



26th May 2026

Dear Councillor,

I hereby summon you to attend a meeting of **Peterlee Town Council** on **Monday 1st June 2026** In the **Council Chamber, Shotton Hall, Peterlee, SR8 2PH**, at **6.30pm**

Mr I Hall
Town Clerk

Members of the public are very welcome to attend our meetings. We have a limited number of designated public seating in our Council Chamber and so any members of the public wishing to attend to observe the meeting are advised to contact the Council in advance so that we can reserve a seat for you: council@peterlee.gov.uk or (0191) 5862491.

AGENDA

1. Apologies for Absence

2. To receive declarations of interest

Members are reminded of the need to disclose any interests in items on this agenda, whether pecuniary or otherwise. Please seek advice from the Town Clerk **prior to the meeting** if in doubt. Members are reminded that they can check their published declaration of interests here: <https://bit.ly/2wVyeLA>

3. Public Participation

Members of the public will have an opportunity to put questions to the Council. This item of business to last no more than 15 minutes, as per Council Standing Orders.

4. Monthly Updates for Durham County Councillors

To receive an update from Durham County Councillors on relevant issues affecting Peterlee

5. Minutes

To approve the Minutes of the following meeting:-

- a. Annual Meeting held on 18 May 2026 (Copy attached)
- b. Events Committee held on 28 April 2026 (Copy attached)

- 6. Annual Governance and Accountability Return 2025/26**
Members will be asked to consider the following items that comprise the Council's Annual Return for the 2025/26 financial year (copies attached):
 - a. Annual Internal Audit Report (page 3) – to receive and note
 - b. Annual Governance Statement (page 4) – to approve
 - c. Accounting Statements (page 5) – to approve
- 7. Amendments to Quarter 1 and Quarter 2 Budget Monitoring Reports 2025/26**
Report of the Town Clerk (Attached)
- 8. End of Year Budget Summary, 2025/26**
Report of the Town Clerk (Attached)
- 9. Events Decisions**
Report of the Events Officer (Attached)
- 10. Appointment of Substitute Members to Committees**
Report of the Town Clerk (Attached)
- 11. Lift Main Belt Replacement and GSM Communication Upgrades The Pavilion**
Report of the Town Clerk and the Deputy Pavilion Sports & Community Manager (Attached)
- 12. Service Direct**
Report of the Neighbourhood Services Manager (Attached)
- 13. Submission of Section 106 Funding Application Hill Rigg House Kitchen Refurbishment**
Report of the Town Clerk (Attached)
- 14. Exclusion of Press and Public**
To resolve that in view of the confidential nature of the items to be discussed, the committee pass the formal resolution to exclude the press and public from the meeting, pursuant to the Public Bodies (Admissions to Meetings) Act 1960 & the Local Government (Access to Information) Act, Part 1, due to the commercial and/or personal information contained in the report.
- 15. Request to use Council Land – Funfair**
Report of Events Officer (Attached)
- 16. Request to use Council Land – Charity Family Fun Day**
Report of the Town Clerk (Attached)