users.
- Councillors are subject to the council’s code of conduct when using social media.
- Consider the content of your communications carefully and apply this test – if you would be reluctant to say it face-to-face or in an official email, then it is probably inappropriate to say online.
- Once something is posted on social media, it is difficult to retain control over how it will be used. Think about this when posting.
- Different platforms allow for different types of interactions. It is useful to indicate the aims and intended audiences of your different accounts.

Recommendations:

- (i) the Bullying and Harassment Statement provided in this report be adopted by the Town Council and publicised accordingly; and**
- (ii) the information provided on the use of social media by councillors, be noted.**

Appendix 1: Implications

Finance – none

Staffing – none

Risk – reputational risk is important.

Equality and Diversity, Cohesion and Integration – none

Crime and Disorder – none

Consultation & Communication – none

Procurement – none

Legal – the majority of legislation relating to the Members Code of Conduct is contained within Chapter 7, Localism Act 2011.

Report to: Peterlee Town Council Community & Environment Committee

Date: 14th February 2022

Report of: Ian Morris, Town Clerk

Subject: Peterlee Town Council draft budget 2022/23 and review of service charges

Report Purpose: To seek Members feedback on the final draft revenue and capital budgets for the 2022/23 financial year.

Background: At the Full Council meeting on Monday 18th January 2022 Members approved a balanced budget for 2022/23 and set the precept figure of £1,401,424.94 (Band D equivalent of £304.81, equivalent to a 6% precept increase for Council Tax payers). Members also agreed to a target 10% increase in service charges to help off set the pressures on the precept amount.

Sine the 18th January meeting the Town Clerk has continued to work with the Council's Senior Managers to refine the draft budget for 2022/23 and has completed a review of the Council's main fees & charges. The latest position is set out below.

Headlines:

Total projected expenditure 2021/22:	£2,213,238
Total projected income (before precept):	£810,706
Projected use of Reserves:	£1,107.14
Of which – Revenue	nil
Capital	£1,107.14
Precept demand:	£1,401,424.94
Average Council Tax Band D cost:	£304.81 (6% increase from 2021/22)

Commentary: The 2022/23 (attached as appendix 3) provides for a total turnover (gross expenditure) of £2,213,238 for 2022/23.

Members have agreed that the 2022/23 precept sum be set at £1,401,424.94 which will equate to a Council Tax band D payment of £304.81, representing 6% increase on the Town Council's element of Council Tax for Peterlee householders compared to 2022/23.

The 2020/21 budget requires a planned net use of reserves of £1,107.14, which will be on capital expenditure.

A revised use of reserves policy will be presented to Council in June/July 2022 once the 2021/22 year-end outturn position is known. The Town Council has already resolved to develop a Medium Term Financial Plan during 2022.

Fees & charges: Following the Council resolution on 18th January to set a target 10% increase in the Council's main fees & charges the Town Clerk has reviewed the current situation and the proposed revised charges for 2022/23 are set out in appendix 2 to this report. The Town Clerk has consulted with the Senior Managers and other key staff responsible for these services when carrying out this review.

Risk: The operating environment for the next financial year is an uncertain one. Although COVID restrictions are due to continue to lift, it is not clear when all aspects of Council service provision will return to a more stable 'normal' position. The budget has taken a prudent view of potential income generation from the Council's commercial services, and these forecasts must be treated with some caution.

An assumption of 5% inflation has been applied to many cost areas but the future of energy price increases remains uncertain and forecast energy costs have been made with the best information currently available and in consultation with Durham County Council through whom the Council sources its energy suppliers.

The Council is mitigating some of this risk by setting a balanced budget that makes a net contribution to reserves in the form of earmarked reserves for the MUGA earmarked reserve (£6,000) and Play Area earmarked reserve (£25,000).

Work is ongoing on a draft Medium Term Financial Plan for the Council and this is expected to be reported to Council in March or April 2022.

Recommendation:

Members are recommended to note the contents of this report and to provide feedback on the draft budget and fees & charges for 2022/23

Appendix 1: Implications

Finance – This report sets out the budget for the Town Council for the 2022/23 financial year, with a precept requirement £1,401,424.94 which will equate to a Council Tax band D payment of £304.81, representing 6% increase and a planned use of reserves of £1,107.14

Staffing – The budget includes an assumption of a 2% pay increase in line with the current national negotiations between the national employers council and trades unions.

