



10th June 2026

Dear Councillor,

I hereby summon you to attend a meeting of **Peterlee Town Council** on **Monday 15th June 2026** In the **Council Chamber, Shotton Hall, Peterlee, SR8 2PH**, at **6.30pm**

Mr I Hall
Town Clerk

Members of the public are very welcome to attend our meetings. We have a limited number of designated public seating in our Council Chamber and so any members of the public wishing to attend to observe the meeting are advised to contact the Council in advance so that we can reserve a seat for you: council@peterlee.gov.uk or (0191) 5862491.

AGENDA

1. Apologies for Absence

2. To receive declarations of interest

Members are reminded of the need to disclose any interests in items on this agenda, whether pecuniary or otherwise. Please seek advice from the Town Clerk **prior to the meeting** if in doubt. Members are reminded that they can check their published declaration of interests here: <https://bit.ly/2wVyeLA>

3. Public Participation

Members of the public will have an opportunity to put questions to the Council. This item of business to last no more than 15 minutes, as per Council Standing Orders.

4. Minutes

To approve the Minutes of the following meeting:-

- a) Council Meeting held on 1 June 2026 (Copy attached)
- b) Governance and Performance Committee held on 4 June 2026 (Copy attached)

5. New Policy

The Governance & Performance Committee considered the following new policy at its meeting to be held on 4th June 2026.

a. Memorial Benches and Trees

Members are requested to consider the recommendation of the Governance and Performance Committee, which will be reported at the meeting.

Policy documents are published within the Governance and Performance Committees agenda, which can be found on the Council's website at <http://bit.ly/4q07zEv>

6. Motion on Notice

Moved by Councillor M Tough:

“That Peterlee Town Council introduces a Bring Your Own Device (BYOD) Policy for Councillors, permitting the use of approved personal devices for Council business subject to appropriate security, Governance and Data Protection requirements, and that the Councillor Email and Device Policy, IT Policy, and any other associated policies, be amended accordingly and presented to Council for approval.”

7. Request for Concessionary Use Funding – Narcotics Anonymous and Alcoholics Anonymous Meetings at the Pavilion

Report of the Town Clerk (Attached)

8. Reintroduction of the Neighbourhood Engagement Project (NEP) Grant Scheme

Report of the Town Clerk (Attached)

9. Licensing Act 2003 Consultation – Variation of Premises Licence Application – The Royal George, Old Shotton

Report of the Town Clerk (Attached)

10. Exclusion of Press and Public

To resolve that in view of the confidential nature of the items to be discussed, the committee pass the formal resolution to exclude the press and public from the meeting, pursuant to the Public Bodies (Admissions to Meetings) Act 1960 & the Local Government (Access to Information) Act, Part 1, due to the commercial and/or personal information contained in the report.

11. Managed IT Support Services Contract 2026–2029

Report of the Town Clerk (Attached)

12. Rent Review Update

Report of the Town Clerk (Attached)

13. Peterlee Cricket Club Update

Verbal update from the Town Clerk

PETERLEE TOWN COUNCIL

Minutes of the **Town Council** meeting held on **Monday 1 June 2026** at **6.30pm** in the Brandling Suite, Shotton Hall, Peterlee.

Present: Councillor M. A. Cartwright (Mayor) and Councillors J. Black, P. Brown, D. Burrell, P. Cartwright, B. Fishwick, D. Hawley, D. Howarth, D. Meadows, R. Moore, I. Pygall, E. Sanders, L. Sanders, S. Simpson, and D. Wright.

Also Ian Hall (Chief Officer and Town Clerk), Deborah Woodhall (Resources Manager) and Louise Hudson (Democratic Services Assistant).

1 Member of public

C.1/26 APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillors M-L Franklin, S Franklin, A. Laing, H. Pygall and M. Sanderson

RESOLVED: That the apologies be noted.

C.2/26 DECLARATIONS OF INTEREST

No interests were declared

C.3/26 PUBLIC PARTICIPATION

Member of the public was present, however, chose not to participate.

C.4/26 MONTHLY UPDATES FOR DURHAM COUNTY COUNCILLORS

No updates were received.

C.5/26 MINUTES

- a. Annual Meeting held on 18th May 2026
- b. Events Committee Meeting held on 28th April 2026

RESOLVED: That the minutes of the above meetings be approved.

