



14th January 2026

Dear Councillor,

I hereby summon you to attend a meeting of **Peterlee Town Council** on
Monday 19th January 2026 In the **Council Chamber, Shotton Hall,**
Peterlee, SR8 2PH, at 6.30pm

Mr I Hall
Town Clerk

Members of the public are very welcome to attend our meetings. We have a limited number of designated public seating in our Council Chamber and so any members of the public wishing to attend to observe the meeting are advised to contact the Council in advance so that we can reserve a seat for you: council@peterlee.gov.uk or (0191) 5862491.

AGENDA

1. Apologies for Absence

2. To receive declarations of interest

Members are reminded of the need to disclose any interests in items on this agenda, whether pecuniary or otherwise. Please seek advice from the Town Clerk or Deputy Town Clerk **prior to the meeting** if in doubt. Members are reminded that they can check their published declaration of interests here: <https://bit.ly/2wVyeLA>

3. Public Participation

Members of the public will have an opportunity to put questions to the Council. This item of business to last no more than 15 minutes, as per Council Standing Orders.

4. Minutes

To approve the Minutes of the following meeting:-

- a. Council Meeting held on 15th December 2025 (Copy attached)

5. Request for Nominations

- a. Royal Garden Party
- b. CDALC Executive Committee

6. Relocation of the Pasmore Memorial Pole

Report of Town Clerk

7. Relocation of Staff

Report of the Town Clerk

8. Investors in People Update

Report of the Resources Manager

9. Budget 2026/27

Report of Town Clerk

10. Exclusion of Press and Public

To resolve that in view of the confidential nature of the items to be discussed, the committee pass the formal resolution to exclude the press and public from the meeting, pursuant to the Public Bodies (Admissions to Meetings) Act 1960 & the Local Government (Access to Information) Act, Part 1, due to the commercial and personal information contained in the report.

11. Debt Write off Outstanding Balance for Unpaid MUGA Use

Report of Town Clerk

12. Request to Hire Tennis Facility

Report of Town Clerk

13. Cricket Lease

Report of Town Clerk

PETERLEE TOWN COUNCIL

Minutes of the **Town Council** meeting held on **Monday 15th December 2025** at **6.30pm** in the Council Chamber, Shotton Hall, Peterlee.

Present: Councillor R. Moore (Mayor) and Councillors J Black, P. Brown, D Burrell, M A Cartwright, P Cartwright, B Fishwick, M-L. Franklin, S. Franklin, K. Hawley, D. Howarth, A. Laing, I. Pygall, S. Simpson, and D. Wright.

Also Present: Ian Hall (Chief Officer and Town Clerk), Deborah Woodhall (Resources Manager), and David Anderson (Locum Democratic Services Manager) and Louise Hudson (Democratic Services Assistant).

C.142/25 APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillors, D. Hawley, D. Meadows, H. Pygall, M. Tough, L. Sanders and M Sanderson.

RESOLVED: That the apologies be noted.

C.143/25 DECLARATIONS OF INTEREST

No interests were declared.

C.144/25 PUBLIC PARTICIPATION

No Public were present.

C.145/25 MINUTES

a. Council Meeting held on 1st November 2025

RESOLVED: That the Minutes of the above meeting be approved.

C.146/25 DRAFT BUDGET 2026/27

Consideration was given to a report of the Town Clerk, which had previously been circulated, to provide Members with a draft budget for the 2026/27 financial year based on the latest information, particularly the impact of Durham County Council's (DCC) intention to withdraw the Local Council Tax Reduction Scheme (LCTRS) grant entirely from 2026/27.

Additional information relating to this item, which had been received from the County Durham Association of Local Councils (CDALC) after the Agenda had been issued, was circulated to Members via email earlier that day. This included reference to the response from CDALC to the Durham County Council's consultation on proposals to cease Local Council Tax Reduction Scheme (LCTRS) grants to parish and town councils as part of their 2026/27 budget and Medium-Term Financial Plan.

Following discussions, budget allocations with respect to fields maintenance were to be reviewed. The Town Clerk advised the proposed allocations for these items had been updated based on historic apportionment and inflation. These allocations would be reviewed to ensure that they more accurately reflected costs based on most up to date information and estimates. Members

were reminded that these budget allocations were an estimate of required funds to carry out fields maintenance not an exact indication of what would be spent as this was depended largely on weather conditions and wear, which could not be predicted in advance.

An updated budget would be presented for consideration at the next meeting to be held on 19th January 2026.

RESOLVED:

1. That the draft budget position be noted.
2. That the Council respond formally to DCC's budget proposals for 2026/27 and Medium-Term Financial Plan 2026/27-2029/30 (Phase two consultation), in particular the withdrawal of the LCTRS grant.
3. That the Council write to its County Councillors, DCC Cabinet Members, Chief Executive and MP setting out the council's objections to the withdrawal of the LCTRS grant and implications for local communities.
4. That any alternative budget proposals from members, following consideration of this report and draft budget, be submitted to the Town Clerk by no later than close of play on Monday 5th January 2026.

C.147/25 FUTURE OF HERITAGE ITEMS IN THE GROUNDS OF SHOTTON HALL

Consideration was given to a report of the Town Clerk, which had previously been circulated, regarding the future of the heritage items situated at Shotton Hall:

- The Lee House Clock Bell, and
- The Pasmore Memorial Pole

RESOLVED:

1. That the Lee House Clock Bell be relocated to Peterlee Cemetery at Eden Lane.
2. That the Pasmore Memorial Pole be relocated to a suitable location. Further discussion be given by Council at its meeting to be held on 19 January 2026.

C.148/25 EXCLUSION OF PRESS AND PUBLIC

RESOLVED:

That in view of the confidential nature of the items to be discussed, the Council passed a formal resolution to exclude the press and public from the meeting, pursuant to the Public Bodies (Admissions to Meetings) Act 1960 & the Local Government (Access to Information) Act, Part 1, due to the commercial and personal information contained in the report.

C.149/25 CRICKET LEASE

Further to consideration by Council at its meeting held on 20 October 2025 (Minute C.109/25) consideration was given to a report of the Town Clerk, which

had previously been circulated, setting out the final draft of the lease for Peterlee Cricket Club (PCC) for Members' consideration,

The Town Clerk updated members with regard to the recent planning application submitted by the Cricket Club, on which the Council had not been consulted.

A number of queries were raised by members, which would be investigated and reported to the next Council meeting.

- RESOLVED:**
1. That clarification be sought on queries raised and reported back to the next meeting of Council scheduled to be held on 19 January 2026.

9th December 2025
CDALC email to all council clerks



Dear clerks,

This email contains invitations to two civic/royal events for which nominations are sought from all CDALC member councils:

- a Celebration Event for the retiring Lord Lieutenant, Sue Snowdon; and
- a Royal Garden Party.

Nominations must be returned by **31 Jan 2026** and for each event we will put all the nominees into a draw and inform the lucky winners of the places as soon as possible after this date. Please add these items to your next available council meeting agenda. Just a reminder that the CDALC Executive Committee nominations are also running to the same timescale and for easy access to information about these click on [CDALC Exec Committee nominations](#) and alert them to your council too, if you haven't already.