Risk – the budget has been set with regard to the Town Council’s Strategic Risk register which was reviewed by the Council in February 2021. The report sets out some issues relating to risk that are relevant to the setting of the budget for 2022/23

Equality and Diversity, Cohesion and Integration – the budget makes provision for a range of services and events that are aimed at promoting social interaction and inclusion including youth engagement, volunteering, and ongoing wellbeing services operating from the Pavilion sports & community centre.

Crime and Disorder – no direct implications .

Consultation & Communication –The outline budget has been developed with the Council’s management team and has included direct engagement of staff in discussions about budget requirements for 2022/23. The draft budget was also considered by Council and Resources Committee throughout November 2021 to January 2022.

Procurement –none.

Legal –the legal power to raise a precept is enshrined in a statute, predominantly the Local Government Finance Act 1992 (cIV) and Localism Act 2011 (s78). The proper consideration of the Council’s budget is one of the many ways that the Town Council fulfils the requirement under s151 Local Government Act 1972 to make arrangements for the administration of its financial affairs.

Appendix 2: Fees & Charges schedule

Budget Area	Description	Comment	2021/22	2022/23	% increase	
Shotton Hall Banqueting suite	Burdon suite (per hour)	includes room & bar	POA	POA	n/a	
	Brandling suite (per hour)	includes room & bar	POA	POA	n/a	
	Wedding hire surcharge		500	550	10.0%	
The Pavilion	Main Hall (per hour)(Community Use)	Up to 100 guests	20	22	10.0%	
	Bar (per hour)(Community Use)	Up to 100 guests	12	14	16.7%	
	Main Hall (per hour)(Private/Commercial Use)	Up to 100 guests	30	33	10.0%	
	Bar (per hour)(Private/Commercial Use)	Up to 100 guests	20	23	15.0%	
	Smaller meeting room (per hour)(Community Use)	Up to 40 guests	10	11	10.0%	
	Smaller meeting room (per hour)(Private/Commercial use)	Up to 40 guests	20	22	10.0%	
	MUGA hire (Peak)(Adults)	4:00pm to 9:30pm – Monday to Friday and Weekends	48	50	4.2%	
	MUGA hire (Off Peak)(Adults)	09:00am to 3:30pm – Monday to Friday	28	30	7.1%	
	MUGA hire (Peak)(under-18s)	4:00pm to 9:30pm – Monday to Friday and Weekends	28	30	7.1%	
	MUGA hire (Off Peak)(Under-18s)	09:00am to 3:30pm – Monday to Friday	15	17	13.3%	
		(Under 18's sessions must be booked by an adult and accompanied by an adult for the whole session)				
		Classes		POA	POA	n/a
	Sports & Recreation	Football pitch (season)(Peterlee team)(Junior)	the annual football pitch hire includes two friendlies per year and one mid-week training session per week for the duration of the season	100	110	10.0%
Football pitch (season)(Peterlee team)(Adult)		300		330	10.0%	
Football pitch (season)(non-Peterlee team)(Junior)		150		165	10.0%	
Football pitch (season)(non-Peterlee team)(Adult)		450		495	10.0%	
Cricket pitch grounds maintenance		1000		1500	50.0%	
Rugby pitch grounds maintenance		1500		2000	33.3%	
Bowls Club grounds maintenance		500		550	10.0%	
Leisure Garden Hire (Full)		50		55	10.0%	
Leisure Garden Hire (Half)		25		28	12.0%	
Cemetery & Burials	Exclusive Rights 9'x5' grave space	all fees & charges doubled for non-residents	190	210	10.5%	
	Exclusive Rights Sanctum 2 blocks		40	45	12.5%	
	Exclusive Rights 2'x2' cremated remains space		90	100	11.1%	