C.6/26 ANNUAL GOVERNANCE AND ACCOUNTABILITY RETURN 2025/26

Consideration was given to the Annual Governance and Accountability Return (AGAR) for 2025/26, together with the period for the exercise of public rights.

- RESOLVED:**
1. That the Annual Audit Report (page 3 of the AGAR) be noted.
 2. That the Annual Governance Statement (page 4 of the AGAR) be approved.

3. That the Accounting Statement (page 5 of the AGAR) be approved.
4. That the period for the Exercise of Public Rights for the year ending 31st March 2026 commence on 3rd June 2026 and end on 14th July 2026.

C.7/26 AMENDMENTS TO QUARTER 1 AND QUARTER 2 BUDGET MONITORING REPORTS 2025/26

Consideration was given to a report of the Town Clerk, which had previously been circulated, to advise Members of amendments identified during the preparation of the Council's Annual Governance and Accountability Return (AGAR) for 2025/26 which impact upon the previously reported Quarter 1 and Quarter 2 budget monitoring figures.

RESOLVED:

1. That the amendments identified within the Quarter 1 and Quarter 2 Budget Monitoring Reports for 2025/26 be noted; and
2. That the inclusion of the revised figures within the Council's final financial records and AGAR working papers be approved.

C.8/26 END OF YEAR BUDGET SUMMARY, 2025/26

Consideration was given to a report of the Town Clerk, which had previously been circulated, to provide Members with the budget outturn position for the 2025/26 financial year, based upon the Council's year-end accounts and supporting schedules, in accordance with the Council's Financial Regulations. The report presents the final income and expenditure position together with the movement in reserves and overall financial performance for the year ended 31 March 2026. Based on the year-end accounts the Council generated a net surplus of £339,272 during the year.

RESOLVED: That the content of this report and the Council's budget outturn position for 2025/26 be noted.

C.9/26 EVENTS COMMITTEE UPDATES

Detailed consideration was given to a report of the Events Officer, which had previously been circulated, to present Members with an update following the Events Committee meeting held on 28th April 2026 and to seek consideration of the recommendations arising from the meeting.

RESOLVED:

1. That the contents of the report and the updates provided by the Events Committee, be noted.
2. That updates from the Pavilion Supervisor (Hospitality) were no longer required at future Events Committee meetings, be approved.

3. That the additional security costs associated with implementing measures in line with Martyn's Law for future Council events, be noted.
4. That the continuation of the Summer Fun Day event scheduled for 12th August 2026 at The Pavilion, be approved.
5. That no Christmas Tree Light Switch On event be held during 2026 and that the first official switch on event take place in 2027, once the newly planted tree is established, be approved.
6. That the revised stall holder arrangements, whereby the stall fee remains at £30 per pitch and the previous 50% refund arrangement ceases, be approved.
7. That two showings of a Beauty & the Beast Christmas Pantomime to be arranged on 21 December 2026, be approved; and
8. That the 'Unallocated' events budget be used to pay for the Christmas Pantomime, be approved; and
9. That the ticket price for the Christmas Pantomime be set to £4.50 for both adults and children, with a maximum of 2 adults per booking, be approved.
10. That the principle of arranging two Over 60's events during December 2026 and February 2027, be supported.
11. That the food budget for each of the Over 60's events be increased from £500.00 to £750.00, be approved.
12. That the Over 60's event at The Pavilion being catered by Pavilion catering staff, be approved.
13. That approval be given to the Events Officer to liaise with Eden Hill Peoples Centre to enquire about catering the Over 60's event at Peterlee & Horden Rugby Club, with costs covered and a donation made to the charity.
14. That the principle of introducing a "Peterlee Has Talent event during 2027, be supported.
15. That the cost of Halloween Party and the Halloween Arts and Crafts sessions be taken from the 'Unallocated' Events Budget, be approved.
16. That free Halloween Arts and Crafts sessions, to be organised during the October 2026 Half-Term week, be approved.

17. That approval be given for a Halloween Party to be organised on Friday 30 October 2026; and
18. That tickets for the Halloween Party will be sold at £4.50 per child, with 2 adults maximum, per booking, be approved.
19. That approval be given, in principle, to remove the “Unallocated” events budget from future years and the introduction of individual event budget allocations from 2027/28 onwards.
20. That a meeting be held in September or October each year to determine the following year’s events, enabling a set budget to be allocated to each event, be supported.
21. That approval be given, in principle, that the budget allocation for the three Summer Fun Days events in 2026 be increased by £1,000.