Lord Lieutenant celebration event – *but please note that the full details of this are not being revealed to the Lord Lieutenant until nearer the time so please deal with it sensitively.*

One Member per council is invited to be nominated by their council to attend a celebration event for the retiring Lord Lieutenant, Sue Snowdon. This is a CDALC event for our parish and town councils and will be on the afternoon of **Weds 25th Feb 2026, 12 noon to 3pm**, at Raby Castle and will be in the format of 'This is your Life', music from the Durham and Tees Valley music services and a cream tea. There will be approximately 70 places available to all our councils (in addition to the members of the CDALC Executive Committee) so the chances of being picked are pretty good, in comparison to the Royal Garden Party. Due to the limited places at this event attendees cannot bring a guest.

[Use this form to submit your council's nomination to the Parish and Town Councils' Lord Lieutenant's celebration event.](#)

Another request connected to this event is for your council's anecdotes and photos which could be included in the 'This is Your Life' book to present to Sue Snowdon. Could you email these to us and where possible with a photo or two. Even better if photos can be provided as a weblink to your website/social media, rather than as email attachments.

Thanks to our colleagues at Stanley Town Council for their support for this event.

Royal Garden Party – Buckingham Palace

Each year, via NALC, CDALC is normally offered two tickets (a councillor plus guest) for a Royal Garden Party (RGP) at Buckingham Palace, which usually take places at the start of May. Although the RGPs for 2026 haven't been confirmed yet we are anticipating the same arrangement as previous years, and we know that there is always a very tight turnaround between the official notification and having to provide details of the guests to NALC so we need to get ahead of ourselves.

So, to make sure no one misses the chance to be put into the draw for County Durham, please can I ask that your council considers putting forward its nominations and to inform us [using this form for Royal Garden Party nominations](#). We need the **name and email addresses** of both the councillor and their guest, with further details required should they be successful.

Unsurprisingly this is a popular event and is usually vastly oversubscribed. Previous attendees cannot apply but this does not preclude new nominations from the same councils which previous attendees represented.

Please read the [terms and conditions below](#), provided by the Lord Chamberlain in previous years, which potential nominees should make themselves familiar with.

We look forward to hearing from you with your council's nominations by 31st Jan 2026.

Kind Regards

Audrey

Royal Garden Parties Note : *The Lord Chamberlain highlights a number of conditions associated with the Royal Garden Parties, therefore please read the following when applying for the Garden Party Invitation.*

- *Invitations are in recognition of PAST service as Chairs of Parish Council and Town Mayors in England and it is therefore appropriate that more longer serving, rather than those newly elected, should be invited to attend.*
- *Guests should NOT have previously attended a Garden Party. This must be emphasised to potential guests.*
- *It is essential that all details provided are correct as inaccuracies have, in the past, caused distress and embarrassment. Please therefore ensure that all names and addresses reflect each guests' form of identification that they will be asked to bring with them e.g. Passport, driving licence to allow them to gain access to the event. If in doubt, please check with the guests. For example, if somebody is known as Mike but the name as it appears on their passport is Michael John, please ensure that this is evident.*
- *Ensure all nominated guests are accompanied, with each guest being accompanied by one guest only.*
- *Ensure that no one under the age of 18 years is nominated as a guest or to accompany a guest.*
- *Guests who require assistance MUST be accompanied and this must be made clear on the form. The entrance to and the grounds of the palace is accessible by wheelchair and disabled parking is close to the palace entrance. If disabled parking is required, this must be made clear to me.*
- *All nominated guests must be British or European Union citizens, although their guest(s) may be of other nationalities. However all guests, nominated or accompanying, must be resident in the United Kingdom.*
- *Buckingham Palace have specifically stated that late changes to nominations cannot not be entertained by the palace. Therefore, once details have been submitted to the Palace by NALC this cannot be changed.*

- *Please remind your guest(s), that in the event they are unable to attend a Garden Party for whatever reason they will not be invited again.*
- *Invitations will be issued approximately 6 weeks prior to the Garden Party and with a detailed information pack. Your nominated guests might also find it helpful to follow this link - <https://www.royal.uk/garden-parties>*
- *There will be no parking facilities available for guests with the exception of disability badge holders (blue badge holders) which should be noted on the form. The palace will contact that guest requesting details of the disability badge.*
- *To comply with data protection legislation, each individual's consent is required to process their personal data for the purpose of nominating them to attend a Garden Party. Each county association will obtain this from the successful nominees and store this consent, which will be made available to NALC or Buckingham Palace should it be required. The consent should read: 'I consent to my personal data being processed for the purpose of issuing invitations to this event and to cater for guests with special needs. I understand that my personal data will be processed by the county association, NALC and The Keeper of the Privy Purse on behalf of the Royal Household'.*

CDALC Executive Committee Elections Winter 2025/26



Nominations are open until **31 January 2026**
Elections to be held at a Special General Meeting **Sat 7 March 2026 am**
First meeting date in **late March 2026** tbc

CDALC has altered its Executive Committee structure which has resulted in all its seats being up for election, with a closing date of 31 January 2026 for nominations. The new Executive Structure is shown overleaf.

Nominations

Each CDALC member council can make a nomination for the

- CDALC President*;
- Honorary Auditor*; and
- one of its councillors as a Larger or a Smaller Council representative, depending on the size of council.

Larger councils are those councils with > 6,000 electorate and/or >£250,000 budget while all others are Smaller Councils.

Nominees for Larger and Smaller council positions must submit a statement to support their nomination.

Here's what you need to do:

1. Nominations, on behalf of each council, must be submitted using the online form which can be accessed at this QR code/weblink. It would be anticipated that the clerk will complete this form.



[CDALC Executive
Committee nominations
Winter 25/26 – Fill in form](#)

2. Anyone nominated for the Larger and Smaller Council position must separately submit a 200-word statement describing relevant skills and qualities which they could offer the CDALC Executive Committee using the online form at this QR code/weblink.

Any statements over 200 words will be cut off at the 200th word, when included in the Special General Meeting papers. We recommend when filling in the statement to prepare it in your own device and copy and paste it to reduce frustration typing it into the software as it isn't possible to save a draft.



[CDALC Executive
Committee nominations
Winter 2025/26 Nominee
statement – Fill in form](#)

Darlington, Gateshead and Sunderland positions are separate and should be confirmed locally and notified to us by emailing cdalc@durham.gov.uk by 31 Jan 2026. They will be ratified by the Special General Meeting, not subject to election at the meeting.

What's expected of Executive Committee members

The Exec Committee meets quarterly on a Wednesday afternoon, usually in the first half of Mar, Jun, Sep and Dec, dates for 2026 provisionally being 18 Mar, 17 Jun, 16 Sep and 2 Dec. Meetings are in person, but those needing to attend remotely can be accommodated. There's no fixed venue and over the last year we have met in Durham and at Bishop Auckland.

It would be anticipated that Exec Members should endeavour to attend their relevant Forum meeting - 2026 dates are Thurs 19 Feb, 21 May, 16 Jul and 19 Nov at venues tbc – Smaller Councils have remote attendance option.

