

PETERLEE TOWN COUNCIL

Minutes of the **Town Council** meeting held on **Monday 16th February 2026** at **6.30pm** in the Council Chamber, Shotton Hall, Peterlee.

Present: Councillor R. Moore (Mayor) and
Councillors J Black, P. Brown, D Burrell, M A Cartwright, P Cartwright, D.
Hawley, A. Laing, I. Pygall, S. Simpson, and D. Wright.

Also Ian Hall (Chief Officer and Town Clerk), Deborah Woodhall (Resources
Manager) and Louise Hudson (Democratic Services Assistant).

C.177/26 APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillors, M-L. Franklin, S.
Franklin, K. Hawley, D. Howarth, D. Meadows, H. Pygall, M Sanderson and M.
Tough

RESOLVED: That the apologies be noted.

C.178/26 DECLARATIONS OF INTEREST

No interests were declared

C.179/26 PUBLIC PARTICIPATION

No members of public were present.

C.180/26 MINUTES

a. Council Meeting held on 2nd February 2026

RESOLVED: That the minutes of the above meeting be approved.

C.181/26 Q3 BUDGET

Consideration was given to a report of the Town Clerk, which had previously
been circulated, to provide the Council with a budget summary report to the end
of the third quarter of the 2025/26 financial year, in line the Council's Financial
Regulations¹.

RESOLVED: That the content of this report be noted and Appendices 1
and 2, which set out the quarter 3 variances by budget
head and summary explanations for each variance over
15%.

¹ Council's financial regulations are available from the Town Clerk on request or [here](#):

C.182/26 REPLACEMENT AND SALE OF EXISTING 4X4 VEHICLE

Consideration was given to a report of the Town Clerk, which had previously been circulated, to seek Council approval to replace the Council's existing 4x4 vehicle currently in service and to approve the sale of the existing vehicle, with the replacement to be provided through a leasing arrangement.

RESOLVED:

1. That approval be given for the replacement of the existing 4x4 vehicle through a leasing arrangement; and
2. That the sale of the existing 4x4 vehicle, be approved.

C.183/26 PROPOSAL FOR THE SITING OF A NEW CHRISTMAS TREE

Consideration was given to a report of the Town Clerk, which had previously been circulated, to seek Council approval for the planting of a new Christmas tree at the Pavilion site to replace the current Christmas tree located within the grounds of Shotton Hall, which is to be sold.

RESOLVED:

1. That the proposal to plant a new Christmas tree at the Pavilion site for use from Christmas 2026 onwards, be approved.
2. That Officers are authorised to obtain quotations and professional advice regarding tree selection and planting.
3. That the allocation of funding be taken from ##### for this purpose.

C.184/26 FUTURE USE OF REFURBISHED BUILDING – LOWHILLS ROAD ALLOTMENT SITE

Consideration was given to a report of the Town Clerk, which had previously been circulated, to seek Members' views and approval on the future use, management arrangements, and potential charging structure for the recently refurbished building located at the Lowhills Road Allotment Site.

RESOLVED:

1. That the completion of the refurbishment works be noted; and
2. That authority be given to Officers to utilise and manage the building in accordance with Member direction.

C.185/26 CT PUMP REPLACEMENT

Consideration was given to a report of the Town Clerk, which had previously been circulated, to present Members with the quotations received for the replacement of the CT / twinset pump system at The Pavilion and to seek approval to appoint a contractor.

RESOLVED:

1. That Company C, Commercial Boiler Solutions (CBS) be appointed to undertake the CT pump replacement works at The Pavilion, at a total cost of £5,037.60, including VAT, and;
2. That the expenditure to be met from Council reserves.

C.186/26 EXCLUSION OF PRESS AND PUBLIC

RESOLVED:

That in view of the confidential nature of the items to be discussed, the Council passed a formal resolution to exclude the press and public from the meeting, pursuant to the Public Bodies (Admissions to Meetings) Act 1960 & the Local Government (Access to Information) Act, Part 1, due to the commercial and personal information contained in the report.

C.187/26 PADEL AND COMMUNITY SPORTS HUB EXPANSION – MULTI-SITE OPTIONS FOR CONSIDERATION

Consideration was given to a report of the Town Clerk, which had previously been circulated, to present Members with an overview of a proposed Padel and Community Sports Hub expansion, promoted by a not-for-profit Community Interest Company, and to seek Members' views on the principle of the project and the preferred site option for further development.

Members discussed the proposal in detail, including the potential benefits to the community, the implications for the proposed site, and the longer-term operational and financial considerations.

RESOLVED:

That the Council does not support the project in principle at this time.

C.188/26 UPDATE – LOWHILLS ROAD PITCHES 1 & 2 PROPOSAL

The report previously circulated within the agenda pack was received. Members noted the update. Members noted the update.

RESOLVED:

No formal resolution was made.

C.189/26 PERMISSION TO INSTALL SOCIAL CABIN

Consideration was given to a report of the Town Clerk, which had previously been circulated, to seek Members' approval, in the Council's capacity as landowner, to grant consent for Peterlee Cricket Club to install a new single-storey social cabin within the cricket ground at Helford Road, in accordance with the submitted drawings and approved planning permission.

RESOLVED:

1. That landowner consent be granted for the installation of the social cabin, subject to the completion and signing of the Club's lease agreement.
2. That the Council support the Club for the 2026 cricket season by permitting the use of the changing room facilities at the Pavilion, allowing them additional time to create their own changing room facilities.