C.10/26 APPOINTMENT OF SUBSTITUTE MEMBERS TO COMMITTEES

Consideration was given to a report of the Town Clerk, which had previously been circulated, to consider requests received from Members regarding appointment to the Council’s substitute members list in accordance with the Council’s Standing Orders.

RESOLVED:

1. That Councillor Pauline Brown be appointed as a substitute member representing the Independent Party.
2. That Councillor Irene Pygall be appointed as a substitute member representing the Independent Party for the Events Committee.
3. That the appointments remain in place for the remainder of the 2026/27 municipal year unless otherwise varied by Council.

Councillor Emily Sanders left the meeting.

C.11/26 LIFT MAIN BELT REPLACEMENT AND GSM COMMUNICATION UPGRADES THE PAVILION

Consideration was given to a report of the Town Clerk and the Deputy Pavilion Sports & Community Manager, which had previously been circulated, to present Members with quotations received for the replacement of the main hoisting belts and GSM emergency communication upgrades to both passenger lifts at The Pavilion and to seek approval for the recommended contractor.

The Town clerk further advised that since the report was written, it was determined that further information was required about the GSM emergency communication and recommended this be deferred to a future meeting.

RESOLVED:

1. That approval be given for Schindler Ltd to undertake replacement of the main hoisting belts on both lifts.
2. That expenditure of £13,706 excluding VAT, with VAT to be reclaimed in the normal manner, be approved; and
3. That approval be given for the cost be funded from Council reserves.
4. Members are also recommended to delegate authority to the Chief Officer to place the necessary order and arrange the works at the earliest opportunity.
5. That GSM emergency communication upgrades be deferred to a future meeting, pending further information.

C.12/26 SERVICE DIRECT

Detailed consideration was given to a report of the Neighbourhood Services Manager, which had previously been circulated, to seek Council approval for income generated through Service Direct Works activities, to be retained within the service area and reinvested into workforce training, professional development and operational skills enhancement.

Members agreed it would be more beneficial to increase the Training Budget by the suggested amount of £10,000, rather than create a separate budget from Service Direct income.

RESOLVED: That approval be given for the Training budget be increased by £10,000.

C.13/26 SUBMISSION OF SECTION 106 FUNDING APPLICATION HILL RIGG HOUSE KITCHEN REFURBISHMENT

Detailed consideration was given to a report of the Town Clerk, which had previously been circulated, to seek approval from Members to progress the preparation and submission of a Section 106 funding application for improvements to the kitchen facilities at Hill Rigg House, in support of the future community use of the building.

Member, R Moore moved that the funding application show the Council's intention to improve the overall facilities at Hill Rigg House to support future Community use, not just the kitchen.

Member D Burrell seconded this and a vote was taken:

For: 14
Against: 0

RESOLVED:

1. That the Section 106 funding application show the Council's intention to improve the overall facilities at Hill Rigg House to support future Community use.
2. That approval be given to Officers to obtain quotations and estimated costs for the proposed refurbishment works.
3. That approval be given to Officers investigating the relevant Section 106 funding allocations to submit an application to the appropriate funding pot where eligible.

C.14/26 EXCLUSION OF PRESS AND PUBLIC

RESOLVED:

That in view of the confidential nature of the items to be discussed, the Council passed a formal resolution to exclude the press and public from the meeting, pursuant to the Public Bodies (Admissions to Meetings) Act 1960 & the Local Government (Access to Information) Act, Part 1, due to the commercial and personal information contained in the report.

C.15/26 REQUEST TO USE COUNCIL LAND – FUNFAIR

Consideration was given to a report of the Events Officer, which had previously been circulated, to consider the proposal for the hire of land at Helford Road, for a funfair in September 2026.

A vote was taken:

For: 14
Against: 0

RESOLVED:

That the request from Noble's Funfairs, to hire land at Helford Road in September 2026 for a Funfair, be approved subject to the following:-

- No hire charge
- Ride pricing and entry arrangements outlined in the report be upheld
- Completion of a satisfactory hire agreement

C.16/26 REQUEST TO USE COUNCIL LAND – CHARITY FAMILY FUN DAY

Detailed consideration was given to a report of the Events Officer, which had previously been circulated, to seek Members approval for a request received to hold a Charity Family Fun Day at Lowhills Football Pitches on Saturday 18 July 2026, between 10:00am and 4:00pm, and to consider waiving the notification period contained within the Council's Outdoor Events Policy.