Over the last year the CDALC Exec Committee has met on additional occasions to collate CDALC's representations to govt consultations (remote meetings, proxy meetings and the national standards

framework), we formed a focus group for a think tank looking at proposals for the future of local democracy, assessed applications and appointed nominees for DCC's Standards Committee and supported the Executive Officer making representations to DCC's Standards Committee. Individual members have worked with the Executive Officer to deliver training to new County Councillors and made representations to a LGA Peer Review of DCC.

The Exec must appoint a chair and vice-chair, at the Exec meeting following the Annual General Meeting at which appointed. They must also appoint a representative to our National Association's (NALC's) National Assembly (meet remotely 5 times a year) and 3 reps to attend and vote at the NALC AGM.

So, in summary, although at the core of the Exec Committee's work are its quarterly meetings, there are other opportunities and expectations of the role as an Executive Committee member.

CDALC Constitution states:

15. FUNCTIONS OF THE EXECUTIVE COMMITTEE

15.1. Subject to the provisions of this Constitution, the Executive Committee shall have the power to provide for the conduct, management, control and administration of the affairs of CDALC and may take such steps, incur such expenses, acquire and dispose of such property, enter into such commitments or arrangements and employ such servants or agents as may be suitable for carrying out the policy of the CDALC into effect.

15.2. The Executive Committee shall control the banking and investment of the CDALC funds.

15.3. No money shall be borrowed by or on behalf of the CDALC without the Executive Committee's consent.

15.4. The Executive Committee shall present an annual report and submit the audited accounts to the Annual General Meeting.

The new Executive Committee structure

No of Seats	Position	Form of Election	Tenure	Voting Rights
1	President (normally a local MP)	Elected at AGM	2 years	Non-Voting
1	Honorary Auditor	Elected at AGM	2 years	Non-Voting
8	Larger Council Position	Elected at AGM	2 years	Voting
8	Smaller Council Position	Elected at AGM	2 years	Voting
1	Darlington Borough Area	Elected by area, reported to AGM	Determined by the area	Voting
1	Gateshead Council Area	Elected by area reported to AGM	Determined by the area	Voting
1	City of Sunderland Area	Elected by area reported to AGM	Determined by the area	Voting
21	Total Number Of Positions (19 voting)			

***For the positions of President and of Honorary Auditor**, the existing postholders are wishing to stand - they will need to be nominated to be considered:

President	Mary Kelly Foy MP
Honorary Auditor	Dan Austin (Gt Aycliffe TC Clerk) <i>Dan has indicated his willingness to step aside if there is another suitable nomination</i>



Any queries to Audrey Christie and Janet Wainwright
cdalc@durham.gov.uk
 Tel 07708327943

Report to:	Peterlee Town Council
Date:	19 th January 2026
Report of:	Ian Hall Chief Officer/Town Clerk
Subject:	Relocation of the Pasmore Memorial Pole
Report Purpose:	To seek Council approval for the relocation of the Pasmore Memorial Pole to the Town Council Pavilion site, following the resolution of Council on 15 th December 2025 to relocate the Pole to a suitable location.
Background:	<p>At its meeting on 15th December 2025, Council considered a report on the future of heritage items located within the grounds of Shotton Hall.</p> <p>Council resolved:</p> <ul style="list-style-type: none">• That the Lee House Clock Bell be relocated to Peterlee Cemetery; and• That the Pasmore Memorial Pole be relocated to a suitable location, with further discussion to take place at a future meeting. <p>This report follows that decision and sets out a proposed location for Members' consideration.</p>
Detail:	<p>The Pasmore Memorial Pole is a concrete artwork associated with Victor Pasmore and is of local cultural significance. It is currently located within the grounds of Shotton Hall and requires relocation as part of the wider disposal of the site.</p> <p>Members should note that the Pole already shows signs of historic damage and weathering, and there is a risk that further deterioration could occur during the removal and relocation process, despite all reasonable care being taken. Any works will therefore need to be carefully managed using appropriate specialist handling to minimise the risk of additional damage.</p> <p>Following officer review, it is proposed that the Pole be relocated to the Town Council Pavilion site.</p> <p>This location is recommended because:</p> <ul style="list-style-type: none">• It places the artwork within close proximity to the Pasmore Pavilion and the other Pasmore pole, creating a coherent heritage and arts trail.• All three Pasmore features would be located within easy walking distance, improving public accessibility and interpretation.

- The Pavilion site provides a secure, visible, and well-used public setting that reflects the community value of the artwork.
- The relocation supports wider ambitions to promote Peterlee's cultural heritage and strengthen links between key public assets.

Should Members approve the proposal, officers will proceed with the necessary liaison regarding permissions, installation requirements, and timescales.

Recommended: That Council considers the relocation of the Pasmore Memorial Pole to the Town Council Pavilion site, to create a linked heritage trail with the Pasmore Pavilion and associated artworks all within walking distance.

Appendix 1: Implications

Area	Implication
Finance:	Costs will relate to removal, transport, and installation of the Pasmore Memorial Pole. These will be quantified once installation requirements are confirmed and can be met from existing operational budgets.
Staffing:	The Neighbourhood Services Team will carry out the work, or specialist contractors will be used if required. Impact on staff resources is expected to be minimal.
Risk:	Risk of damage during removal; mitigated through proper handling and equipment.
Equality & Diversity:	No direct implications.
Crime & Disorder:	No direct implications.
Consultation:	No direct implications.
Procurement:	If specialist lifting services are needed, procurement will follow Council procedures.
Legal:	No direct implications.
Data Protection:	No direct implications.

Report to: Peterlee Town Council

Date: 19th January 2026

Report of: Ian Hall Chief Officer/Town Clerk

Subject: **Relocation of Staff Following the Sale of Shotton Hall**

Report Purpose: To seek approval for the relocation of staff to The Pavilion and authority to progress external engagement and procurement arrangements.

Background: Council previously agreed in principle that, following the sale of Shotton Hall, office-based staff would relocate to Hill Rigg House.

Further work has now been undertaken to understand the financial, operational and practical implications of that proposal. This has identified significant capital and revenue costs which prompt a revised recommendation to relocate staff instead to The Pavilion, creating a single civic headquarters for the Council.

Details: Original Proposal – Hill Rigg House
Updated cost information shows that relocation to Hill Rigg House would require:

- Internet provision: approximately £4,800 per annum
- Refurbishment and fit-out: estimated £20,000–£25,000

This represents a substantial ongoing and upfront cost for a building that would house only part of the organisation.

Revised Proposal – The Pavilion

Officers now recommend that, following completion of the sale of Shotton Hall:

- All office-based staff, with the exception of the Neighbourhood Services Team, relocate to The Pavilion.
- The Pavilion becomes the Council's civic headquarters, consolidating management, administration and customer-facing services in one accessible location.

This will improve operational efficiency, reduce duplication of facilities and present a clear, visible base for the Town Council.

Proposed Layout and Use of Space

It is proposed that the new office accommodation at The Pavilion would be created by:

- Extending the current reception area to form a front-of-house civic office space; and
- Knocking through the existing changing rooms at the rear of the reception to provide additional office accommodation and meeting space.