	Internment Fees Single 9'x5' space (18yrs+)		200	220	10.0%
	Internment Fees Double 9'x5' space (18yrs+)		360	400	11.1%
	Any grave space under 18yrs		0	0	
	Stillborn		0	0	
	Ashes (18yrs+)		87	95	9.2%
	Erection of Headstone/Vase/Memorial Plaque		90	100	11.1%
	Purchase of base stone (for 2'x2' space)		40	45	12.5%
	Additional inscription		55	60	9.1%
	placement of sanctum 2 block		40	45	12.5%
	Grave planting for one year		50	55	10.0%

Appendix 3: final draft budget for 2021/22

<u>101</u>	<u>Central & Civic HQ Costs</u>	2021/22 Budget	2022/23 Budget	variance
4000	Salaries, Wages, Superan, NI	331,259	364,068	32,809
4003	Overtime	0	0	0
4006	Building Maint. Contracts	300	300	0
4010	Cleaning Wages	21,324	13,390	-7,934
4011	Facilities Staff - Wages	0	26,518	26,518
4099	Pension Cont - Former Staff	4,500	4,500	0
4100	Training & Development - Staff	15000	15,000	0
4175	Personnel Services			
		7000	5,000	-2,000
4190	Wages Processing DCC	7000	7,000	0
4200	Electricity	3500	3,000	-500
4201	Gas	2000	2,000	0
4202	Water	1000	750	-250
4205	Rates	3750	3,250	-500
4209	Trade Refuse Costs	0	0	0
4210	Alarm System & CCTV	3500	3,500	0
4211	Ins XS/Vandalism	500	500	0
4213	Hygiene Services	250	250	0
4220	Window Cleaning	250	250	0
4225	Cleaning Materials	5500	4,500	-1,000
4230	Furniture	1500	1,500	0
4240	Miscellaneous Expenditure	1500	1,500	0
4250	Repairs & Decoration	2000	1,000	-1,000
4350	Small Plant & Tools	2000	1,000	-1,000
4400	Telephones	2600	2,600	0
4401	Mobile Phone	1500	500	-1,000
4405	Postage	1500	1,000	-500
4406	Petty Cash	200	200	0
4410	Office Machine Hire & Mtce	18000	21,000	3,000
4412	Stationery & New Office Equip	6000	5,000	-1,000
4420	Publicity/Council Publications	8000	10,000	2,000
4425	Insurance	95000	100,000	5,000
4498	Health & Safety	2000	1,500	-500
4499	Occupational Health	3000	3,000	0
4500	Fuel & Oils	9000	11,000	2,000
4501	Road Fund Tax	800	800	0
4502	Vehicle Maintenance/Spares	15000	15,000	0
4503	Motor Insurance XS	500	500	0
	Central & Civic HQ Costs :- Expenditure	576,733	630,876	54,143

		2021/22 Budget	2022/23 Budget	variance
1312	Miscellaneous Income	0	0	0
	total income	0	0	0
	Net expenditure/(income)	576,733	630,876	54,143

<u>102</u>	<u>Democratic Costs</u>	2021/22 Budget	2022/23 Budget	variance
4101	Training & Dev - Councillors	1500	1,500	0

4103	Dene School Awards	1000	0	-1,000
4125	Mayors Personal Allowance	500	500	0
4126	Mayors Civic Duties	500	500	0
4127	Participation Allowances	28000	28,000	0
4470	Civic Regalia	500	500	0
TBC	Neighbourhood Plan	0	0	0
	total expenditure	32,000	31,000	-1,000
	Net expenditure/(income)	32,000	31,000	-1,000

103	Corporate Management	2021/22 Budget	2022/23 Budget	variance
4426	Subs to L.A. Bodies	4500	4,500	0
4430	Elections	15000	0	-15,000
4450	Audit Fees	10500	10,500	0
4455	Banking Pick Up Service	1000	500	-500
4458	Card Machine/Bank Fees	5000	5,000	0
	Corporate Management :- Expenditure	36,000	20,500	-15,500
	Net expenditure/(income)	36,000	20,500	-15,500
				0
				0