Members confirmed that they were fully supportive of the Family Fun Day proposed to take place on Lowhills Road playing fields and recognised the positive benefits the event would bring to the community.

However, Members expressed concern about approving the event outside of the Council's adopted Events Policy, which states that event applications must be submitted a minimum of three months prior to the proposed event date, which is necessary to allow for the completion and submission of a satisfactory hire agreement and all associated documentation and planning requirements.

Member R Moore proposed that should the event be changed to a later date, to ensure the timescale detailed in the Events Policy be met, that approval be given.

A vote was taken:

For: 13
Against: 1

RESOLVED:

1. That the current proposal to hold a Charity Family Fun Day at Lowhills Football Pitches on Saturday 18 July 2026 be denied.
2. That should a new, satisfactory application be submitted for the event to be held at a later date, to ensure the timescales detailed in the Events Policy be met, that approval be given.

PETERLEE TOWN COUNCIL

Minutes of the **Governance and Performance Committee** meeting held on **Thursday 4 June 2026** at **10.00am** in the Council Chamber, Shotton Hall, Peterlee.

Present: Councillor R Moore (Chair) and
Councillors P. Brown, A Laing and I Pygall.

Also Present: Ian Hall (Town Clerk), Wayne Harriman (Neighbourhood Services
Manager) and Louise Hudson (Democratic Services Assistant)

G.7/26 APOLOGIES FOR ABSENCE

No apologies for absence were received.

RESOLVED: That the absence of apologies be noted.

G.8/26 DECLARATIONS OF INTEREST

No declarations of interest were submitted.

G.9/26 REVIEW OF POLICIES

The following policy was reviewed in detail:-

- a. Memorial Benches and Trees Policy

RESOLVED That the new policy be approved, and that details of the approved policy be included on the next Council agenda for Members' information.

Report to: Peterlee Town Council:
Date: 15th June 2026
Report of: Ian Hall, Chief Officer & Town Clerk
Subject: **Request for Concessionary Use Funding – Narcotics Anonymous and Alcoholics Anonymous Meetings at the Pavilion**

Report Purpose: To consider a request from the Chair of Council, Councillor M. Cartwright, regarding the continued use of the Pavilion by Narcotics Anonymous (NA) and Alcoholics Anonymous (AA) and the potential provision of support through the Concessionary Use Budget.

Background: Narcotics Anonymous and Alcoholics Anonymous have been using facilities at the Pavilion for approximately six months. The group meets weekly on a Tuesday evening between 6.00pm and 7.00pm.

The group was initially accommodated at a reduced community hire rate of £9.00 per session. Following a review of charges and the application of the current approved pricing structure, the hire charge has increased to £18.00 per session.

When the group first commenced meetings at the Pavilion, attendance was typically between four and six individuals. Over the past six months the group has grown significantly, and attendance can now reach up to 25 people at individual sessions.

The Chair of Council, Councillor M. Cartwright, has requested that Council consider supporting the group through the Concessionary Use Budget by funding the room hire costs to enable the meetings to continue at the Pavilion without financial hardship to the group.

Detail: The meetings provide support to individuals recovering from alcohol and substance dependency and contribute positively to the health and wellbeing of residents within Peterlee and the wider area. The growth in attendance demonstrates an increasing demand for this type of support service within the community.

In addition to the direct community benefits, attendees frequently make use of the Pavilion cafe before and after meetings, generating additional income for the Council's catering operation and increasing footfall within the facility.

Should Council agree to support the group, the funding could be provided from the Concessionary Use Budget for an agreed period, subject to budget availability and any conditions Members may wish to apply.

Recommendation:

Members are requested to consider the request from Councillor M. Cartwright and determine whether room hire costs for Narcotics Anonymous and Alcoholics Anonymous meetings at the Pavilion should be funded from the Concessionary Use Budget and, if so, the level and duration of support to be provided.

Appendix 1: Implications

<u>Area</u>	<u>Implication</u>
Finance:	The current hire charge is £18.00 per session. Based on one session per week, the annual cost of providing free room hire would be approximately £936.00 per annum. Funding would be met from the Community Use Budget, subject to sufficient budget provision being available.
Staffing:	No direct implications
Risk:	No direct implications.
Equality and Diversity, Cohesion and Integration:	The provision of support to Narcotics Anonymous and Alcoholics Anonymous would assist in promoting inclusion, reducing social isolation and supporting individuals who may be experiencing addiction-related challenges. The proposal aligns with the Council's commitment to supporting the health and wellbeing of residents.
Crime and Disorder:	No direct implications.
Consultation & Communication:	No direct implications.
Procurement:	No direct implications.
Legal:	The Council has the power to support activities that benefit the local community under Section 137 of the Local Government Act 1972, where it considers that expenditure will bring direct benefit to its area or inhabitants and is commensurate with the expenditure incurred. The General Power of Competence may also be available if the Council is eligible to exercise it.