This approach:

- Makes best use of the existing footprint of the building.
- Minimises the need for external extensions.
- Integrates staff accommodation with customer access and front-of-house services.

With the planned refurbishment of the Bistro, this creates an opportunity to deliver a joined-up investment programme that strengthens The Pavilion as a civic, community and commercial hub.

Financial and Strategic Benefits

Relocating to The Pavilion would:

- Avoid refurbishment costs of £20,000–£25,000 at Hill Rigg House.
- Avoid annual internet costs of approximately £4,800.
- Allow investment to be focused on a single strategic asset rather than multiple buildings.
- Enhance the long-term sustainability and value of The Pavilion.

Time-Sensitive Considerations

The relocation project is now time-critical to align with:

- The completion of the sale of Shotton Hall.
- The planned programme of works at The Pavilion, including the Bistro refurbishment.

To avoid delay, Council is asked to authorise the Chief Officer & Town Clerk to:

1. Engage with Sport England at an early stage to formally advise of the proposed changes to internal layout and use of space and to secure any necessary approvals or confirmations.
2. Engage with Durham County Council Procurement to commence the appropriate procurement route, as it is anticipated that the overall value of works will exceed £50,000.

In line with the Council's Financial Regulations and Public Contracts Regulations, this will require:

- The project to be advertised via the Durham County Council procurement portal; and
- Publication on Contracts Finder / Tender Finder, with a compliant tender process undertaken.

Early engagement will ensure that the Council remains fully compliant while maintaining project momentum.

Recommendation: That Members:

1. Notes the updated cost information relating to Hill Rigg House.
2. Agrees that, following completion of the sale of Shotton Hall, office-based staff will relocate to The Pavilion, with the exception of the Neighbourhood Services Team.
3. Approves the principle of using The Pavilion as the Council's civic headquarters.
4. Approves the proposed layout approach, including:
 - Extension of the reception area, and
 - Conversion of the changing rooms at the rear of reception into office accommodation.
5. Authorises the Chief Officer & Town Clerk to:
 - Engage with Sport England to notify them of the proposed changes; and
 - Engage with Durham County Council Procurement to initiate a compliant tender process for works expected to exceed £50,000.
6. Authorises officers to bring back a further report with detailed costings and a phased implementation programme.

Appendix 1: Implications

Area	Implication
Finance:	Any capital and associated project costs required to deliver the Pavilion office accommodation will be funded from a combination of Council reserves and capital receipts, subject to final costings and formal approval through the budget and financial control process. All expenditure will be subject to the Council's Financial Regulations, procurement rules and best value principles.
Staffing:	Co-locates the majority of staff, improving communication, collaboration and service delivery.
Risk:	<p>Delays in approval or procurement could impact delivery timescales.</p> <p>There is a potential risk that Sport England could object to the proposed change in internal layout and use of space at The Pavilion, as the Council remains within a funding agreement until 2028.</p> <p>Any objection or non-compliance with funding conditions could result in clawback of grant funding, which would have a financial impact on the Council.</p>
Equality & Diversity:	The proposed relocation and reconfiguration of space at The Pavilion will be designed to improve accessibility and inclusivity for both current and future employees, as well as for users of Council services. The changes will take account of the needs of staff and visitors with disabilities and will seek to ensure that office accommodation, reception facilities and meeting spaces are accessible, safe and welcoming. In doing so, the project will support the Council's ongoing commitment to equality of opportunity, inclusive working practices and fair access to services for the whole community.
Crime & Disorder:	No direct implications.
Consultation:	<p>Internal consultation will be undertaken with staff, where applicable, to ensure that the proposed relocation supports operational needs, staff wellbeing and effective service delivery. Members will continue to be kept informed through the Council's formal reporting process as the project progresses, including key decisions relating to layout, procurement and timescales.</p> <p>Sport England will be formally consulted at an early stage regarding the proposed changes to the internal layout and use of space at The Pavilion, in line with the existing funding agreement.</p>

Area**Implication**

Engagement will also take place with Durham County Council Procurement to ensure that the appropriate procurement route is followed and that the market is properly tested in advance of any tender exercise.

Where appropriate, key stakeholders and user groups of The Pavilion will be informed of the proposed changes in order to ensure transparency and to manage expectations during the delivery phase.

Procurement:

It is anticipated that the overall value of works will exceed £50,000 and will therefore be subject to a formal and compliant procurement process. Procurement will be undertaken in accordance with the Council's Financial Regulations, the Public Contracts Regulations, and internal standing orders.

The project will be advertised via, Durham County Council's procurement portal, and Contracts Finder / Tender Finder, ensuring transparency, competition and best value.

Legal:

The proposed relocation and internal reconfiguration of space at The Pavilion must comply with the terms of any existing funding agreements, in particular the Sport England funding agreement in place until 2028.

Any change in use or layout that is inconsistent with the original grant conditions could expose the Council to a risk of breach of funding terms and potential clawback of grant funding. This will be mitigated through early engagement and obtaining written confirmation from Sport England before works commence.

The Council must ensure that the project is delivered in full compliance with Its Financial Regulations and Standing Orders, The Public Contracts Regulations and relevant procurement law, and The principles of best value under the Local Government Act 1999.

Any building works will also need to comply with Planning legislation (if applicable), Building Regulations, and Health and Safety at Work legislation, including the Construction (Design and Management) Regulations 2015.

Legal advice will be sought as necessary to ensure that contractual arrangements, procurement documentation and funding conditions are fully compliant and protect the Council's interests.

**Data
Protection:**

No direct implications.

Report to: Peterlee Town Council

Date of Meeting: 19th January 2026

Subject: Investors in People – Continuation of Engagement

Report of: Deborah Woodhall Resources Manager

Report Purpose: To update council members as requested, regarding the continued engagement with Investors in People.

Background: At the meeting of 6th October 2025, a report was presented to Council outlining the options for continuing engagement with Investors in People (IIP). At that time, Members requested that alternative approaches be explored, including a comparison of potential costs and benefits.

Following this request, discussions have taken place with the North East Regional Employers Organisation (NEREO) to identify possible frameworks for organisational assessment and staff development. NEREO is currently developing a new Employee Assessment Programme, and NEREO has expressed an interest in working with Peterlee Town Council as a potential pilot site for the programme.

Should the pilot proceed, participation would be provided at no cost to the Council for the duration of the pilot phase.

Recommendation: For members to consider whether to:

- Instruct the Resources Manager to proceed with the forthcoming Investors in People (IIP) reassessment, maintaining the Council's current accreditation framework; or
- Continue negotiations with the North East Regional Employers Organisation (NEREO) regarding participation in the pilot Employee Assessment Programme, which would be delivered at no cost to the Council during the pilot phase.

Appendix 1: Implications

Area	Implication
Finance	Depending on which option is chosen, there could be a cost to the council of up to £6,050.
Staffing.	No direct implications
Risk	No direct implications
Equality and Diversity, Cohesion and Integration	No direct implications.
Crime and Disorder	No direct implications.
Consultation & Communication	No public consultation required.
Procurement.	Specialist service.
Legal	No direct implications

Report to: Peterlee Town Council:

Date: 19th January 2026

Report of: Ian Hall, Chief Officer & Town Clerk

Subject: **Budget 2026/27**

Report Purpose: To provide Members with an update on the draft budget for 2026/27 based on the latest information, particularly the impact of Durham County Council's (DCC) intention to withdraw the Local Council Tax Reduction Scheme (LCTRS) grant entirely from 2026/27 and taking into account member contributions during formal and informal meetings.