105	Other Costs and income	2021/22 Budget	2022/23 Budget	variance
4460	General Fund	700	500	-200
	Other Costs and income :- Expenditure	700.00	500.00	-200
1045	Precept Received			-
		1,294,911.00	1,401,424.94	1294911
1046	Precept Support Grant	258,646.00	268,744.00	10098
1312	Miscellaneous Income	0.00	11,160.00	11160
	Other Costs and income :- income			0
		1,553,557.00	1,681,328.94	1273653
	Net expenditure/(income)	-1,552,857.00	-1,680,828.94	1273453
				0

201	S/Hall Banqueting Suite	2021/22 Budget	2022/23 Budget	variance
4000	Salaries, Wages, Superan, NI	45034	26,518	-18,516
4003	Overtime	0	0	0
4005	Bar Gas	0	0	0
4006	Building Maint. Contracts	1200	1,200	0
4010	Cleaning Wages	4265	4,463	198
4030	Bar Wages - Casuals	0	0	0
4070	Wages - Shotton Hall Grounds	27784	29,121	1,337
4174	Clothing & Uniforms	0	0	0
4200	Electricity	10000	7,500	-2,500
4201	Gas	5000	7,500	2,500
4202	Water	2000	2,000	0
4205	Rates	12000	12,000	0
4208	Licences	1500	1,000	-500
4209	Trade Refuse Costs	1500	1,500	0

4210	Alarm System & CCTV	4500	5,000	500
4211	Ins XS/Vandalism	250	250	0
4213	Hygiene Services	1000	1,000	0
4214	Stocktaking Fees	0	0	0
4215	Refreshments	250	250	0
4220	Window Cleaning	650	500	-150
4230	Furniture	0	0	0
4240	MiscellaneousExpenditure	1000	1,000	0
4250	Repairs & Decoration	5000	2,500	-2,500
4420	Publicity/Council Publications	500	500	0
4570	Bar Purchases	0	5,000	5,000
4572	Catering Expenditure	0	1,000	1,000
				0
	S/Hall Banqueting Suite :- Expenditure	123,433	109,803	-13,630
	Income			0
1302	Concessionary Use	0	5,000	5,000
1312	Miscellaneous Income	0	1,000	1,000
1315	Bar Income	0	15,000	15,000
1319	Hire Income	0	15,000	15,000
1320	Refreshment Income	0	500	500
1321	Hire of Equipment	0	500	500
	Furlough Grant	0	0	0
				0
	S/Hall Banqueting Suite :- Income	0	37,000	37,000
				0
	Net expenditure/(income)	123,433	72,803	-50,630
				0

<u>221</u>	<u>The Pavilion</u>	2021/22 Budget	2022/23 Budget	variance
4000	Salaries, Wages, Superan, NI	180587	186,993	6,406
4003	Overtime	0	0	0
4005	Bar Gas	600	600	0
4006	Building Maint. Contracts	2000	1,000	-1,000
4009	Bistro Expenditure	20000	20,000	0
4010	Cleaning Wages	8530	13,390	4,860
4030	Casual staff	32000	15,000	-17,000
4174	Clothing & Uniforms	1000	1,000	0
4200	Electricity	19000	19,000	0
4201	Gas	5000	5,000	0
4202	Water	5600	5,600	0
4205	Rates	13000	10,000	-3,000
4208	Licences	6400	5,000	-1,400
4209	Trade Refuse Costs	1000	1,000	0
4210	Alarm System & CCTV	6500	6,500	0
4211	Ins XS/Vandalism	250	250	0
4213	Hygiene Services	500	500	0
4214	Stocktaking Fees	1500	1,000	-500
4215	Refreshments	150	150	0
4217	Lift Maintenance Costs	3500	3,500	0
4220	Window Cleaning	1000	1,000	0
4230	Furniture	2000	2,000	0
4240	MiscellaneousExpenditure	3000	6,000	3,000
4250	Repairs & Decoration	3000	3,000	0
4400	Telephones	2500	2,500	0

