

Peterlee Community Fund



Applications will only be considered if you have not had a successful application within the last 12 months. Please read the rules leaflet provided for full details.

Section 1. To be completed by the applicant.

Initiative name:

Name of organisation/individual:

Address:

Telephone:

E-mail:

Bank details you would like the grant funding to be paid into

Name of Bank:

s/c

-

-

Acc. no.

Please confirm that you are a 'not for profit' organisation with a governing document; Annual accounts and a bank statement with two unrelated signatories:

YES

NO

N/A

If you have had a successful application within the last 12 months, your application will not be accepted. Please read the rules leaflet provided.

How many local residents will benefit from the project?

Do you have all the necessary permissions, insurances and safeguarding

arrangements etc. in place to deliver the project?
(If no, please give details)

YES

NO

N/A

What is the total cost of your project?

£

How much match funding are you raising?

£

How many volunteer hours will the project include?

Which other companies or local agencies are you working with?

**** For concessionary use (subsidised use of the council's facilities, e.g. room hire), please continue to Section 5.**

Section 2. Amount requested of accounts or a bank statement

NB Please include an up to date set

Small grant amount (£1,000.00 or less):

Please continue to Section 4

£

Large grant amount (£1,000.00 or more):

Please continue to Section 3

£

Section 3. Large grants.

Due to the size of the grant you have requested, it's a requirement that you must deliver a presentation to the Councillors at an appropriate meeting to explain what benefits the grant will provide to your organisation and/or the community.

Meetings are held on the 1st and 3rd Monday of each month (Except May and August, when no meetings are held).

With this in mind, please confirm below, which dates you are available over the following few months to deliver your presentation:

You agree that within 6 months of receiving funding you will provide PTC with a written report on how the grant was used

Section 4. Video submission. (Optional)

It would be very helpful if you included a short video with your application, summarising your request. Please include who you are; what your organisation is about; how much funding you need; why you need the funding; how you will use the money for the good of Peterlee and any additional information you think may help your application.

It can be shot from a smart phone and emailed to us at louise.hudson@peterlee.gov.uk and we'll show it as part of your application being considered.

Section 5. Concessionary use.

Venue:

Approximate no. people to attend:

Date(s) and time(s):

Section 6. What will the benefit be to your organisation/the community? :

(Please attach additional pages if needed)

You agree that within 6 months of receiving funding you will provide PTC with a written report on how the grant was used

Signature:

Date:

Section 7. Application form checklist**Tick**

You have read the rules leaflet accompanying your application form?

Yes**No**

If you answered 'no' to the above, please read it now before sending your application back to

You've enclosed an up to date set of accounts, or a bank statement

You've sent us your video summarising your request (If submitting a video)

You've signed the form

Please send completed forms by post or e-mail to:

Address: Democratic Services Team
The Pavilion
Helford Road
Peterlee
Co. Durham
SR8 1ER

E-mail: louise.hudson@peterlee.gov.uk

Telephone: (0191) 586 9957 (Louise)

Office Use Only

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Section 8. Review of application		
Applied previously?	Yes	No
If yes, what was the last date they applied for funding?		
Is this within last 12 months?	Yes	No
Were they successful?	Successful	Unsuccessful
If successful, what did they received?	Grant funding totalling £	
	Concessionary use at a cost of £	
6-month review received?	Yes	No
If yes, date and meeting when review heard	Date	Meeting
If no, what date was initial review requested?		
Date reminder issued		