Members are requested to contact the Town Clerk prior to the meeting with any specific questions about any of the detail contained in this report. This will ensure that proper consideration of the questions can be given prior to the meeting.

Background: Members have been engaged in an ongoing discussion about the 2026/27 budget since October 2025. Budget training and budget workshops have taken place in addition to discussions at Council meetings held on 17th November 2025, 1st December 2025 and 15th December 2025.

The greatest impact on the 2026/27 budget is Durham County Council's intention to fully withdraw the Local Council Tax Reduction Scheme (LCTRS) Grant instead of the previously agreed phased reduction.

Town and parish councils were informed of this in November 2025. Despite ongoing public consultation, the outcome of which will not be considered by DCC until 18th February 2026, town and parish councils were advised to prepare budgets on the basis that the grant would be fully removed and have been requested to submit precepts by 23rd January 2026

Peterlee received a grant of £190,455 for the 2025/26 financial year, representing 9.93% of its budget. The limited notice of the withdrawal of the grant gives the Council no time to plan for the loss of funding or effectively engage in meaningful public consultation.

As a result of DCC's decision to remove the LCTRS grant fully for 2026/27 the Council will need to add 9.93% to the current year's precept to achieve a 'stand still' budget, that is before inflation or other budgetary considerations are taken into account.

In accordance with the resolution made at the Town Council's meeting held on 15th December, (Minute No C.146/25 refers) a

formal response has been submitted on DCC's budget proposals for 2026/27 and Medium-Term Financial Plan 2026/27-2029/30 (Phase two consultation), in particular the withdrawal of the LCTRS grant.

A letter has also been sent to County Councillors representing Peterlee, DCC Cabinet Members, Chief Executive and MP setting out the council's objections to the withdrawal of the LCTRS grant and implications for local communities. This prompted a meeting with two County Councillors representing Peterlee, Dawn Saunders and Steven Franklin (who is also a Town Councillor). These councillors were to raise concerns regarding the withdrawal of the LCTRS grant with the Leader of the Durham County Council.

County Durham Association of Local Councils has also formally responded to DCC's consultations opposing the withdrawal of the grant and also written direct to DCC. It is understood that other individual parish and town councils that will be adversely affected by the loss of grant have also responded to the consultation and written to DCC.

Budget Calculations

Draft budget calculations are based on the following:

Loss of LCTRS Grant

The biggest impact on the budget calculation has been the full and sudden loss of the LCTRS grant, as detailed above.

The withdrawal of the grant results directly in a 9.93% increase in Council Tax for Peterlee for 2026/27. This is without taking into account the usual inflationary and other budgetary pressures.

Members are firmly of the opinion that Council Tax should not be increased above this amount resulting from Durham County Council's decision to withdraw grant funding.

Tax Base

DCC has advised that the indicative Tax Base for Peterlee TC will increase from 4,708 to 4,780.3. This is subject to ongoing public consultation being undertaken by DCC, but again parish and town councils have been advised to prepare budgets based on the information provided.

The increase in tax base will result in additional yield of £29,467. (Based on 2025/26 figures).

In line with members wishes the increase in yield has been used to help offset inflation and other budgetary pressures.

Budgetary Pressures

The following budgetary pressures have been accounted for within the budget calculation without adversely affecting service delivery.

Wages 4%
 General Inflation 3.5%
 Electric and Gas 5%
 Service Charges 5%
 Fuels and Oil 16%

Additional amendments (savings and increases) have been made to limit the increase to 9.93% which are set out at Appendix 2.

Notable savings in the draft budget are:-

- Deletion of vacant Youth Worker and Grants Officer posts. (£82,000)
- Savings on insurance costs (£20,000)
- Reduction in Events budget (£13,220)
- Savings on publicity and publications (£6,600)
- Savings on bedding plants, shrubs, bedding maintenance (£4,985)

Financial and Operational Risks

There are a number of substantial financial and operational risks affecting the draft budget and precept proposals and as such a degree of caution has been used in the estimation of income and expenditure – this is in line with the concept of financial ‘prudence’.

Reserves:

Since 2017/18 the Town Council has successfully pursued a policy of investing Council reserves into a variety of capital projects across the Town. These capital projects have included:

- Investing around £500,000 in renewing the town’s play areas;
- A new community amenity building at the Thorntree Gill Leisure Gardens site; and
- Fencing to improve safety and security at the Pavilion Sports & Community Centre and Lowhills Road playing fields.

Forvis Mazars, the Council’s appointed external auditor, recommends a maximum reserve of 1.16 times the higher of the precept or total payments. This equates to £2,819,946 for Peterlee.

Reserves held as at 31st March 2025 are as follows:-

Type of reserve	Amount at 31st March 2025
General reserve (Includes Capital Receipts £10,733)	£694,911
Earmarked reserve	£182,933
Total	£877,844

The Council’s current general reserve is 24.64% of the maximum recommended by the auditor.

Earmarked Reserves

The Council has previously agreed a number of earmarked reserves to fund long term projects and will need to continue to contribute to these earmarked reserves as well as ensuring that a surplus budget is set to slowly build the general reserve to prudent levels.

The following table shows earmarked reserves anticipated at the end of 2025/26, together with the effect of further reserves being allocated in 2026/27 financial year.

Earmarked Reserves	Anticipated at 31 st March 2026	Proposed Allocation 2026/27	Total earmarked Reserves
Helford Road MUGA	£18,000	£6,000	£24,000
Play Area Strategy	£75,000	£25,000	£100,000
Eden Lane Tennis Courts	£4,800	£2,400	£7,200
New Vehicles	£29,268	£34,000	£63,268
Capitalised Maint - Facilities	£30,000	£30,000	£60,000
Cemetery		£25,000	£25,000
Pavilion Community Café	£26,000		£26,000
Other (grants c/f)	£13,750		£13,750
Total	£196,818	£122,400	£319,218

Table 1: summary of movement in general and earmarked reserves from proposed draft budget 2026/27

Precept

Based on the draft budget the effect on council tax would be as detailed below.

	2025/26	2026/27	Increase
Precept	£1,918,800	£2,141,789	£222,989
Tax Base	4,708.00	4,780.30	72.30
C/Tax (D)	£407.56	£448.04	£40.48
			9.93%

	A	B	C	D	E	F	G	H
2025/26	271.71	316.99	362.28	407.56	498.13	588.70	679.27	815.12
2026/27	298.70	348.48	398.26	448.04	547.61	647.18	746.74	896.09
Increase / year	26.99	31.49	35.99	40.48	49.48	58.48	67.47	80.97
Increase / month	2.25	2.62	3.00	3.37	4.12	4.87	5.62	6.75
increase / week	0.52	0.61	0.69	0.78	0.95	1.12	1.30	1.56
Households in each band	75%	7%	9%	6%	3%	0%	0%	0%

A 9.93% precept increase would result in approximately 75% of households in Peterlee paying an additional £26.99 for the year for

the Town Council's element of their Council Tax bill, equivalent to around £2.25 a month or 52p a week.

