

## PETERLEE TOWN COUNCIL

Minutes of the **Governance and Performance Committee** meeting held on **Tuesday 17<sup>th</sup> June 2025** at 10.00am in the Council Chamber, Shotton Hall, Peterlee.

**Present:** Councillor R Moore (Chair) and  
Councillors P. Brown and M Cartwright.

**Also Present:** D Woodhall (Resources Manager), David Anderson (Locum Democratic Services Manager)

**G.1/25 APOLOGIES FOR ABSENCE**

Apologies for absence had been received from Councillor A Laing and I Pygall.

**RESOLVED:** That the apology be noted.

**G.2/25 DECLARATIONS OF INTEREST**

No declarations of interest were submitted.

**G.3/25 REVIEW OF POLICIES**

The following policies were reviewed:-

- a) Abusive, Unreasonable & Vexatious Complaints Policy
- b) Allotment Policy
- c) Annual Leave Policy
- d) Eyecare Policy
- e) Maternity Policy
- f) Menopause in the Workforce Policy
- g) Performance Appraisal Policy
- h) Redundancy Policy
- i) Retirement flexible retirement & Pensions Policy
- j) Special- Bereavement and Emergency Leave Policy
- k) Whistle Blowing Policy
- l) Working from home Policy

Members noted that the policies had been updated to reflect any changes in legislation and/or to update the contact details contained in the policies.

Following detailed consideration of each policy the Committee agreed the proposed amendments.

**RECOMMENDED** That Council agree the policies.