

PETERLEE TOWN COUNCIL

Minutes of the **Town Council** meeting held on **Monday 17th February 2025** at 6.30pm in the Council Chamber, Shotton Hall, Peterlee.

Present: Councillor D Howarth (Mayor)
and Councillors F J Black, R Burnip, M A Cartwright, B Fishwick, M L Franklin, S P Franklin, K Hawley, D Howarth, A Laing, K Liddell, M McCue, S McDonnell, R Moore, R Scott, S Simpson and M T Tough.

Also Present: Ian Hall (Chief Officer and Town Clerk), David Anderson (Locum Democratic Services Manager), Deborah Woodhall (Resources Manager) and Louise Hudson (Democratic Services Assistant)

Four members of the public were in attendance.

C.145/24 **APOLOGIES FOR ABSENCE**
Apologies for absence had been received from Councillors K Duffy, T Duffy, D Hawley and M Sanderson.

RESOLVED: That the apologies be noted.

C.146/24 **DECLARATIONS OF INTEREST**
No declarations of interest were submitted.

C.147/24 **PUBLIC PARTICIPATION**
No questions were raised during public participation.

C.148/24 **MINUTES**
a. Governance Committee held on 28th January 2025
b. Council held on 3rd February 2025
c. Events Committee held on 4th February 2025
d. Governance Committee held on 10th February 2025

RESOLVED: That the Minutes of the above meetings be approved as a correct record.

C.149/24 **REVIEW OF FINANCIAL REGULATIONS**
Consideration was given to a report of the Town Clerk, which had been circulated with the agenda to review the Councils Financial Regulations.

The Governance Committee met on 28th January 2025 and 10th February 2025 to review the Council's current Financial Regulations against the model produced by the National Association of Local Councils (NALC).

RESOLVED: That the updated Financial Regulations be adopted, as per the recommendations of the Governance Committee.

C.150/24 **2024/25 FINANCIAL YEAR – THIRD QUARTER BUDGET SUMMARY REPORT**
Consideration was given to a report of the Town Clerk, which had been circulated with the agenda, setting out a budget summary report to the end of the third quarter of the 2024/25 financial year, in line with the Council's Financial Regulations.

RESOLVED That the information contained in the report be noted.

C.151/24

EDEN LANE PITCH FENCE

Consideration was given to a report of the Town Clerk, which had been circulated with the agenda, with regard to quotations received for the installation of a fence at Eden Lane.

Members noted that quotations had been sought from three companies, however, only two quotations had been received, the details of which were reported at the meeting.

RESOLVED That the contract be awarded to Rennyco at a cost of £13,860

C.152/24

SALE OF ICE-CREAM MAKER

Consideration was given to a report of the Town Clerk, which had been circulated with the agenda, to seek approval to sell the ice-cream maker located at the Pavilion.

RESOLVED That approval be given to sell the ice-cream maker at the best price possible.

C.153/24

REQUEST TO USE COUNCIL LAND FOR A FUNFAIR

Consideration was given to a report of the Events Officer, which had been circulated with the agenda, detailing a request from Nobles Funfairs to rent land at Helford Road in August/September 2025.

RESOLVED That Nobles' request be approved and negotiations take place to agree arrangements to rent the land at a reasonable fee so that rides are provided at a reasonable cost to the public.

C.154/24

EXCLUSION OF PRESS AND PUBLIC

RESOLVED: That in view of the confidential nature of the items to be discussed, the Council passed a formal resolution to exclude the press and public from the meeting, pursuant to the Public Bodies (Admissions to Meetings) Act 1960 & the Local Government (Access to Information) Act, Part 1, due to the commercial and/or personal information contained in the report.

C.155/24

SHOTTON HALL UPDATE

Consideration was given to a report of the Town Clerk, which had been circulated with the agenda, updating Members on the progress on the sale of Shotton Hall and sought clarification of the boundary of the site and what kitchen equipment would be included in the sale.

RESOLVED

1. That the sale of Shotton Hall include land within the boundary fence as detailed in the report.
2. That an inventory of kitchen equipment be prepared detailing items to be included in the sale. Items that could be utilised by the Council would be retained.