This does not take into account any council tax discount due to household circumstances, and so the actual increases will be lower than this for many households in Peterlee. However the proposed changes to council tax support, the outcome of which DCC have not considered, are acknowledged.

Alternative Budget Proposals

At its meeting held on 15th December 2025, Council resolved that any alternative budget proposals should be submitted to the Town Clerk by no later than Monday 5th January 2026. (Minute No C.146/25 refers).

This is to enable an impact assessment to be made to ensure that there are no unintended consequences or adverse impact on Council services.

No alternative budget proposals have been received.

Recommendation: Members are requested to consider the draft budget, which would require the Council to:-

1. Set the 2026/27 precept at £2,141,789 which would equate to a Band D household Council Tax of £448.04 an increase of 9.93%, noting that 75% of households live in Band A properties which equates to a households' Council Tax of £298.70 an increase of £26.99 per year, or 52 p per week.
2. Agree that the 2026/7 charges for general council services and activities be increased as set out in the report.

Appendix 1: Implications

Area	Implication
Finance	As detailed in the report.
Staffing	<p>No staffing cuts are proposed within the budget proposals.</p> <p>The initial draft budget includes a provisional allowance of 4% staff pay increase in the 2026/27 financial year. This is obviously subject to national negotiations by the National Joint Council for Local Government Services (NJC) and is unlikely to be confirmed until well into the 2026/27 financial year.</p>
Risk	Setting a balanced budget for the 2026/27 financial year is an important element of the Council's approach to managing risk, particularly given the relatively low level of reserves and the ongoing uncertainties around the economy, utility prices, and the relatively poor condition of much of the Council's physical assets.
Equality and Diversity, Cohesion and Integration	No direct implications.
Crime and Disorder	No direct implications.
Consultation & Communication	<p>The outline budget has been developed with the Council's management team and has included direct engagement of staff in discussions about budget requirements. Previous presentations and reports on the budget principles have been delivered to Members during training, Council meetings and a budget workshop.</p> <p>The Council has formally responded to DCC's consultation relating to the withdrawal of the LCTRS grant to parish and town councils.</p> <p>Letters have been sent to Durham County Council, County Councillors serving Peterlee, DCC's Cabinet members and MP relating to DCC's decision to withdraw the LCTRS grant and impact on budgets/communities.</p>
Procurement	No direct implications
Legal	The legal powers and duties to raise a precept is enshrined in statute, predominantly the Local Government Finance Act 1992 (cIV) and Localism Act 2011 (s78).

101	Central & Civic HQ Costs	2025/26 Budget	% Adjustment	2026/27 Budget	£ Variance
4000	Salaries, Wages, Superan, NI	378,193	4.00%	393,320	15,128
4006	Building Maint. Contracts	1,778	3.50%	1,840	62
4010	Cleaning Wages	21,064	4.00%	21,907	843
4011	Facilities Staff - Wages	0	4.00%	0	0
4070	Wages - Shotton Hall Grounds	37,523	4.00%	39,024	1,501
4099	Pension Cont - Former Staff	4,500		4,500	0
4100	Training & Development - Staff	5,000	100.00%	10,000	5,000
4175	Personnel Services	2,500		2,500	0
4190	Wages Processing DCC	8,295	3.50%	8,586	290
4200	Electricity	20,785		21,824	1,039
4201	Gas	14,304		15,019	715
4202	Water	2,750		2,750	0
4205	Rates	18,072	3.50%	18,704	633
4208	Licences	1,185	3.50%	1,227	41
4209	Trade Refuse Costs	1,778	3.50%	1,840	62
4210	Alarm System & CCTV	3,741		3,741	0
4211	Ins XS/Vandalism	796	3.50%	824	28
4213	Hygiene Services	1,296	3.50%	1,342	45
4220	Window Cleaning	919	3.50%	952	32
4225	Cleaning Materials	5,333	3.50%	5,519	187
4230	Furniture	1,000		1,000	0
4240	Miscellaneous Expenditure	2,000		2,000	0
4250	Repairs & Decoration	3,500		3,500	0
4350	Small Plant & Tools	1,000		1,000	0
4400	Telephones	3,081	3.50%	3,189	108
4401	Mobile Phone	593	3.50%	613	21
4405	Postage	1,000		1,000	0
4406	Petty Cash	200		200	0
4410	Office Machine Hire & Mtce	24,886	3.50%	25,757	871
4412	Stationery & New Office Equip	5,925	3.50%	6,133	207
4420	Publicity/Council Publications	12,000	-55.00%	5,400	-6,600
4425	Insurance	90,000		70,000	-20,000
4498	Health & Safety	1,778	3.50%	1,840	62
4499	Occupational Health	4,500		4,500	0
4500	Fuel & Oils	13,035	16%	15,121	2,086
4501	Road Fund Tax	948	3.50%	981	33
4502	Vehicle Maintenance/Spares	15,000		15,000	0
4503	Motor Insurance XS	500		500	0
	Central & Civic HQ Costs :- Expenditure	710,756		713,150	2,394
1312	Miscellaneous Income				
	total income				
	Net expenditure/(income)	634,875		713,150	2,394

102	Democratic Costs	2025/26 Budget	% Adjustment	2026/27 Budget	£ Variance
4101	Training & Dev - Councillors	1,500		1,500	0
4103	Election	18,000		7,000	-11,000
4125	Mayors Personal Allowance	500		500	0
4126	Mayors Civic Duties	1,000		1,000	0
4127	Participation Allowances	28,000		28,000	0
4470	Civic Regalia	500		500	0
	Total expenditure	49,500		38,500	-11,000
	Net expenditure/(income)	49,500		38,500	-11,000

103	Corporate Management	2025/26 Budget	% Adjustment	2026/27 Budget	£ Variance
4426	Subs to L.A. Bodies	5,608	3.50%	5,805	196
4430	Elections	0		0	0
4450	Audit Fees	15,000		15,000	0
4455	Banking Pick Up Service	567	3.50%	586	20
4458	Card Machine/Bank Fees	5,000		5,000	0
					0
	Corporate Management :- Expenditure	26,175		26,391	216
					0
	Net expenditure/(income)	26,175		26,391	216

105	Other Costs and income	2025/26 Budget	% Adjustment	2026/27 Budget	£ Variance
4460	General Fund	500		500	0
	Other Costs and income :- Expenditure	500		500.00	0
1045	Precept Received				
1046	Precept Support Grant	190,455		0	-190,455
1312	Miscellaneous Income				0
	Other Costs and income :- income	190,455		-	190,455
	Net expenditure/(income)	-189,955		500.00	190,455

201	S/Hall Banqueting Suite	2025/26 Budget	% Adjustment	2026/27 Budget	£ Variance
	All figures now merged with Central & Civic HQ				

221	The Pavilion	2025/26 Budget	% Adjustment	2026/27 Budget	£ Variance
4000	Salaries, Wages, Superan, NI	357,102	4.00%	371,386	14,284
4003	Overtime	0		0	0
4005	Bar Gas	1,200		1,200	0
4006	Building Maint. Contracts	1,000		1,000	0
4009	Bistro Expenditure	24,926	5.00%	26,172	1,246