Report to: Peterlee Town Council:
Date: 15th June 2026
Report of: Ian Hall, Chief Officer & Town Clerk
Subject: **Reintroduction of the Neighbourhood Engagement Project (NEP) Grant Scheme**

Report Purpose: To provide Members with background information regarding the former Neighbourhood Engagement Project (NEP) Grant Scheme and to seek Council's consideration as to whether the scheme should be reintroduced. A request from the Chair, Cllr M A Cartwright.

Background: The Neighbourhood Engagement Project (NEP) was a grant funding scheme previously operated by Peterlee Town Council. The scheme provided an annual budget of £11,000, which effectively allocated £500 to each elected Member to support local clubs, organisations, community groups and projects that benefited the residents of Peterlee.

Under the scheme, organisations seeking financial assistance were required to complete a grant application form detailing their project, purpose and funding requirements. Applications were presented to the Resources Committee, with personal information removed where appropriate.

Members were then able to indicate whether they wished to support an application and specify the amount of funding they wished to contribute from their individual allocation. Following consideration, applicants were informed whether their request had been successful or unsuccessful. Successful applicants were often invited to attend a presentation with the Mayor for publicity purposes before grant payments were subsequently made by BACS.

Detail: A review of historical Council records has been undertaken to identify when the decision was made to discontinue the NEP Grant Scheme.

Whilst no specific Council minute has been located that formally records a decision to abolish the scheme, evidence has been identified within the Council's budget setting process for the 2021/22 financial year.

A budget presentation prepared in January 2021 included the £11,000 Donations budget within the Town Activities budget heading. However, a subsequent budget report presented in February 2021 showed a reduction of £11,000, indicating the removal of the funding provision.

The Council approved the final budget and precept for 2021/22 at its meeting held on 22 March 2021, with the removal of the £11,000 budget taking effect from 1 April 2021.

Further evidence is contained within Minute 147 of the Council meeting held on 22 March 2021, which states:

"The Deputy Town Clerk advised that no further applications had been received and that she had received suggestions from several Members that any unallocated funds remaining should not be used and instead be returned to reserves. RESOLVED this suggestion be agreed to."

This minute suggests Members were aware that the NEP funding would no longer be utilised and that any remaining balance should be transferred to reserves.

Should Council wish to reintroduce the scheme, an annual budget provision would need to be identified within the Council's budget. Based on the previous arrangements, this would require an allocation of £11,000 per annum, equating to £500 per elected Member.

Council may also wish to consider whether the previous arrangements remain appropriate, or whether amendments should be made to:

- The amount allocated to each Member.
- Eligibility criteria.
- Application and assessment procedures.
- Monitoring and reporting requirements.
- Publicity arrangements.
- Timescales for applications.

Council may wish to consider one of the following options:

Option 1

Reintroduce the Neighbourhood Engagement Project Grant Scheme with an annual budget of £11,000.

Option 2

Reintroduce the scheme with amended funding levels or revised eligibility criteria.

Option 3

Not reintroduce the scheme and continue with existing arrangements.

Recommendation:

Members are requested to consider the information contained within this report and determine whether they wish to reintroduce the Neighbourhood Engagement Project Grant Scheme and, if so, agree the funding level and operational arrangements.

Appendix 1: Implications

<u>Area</u>	<u>Implication</u>
Finance:	Should Council wish to reintroduce the scheme in its previous format, a budget allocation of £11,000 would be required. Any reintroduction would need to be considered as part of the Council's budget setting process.
Staffing:	The administration of the Neighbourhood Engagement Project would create additional work for Council officers. This would include processing applications, preparing reports for Committee and Council consideration, corresponding with applicants, arranging publicity and presentation opportunities, processing grant payments, maintaining records and monitoring compliance with any grant conditions. Whilst these duties could be accommodated within existing staffing resources, the reintroduction of the scheme would increase the administrative workload of officers throughout the financial year.
Risk:	There is a risk of perceived inequity or inconsistency in grant allocation if clear eligibility criteria and assessment procedures are not established. Appropriate governance, transparency and monitoring arrangements would therefore be required.
Equality and Diversity, Cohesion and Integration:	No direct implications.
Crime and Disorder:	No direct implications.
Consultation & Communication:	No direct implications.
Procurement:	No direct implications.
Legal:	The Council has powers to provide grants where expenditure is for the benefit of the area or its inhabitants and is supported by an appropriate statutory power Section 137 of the Local Government Act 1972. Any grant scheme adopted

must operate in accordance with the Council's Financial Regulations and grant funding procedures.