4410	Office Machine Hire & Mtce	2000	2,000	0
4412	Stationery & New Office Equip	2000	2,000	0
4420	Publicity/Council Publications	1500	2,000	500
4570	Bar Purchases	26000	26,000	0
4581	Pool Table Costs	200	200	0
4584	Sattelite TV Costs	4000	4,000	0
4585	Loan Repayment	50452	50,452	0
	The Pavilion: Expenditure	404,769	396,635	-8,134
				0
1312	Miscellaneous Income	12000	10,000	-2,000
1314	Bistro Sales	50000	50,000	0
1315	Bar Income	52000	52,000	0
1319	Hire Income	50000	50,000	0
1320	Refreshment Income	500	500	0
1321	Hire of Equipment	250	250	0
1341	Pool Table Income	400	400	0
	Concessionary Use	0	5,000	5,000
	The Pavilion: Income	165,150	168,150	-2,000
	Net expenditure/(income)	239,619	228,485	-6,134

<u>240</u>	<u>Sport & Leisure</u>	2021/22 Budget	2022/23 Budget	variance
4050	Wages-Eden Lane B/Green	4,731	7,276	2,545
4051	Wages - Eden Lane Rugby	4,731	3,638	-1,093
4055	Wages - Lowhills Rd F/Fields	0	3,638	3,638
4056	Wages-Helford Rd Cricket Fld	14,194	14,552	358
4057	Wages-Helford Rd F/Fields	18,926	18,190	-736
4059	Cricket Roller Hire	1,800	0	-1,800
4061	Wages-Helford Road MUGA	4,731	3,638	-1,093
4075	Wages-General Open Spaces	104,766	109,140	4,374
4300	Equipment & Supplies	0	3,000	3,000
				0
	Sports & Leisure: Expenditure	153,879	163,071	9,192
				0
1501	Eden Lane Bowling Green	550	550	0
1502	Eden Lane Football Fields	1,500	2,000	500
1506	Lowhills Road Football Field	4,000	4,400	400
1507	Helford Road Cricket Facility	1,000	1,500	500
1508	Helford Road Football Field	2,500	2,750	250
1509	Helford Road MUGA	25,000	25,000	0
	Sports & Leisure: Income	34,550	36,200	1,650
	Net expenditure/(income)	119,329	126,871	7,542

<u>241</u>	<u>Hill Rigg House</u>	2021/22 Budget	2022/23 Budget	variance
4010	Cleaning Wages	853	3,571	2,718
4200	Electricity	8600	10,000	1,400
4202	Water	3100	3,000	-100
4205	Rates	1100	1,100	0

4209	Trade Refuse Costs	700	700	0
4210	Alarm System & CCTV	4100	2,000	-2,100
4211	Ins XS/Vandalism	250	250	0
4213	Hygiene Services	100	100	0
4220	Window Cleaning	100	0	-100
4240	MiscellaneousExpenditure	500	500	0
4250	Repairs & Decoration	3000	3,000	0
4400	Telephones	200	200	0
				0
	Hill Rigg House: Expenditure	22,603	24,421	1,818
				0
1307	Water Refunds - Surestart	1,000	1,000	0
1308	Electricity Refund - Surestart	3,000	4,500	1,500
1319	Hire Income	6,200	6,350	150
	Hill Rigg House: Income	10,200	11,850	1,650
	Net expenditure/(income)	12,403	12,571	168

<u>242</u>	<u>Lowhills Road Bowling Club</u>	2021/22 Budget	2022/23 Budget	variance
4010	Cleaning Wages	0	0	0
4200	Electricity	0	0	0
4240	MiscellaneousExpenditure	500	500	0
	Lowhills Road Bowling Club :- Expenditure	500	550	0
	Hire Income	1	1	0
	Net expenditure/(income)	499	549	0

<u>261</u>	<u>Eden Lane Community Fac</u>	2021/22 Budget	2022/23 Budget	variance
4201	Gas	0	0	0
4202	Water	0	0	0
4213	Hygiene Services	0	0	0
4250	Repairs & Decoration	0	0	0
				0
	Eden Lane Community Fac :- Expenditure	0	0	0
				0
1210	Communication Mast Rental	6,000	6,000	0
1310	Gas Refunds - Rugby	0	0	0
1319	Hire Income	1	1	0
	Eden Lane Community Fac :- Income	6,001	6,001	0
	Net expenditure/(income)	-6,001	-6,001	0