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4010	Cleaning Wages	33,295	4.00%	34,627	1,332
4030	Casual staff	10,000	0.00%	10,000	0
4174	Clothing & Uniforms	1,000	15.00%	1,150	150
4200	Electricity	43,462		45,635	2,173
4201	Gas	11,064		11,618	553
4202	Water	5,600		5,600	0
4205	Rates	10,000		10,000	0
4208	Licences	5,000		5,000	0
4209	Trade Refuse Costs	1,246	5.00%	1,309	62
4210	Alarm System & CCTV	3,434		3,434	0
4211	Ins XS/Vandalism	250		250	0
4213	Hygiene Services	623	5.00%	654	31
4214	Stocktaking Fees	1,246	5.00%	1,309	62
4215	Refreshments	187	5.00%	196	9
4217	Lift Maintenance Costs	5,500	5.00%	5,775	275
4220	Window Cleaning	1,246	5.00%	1,309	62
4230	Furniture	2,000		2,000	0
4240	Miscellaneous Expenditure	6,000		6,000	0
4250	Repairs & Decoration	9,000		9,000	0
4400	Telephones	3,116	5.00%	3,272	156
4410	Office Machine Hire & Mtce	2,493	5.00%	2,617	125
4412	Stationery & New Office Equip	1,000		1,000	0
4420	Publicity/Council Publications	1,000		1,000	0
4570	Bar Purchases	15,000	10.00%	16,500	1,500
4581	Pool Table Costs	0		0	0
4584	Satellite TV Costs	0		0	0
4585	Loan Repayment	50,452		50,452	0
	The Pavilion: Expenditure	597,871		629,464	22,021
1312	Miscellaneous Income	5,000		5,000	0
1314	Bistro Sales	45,000		45,000	0
1315	Bar Income	35,000		35,000	0
1319	Hire Income	35,000		35,000	0
1320	Refreshment Income	623	5.00%	654	31
1321	Hire of Equipment	312	5.00%	327	16
1341	Pool Table Income	0		0	0
	Concessionary Use	6,000		6,000	0
	The Pavilion: Income	126,935		126,981	47
	Net expenditure/(income)	470,936		502,482	21,975

240	Sport & Leisure	2025/26 Budget	% Adjustment	2026/27 Budget	£ Variance
4050	Wages-Eden Lane B/Green	7,721	4.00%	8,030	309
4051	Wages - Eden Lane Rugby	17,434	4.00%	18,132	697
4055	Wages - Lowhills Rd F/Fields	4,981	4.00%	5,181	199
4056	Wages-Helford Rd Cricket Fld	14,944	4.00%	15,542	598
4057	Wages-Helford Rd F/Fields	24,906	4.00%	25,903	996
4059	Cricket Roller Hire	0		0	0
4061	Wages-Helford Road MUGA	4,981	4.00%	5,181	199
4075	Wages-General Open Spaces	159,152	4.00%	165,518	6,366

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4300	Equipment & Supplies	4,150		4,150	0
	Sports & Leisure: Expenditure	249,782		247,634	9,365
1501	Eden Lane Bowling Green	749		749	0
1502	Eden Lane Rugby	3,350		3,350	0
1506	Lowhills Road Football Field	5,994		5,994	0
1507	Helford Road Cricket	2,500		2,500	0
1508	Helford Road Football Field	3,746		3,746	0
1509	Helford Road MUGA	34,054		34,054	0
	Sports & Leisure: Income	50,393		50,393	0
	Net expenditure/(income)	199,389	0.00%	197,241	9,365

241	Hill Rigg House	2025/26 Budget	% Adjustment	2026/27 Budget	£ Variance
4010	Cleaning Wages	1,359	4.00%	1,413	54
4200	Electricity	25,426		26,697	1,271
4201	Gas	0		0	0
4202	Water	3,500		3,500	0
4205	Rates	1,100		1,100	0
4209	Trade Refuse Costs	700		700	0
4210	Alarm System & CCTV	1,760		1,760	0
4211	Ins XS/Vandalism	250		250	0
4213	Hygiene Services	100		100	0
4220	Window Cleaning	0		0	0
4240	Miscellaneous Expenditure	500		500	0
4250	Repairs & Decoration	3,000		3,000	0
4400	Telephones	249	5.00%	262	12
	Hill Rigg House: Expenditure	41,294		39,282	1,338
1307	Water Refunds - Surestart	1,000			-1,000
1308	Electricity Refund - Surestart	9,000			-9,000
1319	Hire Income	7,000		7,000	0
	Hill Rigg House: Income	17,000		7,000	-10,000
	Net expenditure/(income)	24,294		32,282	11,338

242	Lowhills Road Bowling Club	2025/26 Budget	% Adjustment	2026/27 Budget	£ Variance
4010	Cleaning Wages	0	4.00%	0	0
4200	Electricity	0		0	0
4240	Miscellaneous Expenditure	500		0	-500
	Lowhills Road Bowling Club :- Expenditure	500	4.00%	0	-500
	Hire Income	1		4,445	-1,000
	Net expenditure/(income)	499		-4,445	500

261	Eden Lane Community Fac	2025/26 Budget	% Adjustment	2026/27 Budget	£ Variance
4201	Gas	0		0	0
4202	Water	0		0	0
4213	Hygiene Services	0		0	0
4250	Repairs & Decoration	0		0	0

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	Eden Lane Community Fac :- Expenditure	0		0	0
1210	Communication Mast Rental	7,000		7,000	0
1310	Gas Refunds - Rugby				0
1319	Hire Income	1		1	0
	Eden Lane Community Fac :- Income	7,001		7,001	0
	Net expenditure/(income)	-7,001		-7,001	

262	Eden Lane Depot	2025/26 Budget	% Adjustment	2026/27 Budget	£ Variance
4010	Cleaning Wages	6,795	4.00%	7,067	272
4200	Electricity	21,123		22,180	1,056
4202	Water	500		500	0
4205	Rates	4,500		4,500	0
4210	Alarm System & CCTV	3,412		3,412	0
4211	Ins XS/Vandalism	250		250	0
4213	Hygiene Services	70		70	0
4230	Furniture	250		250	0
4240	Miscellaneous Expenditure	500		500	0
4250	Repairs & Decoration	1,000		1,000	0
4400	Telephones	750		750	0
4410	Office Machine Hire & Mtce	500		500	0
4412	Stationery & New Office Equip	1,000		1,000	0
	Eden Lane Depot: Expenditure	39,742		41,978	2,236
	Net expenditure/(income)	39,742		41,978	2,236

263	Eden Lane Bowling Club	2025/26 Budget	% Adjustment	2026/27 Budget	£ Variance
4010	Cleaning Wages	679	4.00%	707	27
4240	Miscellaneous Expenditure	0		0	0
4250	Repairs & Decoration	1,000		1,000	0
	Eden Lane Bowling Club :- Expenditure	2,177		1,707	27
	Net expenditure/(income)	2,177		1,707	27

