



Date of Issue: 5<sup>th</sup> July 2021

A MEETING OF THE **COMMUNITY & ENVIRONMENT COMMITTEE** WILL BE HELD ON **MONDAY 12<sup>th</sup> JULY 2021** IN THE **BANQUETING SUITES, SHOTTON HALL, PETERLEE, SR8 2PH** at **6.30pm**

Mr I Morris M.C.I.H, P.S.L.C.C.

Town Clerk

## **A G E N D A**

**Members of the Committee and members of the public are reminded that the public part of the meeting may be recorded in both audio and video, and photographs may be taken.**

**1. Apologies for Absence**

Members are cordially invited to inform the Deputy Town Clerk of their apologies as soon as practical

**2. To receive declarations of interest**

Members are reminded of the need to disclose any interests in items on this agenda, whether pecuniary or otherwise. Please seek advice from the Town Clerk or Deputy Town Clerk prior to the meeting if in doubt. Members are reminded that they can check their published declaration of interests here: <https://bit.ly/2wVyeLA>

**3. To Approve the Minutes of the Last Meeting**

Members are asked to agree the attached minutes as a true and correct record of the meeting.

(Minutes of the meeting held on 9 March 2020)

4. The Impact of Covid on the Council's Sport and Wellbeing Service

Members will receive a presentation from the Sports and Wellbeing Manager providing a summary of some of the Town Council's Sports & Wellbeing activities during the COVID pandemic.

5. Leisure Gardens Policy

Members will be asked to consider and provide feedback on a draft Leisure Gardens Policy that has been developed in line with recommendations from Internal Audit. Following consideration by the Committee the revised version will be issued to gardeners from the Council's two sites for feedback prior to final consideration by the Council later this year.

(Copy to follow)

THE MINUTES OF THE MEETING  
OF THE COMMUNITY & ENVIRONMENT COMMITTEE  
HELD IN THE COUNCIL CHAMBER,  
SHOTTON HALL, PETERLEE ON MONDAY 9<sup>TH</sup> MARCH 2020 AT 6.30PM

PRESENT: COUN M A CARTWRIGHT (CHAIR)

Mesdames:- D Howarth, K Hawley, S Simpson, L Fenwick, K Duffy

Messrs:- A Watson, S Miles, G Carne, C Watkins, T Duffy

**The Chairman advised Members of the committee that part of the meeting may be recorded by both audio and video, and it may be that photographs were taken.**

70. Apologies for Absence

Apologies had been submitted and accepted from K Liddell, S McGlen, S Franklin, S McDonnell, A Long & R Moore. **RESOLVED the Council approve the reason submitted for absence received from the Councillors listed, and their apologies for absence be recorded.**

71. To receive declarations of interest

Members were reminded of the need to disclose any interests in items on this agenda, whether pecuniary or otherwise. None were given.

72. Information on Sport & Wellbeing Activities and Events

The progress report of the Sports & Well Being Manager was considered. Members were informed that the PACES activity group now had over 770 members and the 'Taste Buddies' social exclusion project had been featured in a recent NALC good practice document. **RESOLVED the information given, be noted.**

73. To Approve the Minutes of the Last Meeting a copy of which had been circulated to each Member were discussed. It was proposed and accepted that the minute no63 Horden & Peterlee RFC be amended to 'Whilst there was discussion on the name change of the Club the Town Council *accepted* the concerns of *the rugby club* about potential relegation this might cause and were pleased to see the signage had been changed at the Club.' With that amendment accepted the minutes were approved and signed as a true and correct record.

74. Report of the Events Working Party of Monday 17<sup>th</sup> February 2020 a copy of which had been circulated, were noted.
75. Parish Boundary Fence Line Edenhill  
This item had been referred for further discussion from the Council Meeting held on 24 February 2020. Following a lengthy debate on the merits of the various options it was **RESOLVED that the current timber boundary fence be repaired/made safe as far as possible at the discretion of the Town Clerk and Parks Manager.**
76. Fence at Lowhills Road – update  
The Town Clerk provided an update on progress with the installation of the barrier fence at Lowhills Road playing fields. The gate installations were due to be completed imminently, with the fence installation currently intended to commence w/c 6<sup>th</sup> April 2020. Local Members would be updated on progress.
77. Road & Path Repairs  
This item had been referred from the Resources Meeting held on 2<sup>nd</sup> March 2020. It was **RESOLVED that the contract for the resurfacing of the Pavilion access road and cemetery path extension be awarded to Jem Construction Ltd as per the previous report, with the road resurfacing element of the project deferred until further notice due to the current uncertainties about the financial impact of COVID-19.**
78. Budget 2020/21  
Members were provided with the final draft detailed budget for the 2020/21 financial year and the Town Clerk described each budget code in detail, highlighting key changes and areas of expenditure for the next financial year. Members asked a number of questions about individual areas of income and expenditure. It was **RESOLVED that the final draft budget be noted and that it would be presented to Council in March 2020 for approval.**