<u>262</u>	<u>Eden Lane Depot</u>	2021/22 Budget	2022/23 Budget	variance
4010	Cleaning Wages	4265	4,463	198
4200	Electricity	7500	10,000	2,500
4202	Water	500	500	0
4205	Rates	4500	4,500	0

4210	Alarm System & CCTV	4500	6,500	2,000
4211	Ins XS/Vandalism	250	250	0
4213	Hygiene Services	70	70	0
4230	Furniture	250	250	0
4240	MiscellaneousExpenditure	500	500	0
4250	Repairs & Decoration	2000	1,000	-1,000
4400	Telephones	750	750	0
4410	Office Machine Hire & Mtce	500	500	0
4412	Stationery & New Office Equip	1500	1,500	0

Eden Lane Depot: Expenditure 27,085 30,783 3,698

Net expenditure/(income) 27,085 30,783 3,698

<u>263</u>	<u>Eden Lane Bowling Club</u>	2021/22 Budget	2022/23 Budget	variance
4010	Cleaning Wages	584	893	309
4240	MiscellaneousExpenditure	0	0	0
4250	Repairs & Decoration	1,000	1,000	0
	Eden Lane Bowling Club :- Expenditure	1,584	1,893	309

Net expenditure/(income) 1,584 1,893 309

<u>280</u>	<u>Woodhouse Park</u>	2021/22 Budget	2022/23 Budget	variance
4010	Cleaning Wages	2985	4,463	1,478
4078	Wages-Woodhouse Park	36708	54,570	17,862
4200	Electricity	2500	3,000	500
4202	Water	350	500	150
4206	Rent	1500	1,500	0
4210	Alarm System & CCTV	5000	5,500	500
4211	Ins XS/Vandalism	250	250	0
4213	Hygiene Services	70	70	0
4240	MiscellaneousExpenditure	500	500	0
4250	Repairs & Decoration	2000	2,000	0
4400	Telephones	700	700	0

Woodhouse Park: Expenditure 52,563 73,053 20,490

Net expenditure/(income) 52,563 73,053 20,490

<u>290</u>	<u>Sports & Wellbeing</u>	2021/22 Budget	2022/23 Budget	variance
4062	Wages - Sport Development	73046	76,591	3,545
4065	Marketing	1000	1,000	0
4067	Activities/Events	20000	15,000	-5,000
4068	Equipment	500	500	0
4073	Licences, Membership Ins	400	400	0
4174	Clothing & Uniforms	200	250	50
4215	Refreshments	50	50	0
4412	Stationery & New Office Equip	150	150	0

	Sports Development: Expenditure	95,346	93,941	-1,405
1510	Activities Ex Classes & Events	40000	35,000	-5,000
1511	Funding Grant	10000	10,000	0
1513	Taste Buddies Funding	1600	1,600	0
	Sports Buddies funding	8000	0	
	Sports Development: Income	59,600	46,600	-5,000
	Net expenditure/(income)	35,746	47,341	3,595

<u>301</u>	<u>Parks General</u>	2021/22 Budget	2022/23 Budget	variance
4000	Salaries, Wages, Superan, NI	46386	54,418	8,032
4003	Overtime	4000	4,000	0
4071	Wages-Dene Parks	50056	36,380	-13,676
4074	Wages-Misc. None Site Duties	3337	7,276	3,939
4076	Wages-Play Areas	26696	29,104	2,408
4084	Yoden Quarry Landscape Works	0	0	0
4174	Clothing & Uniforms	3250	3,250	0
4202	Water	200	200	0
4211	Ins XS/Vandalism	250	250	0
4240	MiscellaneousExpenditure	250	250	0
4300	Equipment & Supplies	5000	5,000	0
4305	Manures,Fertilizers & Seeds	11000	11,000	0
4310	Bedding Plants,Shrubs & Bed Ma	16000	16,000	0
4360	Play Equipment-Repairs	2000	2,000	0
4370	Tree Maint, Surveys & Services	5000	5,000	0
4371	Public Seats & Bins	1500	1,500	0
4373	Hire of Skips/waste removal	6300	6,300	0
4375	Vehicle Leasing	15000	15,000	0
	UTCf trees	0	0	0
4943	Dene Parks	25,000	15,000	-10,000
	Parks General: Expenditure	221,225	211,928	-9,297
1312	Miscellaneous Income	0	10,000	10,000
	Net expenditure/(income)	221,225	201,928	-19,297