ICT and Data Security:

The administration of the Neighbourhood Engagement Project would require the collection, storage and processing of personal data relating to applicants and associated organisations. Any information received would need to be handled in accordance with the Council's Data Protection Policy, GDPR requirements and records management procedures. Existing Council ICT systems are sufficient to administer the scheme and no additional software or hardware requirements have been identified. Appropriate measures would need to be maintained to ensure that personal information is redacted from reports presented to Members and that applicant data is stored securely and accessed only by authorised officers.

Report to: Peterlee Town Council:

Date: 15th June 2026

Report of: Ian Hall, Chief Officer & Town Clerk

Subject: **Licensing Act 2003 Consultation – Variation of Premises Licence Application – The Royal George, Old Shotton**

Report Purpose: To advise Members of a consultation received from Durham County Council regarding an application to vary the Premises Licence for The Royal George, Old Shotton, and to seek Council's views on whether a formal representation should be submitted.

Background: Durham County Council has received an application from Trust Inns Limited to vary the Premises Licence for The Royal George, 16 The Village, Old Shotton, Peterlee, SR8 2ND. The application was submitted on 5th June 2026 and the closing date for representations is 3rd July 2026.

Under the Licensing Act 2003, any representation submitted to the Licensing Authority must relate to one or more of the statutory licensing objectives. These objectives are the prevention of crime and disorder, public safety, the prevention of public nuisance and the protection of children from harm.

Detail: The applicant is seeking to vary the existing Premises Licence by bringing forward the commencement time for the sale of alcohol to 8.00am each day of the week. The application also seeks to extend the terminal hour for all licensable activities until midnight on Sundays through to Wednesdays and to amend the opening hours of the premises so that it may open from 8.00am until 12.30am each day.

In addition, the application seeks permission to provide late night refreshment between 11.00pm and midnight seven days a week. The applicant is also seeking to amend the approved licensed area to include an external area shown on the submitted plans. No changes are proposed to the internal layout of the premises. The application further seeks to remove a number of existing licence conditions that are considered no longer relevant and replace them with a revised set of conditions intended to promote the licensing objectives.

Considerations

Members may wish to consider the potential impact of the proposed variation on local residents and the surrounding community. Particular consideration may be given to the extension of licensed hours and whether this could increase activity associated with customers leaving the premises later in the evening. Members may also wish to consider whether the inclusion of an external licensed area could lead to

increased noise levels or disturbance, particularly given the premises' location within a residential area.

Council should also consider whether the revised operating arrangements and proposed replacement conditions appear sufficient to promote the licensing objectives. Any concerns raised by Members should be supported by evidence or local knowledge and should relate directly to the prevention of crime and disorder, public safety, the prevention of public nuisance or the protection of children from harm.

Members should note that the Licensing Authority cannot take into account objections based on moral views regarding alcohol consumption, personal preference or commercial competition.

Recommendation:

Council is requested to consider the details of the application submitted by Trust Inns Limited in respect of The Royal George, Old Shotton, and determine whether it wishes to submit a representation to Durham County Council. Should Members identify concerns that relate to the licensing objectives, Council is requested to authorise the Town Clerk to prepare and submit a representation on its behalf before the consultation deadline of 3rd July 2026.

Appendix 1: Implications

<u>Area</u>	<u>Implication</u>
Finance:	No direct implications
Staffing:	No direct implications
Risk:	Should the Council identify concerns relating to the licensing objectives and choose not to submit a representation, the opportunity for those concerns to be formally considered as part of the licensing process may be lost.
Equality and Diversity, Cohesion and Integration:	No direct implications.
Crime and Disorder:	No direct implications.
Consultation & Communication:	No direct implications.
Procurement:	No direct implications.
Legal:	The application has been submitted under the provisions of the Licensing Act 2003. Any representation made by the Council must be relevant to one or more of the licensing objectives set out within Section 4 of the Act.