280	Woodhouse Park	2025/26 Budget	% Adjustment	2026/27 Budget	£ Variance
4010	Cleaning Wages	4,756	4.00%	4,947	190
4078	Wages-Woodhouse Park	74,719	4.00%	77,708	2,989
4200	Electricity	6,668		7,001	333
4202	Water	500		500	0
4206	Rent	1,500		1,500	0
4210	Alarm System & CCTV	2,899		2,899	0
4211	Ins XS/Vandalism	250		250	0
4213	Hygiene Services	70		70	0
4240	Miscellaneous Expenditure	500		500	0
4250	Repairs & Decoration	2,000		2,000	0
4400	Telephones	700		700	0

	Woodhouse Park: Expenditure	99,366		98,074	-1,292
	Net expenditure/(income)	99,366		98,074	-1,292

290	Sports & Wellbeing	2025/26 Budget	% Adjustment	2026/27 Budget	£ Variance
4062	Wages - Sport Development	0	4.00%	0	0
4065	Marketing	1,000		1,000	0
4067	Activities/Events	15,000		15,000	0
4068	Equipment	623	5.00%	654	31
4073	Licences, Membership Ins	499	5.00%	523	25
4174	Clothing & Uniforms	250		250	0
4215	Refreshments	50		50	0
4412	Stationery & New Office Equip	150		150	0
	Sports Development: Expenditure	17,572		17,628	56
1510	Activities Ex Classes & Events	40,250		40,250	0
1511	Funding Grant	10,000		10,000	0
1513	Taste Buddies Funding	1,600		1,600	0
	Sports Buddies funding	0		0	0
	Sports Development: Income	51,850		51,850	0
	Net expenditure/(income)	-34,278		-34,222	56

301	Parks General	2025/26 Budget	% Adjustment	2026/27 Budget	£ Variance
4000	Salaries, Wages, Superan, NI	63,416	4.00%	65,953	2,537
4003	Overtime	4,000	4.00%	4,160	160
4071	Wages-Dene Parks	49,813	4.00%	51,805	1,993
4074	Wages-Misc. None Site Duties	9,963	4.00%	10,361	399
4076	Wages-Play Areas	39,850	4.00%	41,444	1,594
4084	Yoden Quarry Landscape Works	0		0	0
4174	Clothing & Uniforms	4,250	10.00%	4,675	425
	Grit Bins	1,500		1,500	1,500
4202	Water	200		200	0
4211	Ins XS/Vandalism	250		250	0
4240	Miscellaneous Expenditure	250		250	0
4300	Equipment & Supplies	6,000	0.00%	6,000	0
4305	Manures, Fertilizers & Seeds	13,709	5.00%	14,395	685
4310	Bedding Plants, Shrubs & Bed Ma	19,941	-25.00%	14,956	-4,985
4360	Play Equipment-Repairs	2,493	100.00%	4,985	2,493
4370	Tree Maint, Surveys & Services	6,232	5.00%	6,543	312
4371	Public Seats & Bins	1,869	5.00%	1,963	93
4373	Hire of Skips/waste removal	7,852	5.00%	8,244	393
4375	Vehicle Leasing	22,500	10.00%	24,750	2,250
TBC	Contribution to V&M sinking fund	0		0	0
4943	Dene Parks	10,000		10,000	0
	Parks General: Expenditure	270,068		272,434	9,847
1312	Miscellaneous Income	10,000		10,000	0
	Net expenditure/(income)	260,068		262,434	9,847

325	Cemetery & Burials	2025/26 Budget	% Adjustment	2026/27 Budget	£ Variance
4000	Salaries, Wages, Superan, NI	79,700	4.00%	82,888	3,188
4200	Electricity	1,943		2,040	97
4240	Miscellaneous Expenditure	1,246		1,246	0
4300	Equipment & Supplies	1,246		1,246	0
	Cemetery & Burials: Expenditure	88,055		87,421	3,285
1702	Burials and Charges	34,385		34,385	0
	Net expenditure/(income)	53,670		53,036	3,285

350	Allotments	2025/26 Budget	% Adjustment	2026/27 Budget	£ Variance
4000	Salaries, Wages, Superan, NI	9,963	4.00%	10,361	399
4200	Electricity	1,675		1,758	84
4202	Water	1,000		1,000	0
4211	Ins XS/Vandalism	250		250	0
4240	Miscellaneous Expenditure	5,000		5,000	0
4250	Repairs & Decoration	300		300	0
4300	Equipment & Supplies	2,000		2,000	0
	Allotments: Expenditure	20,677		20,670	482
1754	Allotment Rents & Water	3,968		3,968	0
	Net expenditure/(income)	16,709		16,702	482

410	Town Activities	2025/26 Budget	% Adjustment	2026/27 Budget	£ Variance
4427	Donations	0		0	0
4434	Concessionary Use	5,000		5,000	0
4436	Friends of the Parks Project	0		0	0
4726	Remembrance Parade/Armed	3,000		3,000	0
	Town Activities: Expenditure	8,000		8,000	0
	Net expenditure/(income)	8,000		8,000	0

430	Town Events	2025/26 Budget	% Adjustment	2026/27 Budget	£ Variance
4733	Garden Competition	1,500		1,500	0
4740	Fireworks Display	0		0	0
4742	Xmas Tree Lighting Event	0		0	0
4751	Senior Citizens	0		0	0
4756	Summer Events	18,000		18,000	0
4757	Children's Pantomime	0		0	0
	Peterlee Music Fest	0		0	0
	Emergency Services Day	8,000		0	-8,000
	Small Events Grants	1,500		1,500	0
	Best dressed Halloween	0		0	0
	unallocated (to be agreed)	18,000	-29.00%	12,780	-5,220
	Town Events: Expenditure	47,000		33,780	-13,220
	Peterlee Music Fest	0		0	0
1854	Circus income	700		700	0

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	Nobles income	500		500	0
	unallocated (to be agreed)	0		0	0
	Town Events: Income	1,200		1,200	0
	Net expenditure/(income)	45,800		32,580	-13,220

901	Capital Projects	2025/26 Budget	% Adjustment	2026/27 Budget	£ Variance
4912	New Vehicles (Earmarked Reserve)	34,000		34,000	0
4913	Capitalised Maint - Facilities (Earmarked Reserves)	30,000		30,000	0
4920	Consultants Fees	15,000		15,000	0
4925	Emergency Works	5,000		5,000	0
4940	Helford Road MUGA (Earmarked Reserve)	6,000		6,000	0
TBC	Play Area Strategy (Earmarked Reserve)	25,000		25,000	0
TBC	Eden Lane Tennis Courts (Earmarked Reserve)	2,400		2,400	0
4943	Dene Parks	5,000		5,000	0
4955	Play Equipment	8,000		8,000	0
TBC	Cemetery (Earmarked Reserve)	0		25,000	25,000
	Eden Lane MUGA/Skate	35,000		0	-35,000
	Pitch Power	7,000		7,000	0
	Capital Projects: Expenditure	172,400		162,400	-10,000
1980	Disposal of Assets	0		0	0
	s106 funding	35,000			-35,000
	Capital Projects: Income	35,000		0	-35,000
	Net expenditure/(income)	137,400		162,400	25,000