

PETERLEE TOWN COUNCIL

Minutes of the **Town Council** meeting held on **Monday 15th September 2025** at 6.30pm in the Council Chamber, Shotton Hall, Peterlee.

Present: Councillor R. Moore (Mayor) and Councillors, F.J. Black, P. Brown, D. Burrell, M.A. Cartwright, P. Cartwright, B. Fishwick, D Howarth, A. Laing, D. Meadows, E. Sanders, L. Sanders, S. Simpson, and D. Wright.

Also Present: Ian Hall (Chief Officer and Town Clerk), Deborah Woodhall (Resources Manager), Louise Hudson (Democratic Services Assistant), David Anderson (Locum Democratic Services Manager) and Sharon Pounder (Pavilion Sport & Community Manager)

Grant Dickson, Peterlee Town FC

C.78/25 APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillors M Tough, K Hawley, D Hawley, S Franklin, M-L Franklin and M Sanderson.

RESOLVED: That the apologies be noted.

C.79/25 DECLARATIONS OF INTEREST

No declarations of interest were submitted.

C.80/25 PUBLIC PARTICIPATION

No Public were present.

C.81/25 MINUTES

- a. Extraordinary Council Meeting held on 1st September 2025
- b. Council Meeting held on 1st September 2025
- c. Governance & Performance Committee held on 15th September 2025

RESOLVED: That the Minutes of the above meetings be approved.

C.82/25 POLICIES

Based on the recommendations of the Governance and Performance Committee, Members were asked to consider the Policies which had previously been circulated.

- RESOLVED:**
- 1. That the Members Email and Device Policy be approved.
 - 2. That the Sexual Harassment Policy be approved.
 - 3. That the previously agreed grant towards purchasing a device be formally revoked.

C.83/25 REQUEST FOR FINANCIAL DONATION – CENTRAL CLUB

Consideration was given to a report of the Town Clerk, which had previously been circulated, regarding a request from the Central Club for a £300 donation to support the Club's provision of food at the annual Remembrance Parade.

Moved by Councillor D. Howarth, seconded by Councillor D Burrell, that the donation be made.

On a vote being taken, the motion was agreed unanimously.

RESOLVED: That a donation of £300 be made to the Central Club to support the provision of food at the 2025 Remembrance Parade.

C.84/25 TRAFFIC MANAGEMENT SERVICES

Consideration was given to a report of the Events Officer, which had previously been circulated, detailing quotations received for the provision of traffic management services for the 2025 Remembrance Parade.

RESOLVED: That Company A, Chevron Traffic Management LTD, be awarded the contract for traffic management services for the 2025 Remembrance Parade, at a cost of £2,415.

C.85/25 EXCLUSION OF PRESS AND PUBLIC

RESOLVED: That in view of the confidential nature of the items to be discussed, the Council passed a formal resolution to exclude the press and public from the meeting, pursuant to the Public Bodies (Admissions to Meetings) Act 1960 & the Local Government (Access to Information) Act, Part 1, due to the commercial and personal information contained in the report.

C.86/25 PETERLEE TOWN FC – REQUEST TO LEASE LAND

Secretary of Peterlee Town FC, Grant Dickson attended the meeting to present the Club's proposal to lease land from Peterlee Town Council in order to develop a football hub in Peterlee.

Mr Dickson outlined the Club's vision and plans for the site and provided Members with an overview of the potential benefits to the local community.

The Chair thanked Mr Dickson on behalf of all Members for attending and sharing his proposal.

RESOLVED:

1. That the proposal to lease land to Peterlee Town FC be agreed in principle.
2. That the Town Clerk continues to work with Peterlee Town FC to develop its proposals.

C.87/25 RECOVERY OF COUNCIL PROPERTY

Consideration was given to a report of the Town Clerk regarding the recovery of property, a Santa Claus costume, from a former Councillor.

Following detailed consideration, Members were of the opinion that the Council should take whatever action was required via the Police and/or legal action

through the courts to recover the costume or the cost of replacement if it is not returned in full and good condition.

- RESOLVED:**
1. That a final letter be sent to the former councillor demanding the return of the costume within 7 days.
 2. That if the costume was not returned in full and in good condition the Council take whatever action is required via the Police and/or legal action through the courts to recover it or the cost of replacement.

C.88/25 SALE OF SHOTTON HALL - UPDATE

Consideration was given to a report of the Town Clerk, which had previously been circulated, updating Members on the current position with regard to the sale of Shotton Hall.

RESOLVED: That the contents of the update be noted.

C.89/25 SALE OF LAND - UPDATES

Consideration was given to a report of the Town Clerk, which had previously been circulated, providing updates regarding (a) the Tree Nursery site, and (b) the telecommunications mast site at Eden Lane.

- RESOLVED:**
1. That Align Property Services be appointed to act on behalf of the Council with regard to negotiated valuations of both sites.
 2. That a further report be submitted to Council following completion of negotiations to consider the terms of the potential sales, including clawback implications.