<u>325</u>	<u>Cemetery & Burials</u>	2021/22 Budget	2022/23 Budget	variance
4000	Salaries, Wages, Superan, NI	53393	58,208	4,815
4200	Electricity	700	700	0
4240	MiscellaneousExpenditure	1000	1,000	0
4300	Equipment & Supplies	1000	1,000	0
		0		
	Cemeter & Burials: Expenditure	56093	60,908	4,815
1702	Burials and Charges	23,000	26,000	3,000
	Net expenditure/(income)	33,093	34,908	1,815

<u>350</u>	<u>Allotments</u>	2021/22 Budget	2022/23 Budget	variance
4000	Salaries, Wages, Superan, NI	6674	7,276	602
4200	Electricity	250	250	0
4202	Water	1000	1,000	0
4211	Ins XS/Vandalism	250	250	0
4240	Miscellaneous Expenditure	9000	5,000	-4,000
4250	Repairs & Decoration	300	300	0
4300	Equipment & Supplies	2000	2,000	0
	Allotments: Expenditure	19,474	16,076	-3,398
1754	Allotment Rents & Water	3,500	3,000	-500
	Net expenditure/(income)	15,974	13,076	-2,898

<u>410</u>	<u>Town Activities</u>	2021/22 Budget	2022/23 Budget	variance
4427	Donations	0	0	0
4434	Concessionary Use	10000	10,000	0
4436	Friends of the Parks Project	1000	1,000	0
4461	Castle Eden Dene Centre	5000	5,000	0
4462	CAB Case Worker Project	20000	20,000	0
4725	Dog Fouling Maint. & Bins	1,000	0	-1,000
4726	Remembrance Parade/Armed	6,000	3,000	-3,000
	Town Activities: Expenditure	43,000	39,000	-4,000
	Net expenditure/(income)	43,000	39,000	-4,000

<u>430</u>	<u>Town Events</u>	2021/22 Budget	2022/23 Budget	variance
4733	Garden Competition	1500	1,500	0
4740	Fireworks Display	10000	10,000	0
4742	Xmas Tree Lighting Event	5000	3,000	-2,000
4751	Senior Citizens	1800	1,800	0
4756	Summer Events	0	6,500	6,500
4757	Childrens Pantomime	3,500	3,500	0
	Peterlee Music Fest	0	51,000	51,000
		21,800	77,300	55,500
	Peterlee Music Fest	0	25,000	25,000
1854	Circus income	0	500	500
	Nobles income	0	500	500
	Town Events: Income	0	26,000	26,000
	Net expenditure/(income)	21,800	51,300	29,500

<u>901</u>	<u>Capital Projects</u>	2021/22 Budget	2022/23 Budget	variance
4912	New Vehicles	40,000	30,000	-10,000
4913	Capitalised Maint - S/Hall	0	0	0
4920	Consultants Fees	10,000	10,000	0
4925	Emergency Works	5,000	5,000	0
4940	Helford Road MUGA Sinking Fund	6,000	6,000	0
0	Play Area Strategy sinking fund	0	25,000	25,000
4943	Dene Parks	25,000	5,000	-20,000
	Thontree Gill wind turbine	0	25,000	25,000
4955	Play Equipment			-
		107,000	0	107,000
	WHP dog fencing		25,000	
	Eden Lane MUGA/Skate	0	100,000	100,000
	Capital Projects: Expenditure	193,000	231,000	13,000
1980	Disposal of Assets	10,000	10,000	0
	s106 funding	107,000	125,000	18,000
	WHP dog fencing income	0	25,000	
	AAP NB funding	23,000	0	-23,000
	Capital Projects: Income	140,000	160,000	-5,000
	Net expenditure/(income)	53,000	71,000	18,000
		2021/22 Budget	2022/23 Budget	variance
	Total Expenditure	2,081,787	2,213,238	131,451
	Total Income	1,995,559	2,212,131	216,572
	Net Expenditure/(income)	86,228	1,107.14	-85,121