



10th December 2024

Dear Councillor,

I hereby summon you to attend a meeting of **Peterlee Town Council** on **Monday, 16th December 2024** In the **Council Chamber, Shotton Hall, Peterlee, SR8 2PH**, immediately following the special meeting of Council, but **not before 6.45 pm**

Mr I Hall
Town Clerk

Members of the public are very welcome to attend our meetings. We have a limited number of designated public seating in our Council Chamber and so any members of the public wishing to attend to observe the meeting are advised to contact the Council in advance so that we can reserve a seat for you: council@peterlee.gov.uk or (0191) 5862491.

AGENDA

1. Apologies for Absence

2. To receive declarations of interest

Members are reminded of the need to disclose any interests in items on this agenda, whether pecuniary or otherwise. Please seek advice from the Town Clerk or Deputy Town Clerk **prior to the meeting** if in doubt. Members are reminded that they can check their published declaration of interests here: <https://bit.ly/2wVyeLA>

3. Public Participation

Members of the public will have an opportunity to put questions to the Council. This item of business to last no more than 15 minutes, as per Council Standing Orders.

4. Minutes

To approve the Minutes of the following meeting:-

- a. Council held on 2nd December 2024. (Copy attached)

5. Draft budget for the 2025/6 Financial Year

To seek feedback from Members on the interim draft budget for 2025/6 and particularly the level of precept to be set. The Council is required to determine its precept requirement and notify Durham County Council of the precept demand by 17th January 2025, or immediately following the Council meeting if held after that date.

A presentation will be given at the meeting.

6. Exclusion of Press and Public

To resolve that in view of the confidential nature of the items to be discussed, the committee pass the formal resolution to exclude the press and public from the meeting, pursuant to the Public Bodies (Admissions to Meetings) Act 1960 & the Local Government (Access to Information) Act, Part 1, due to the commercial and personal information contained in the report.

7. Shotton Hall – Pasmore Community Society Proposal

To consider a proposal submitted by Pasmore Community Society. (Copy attached)

PETERLEE TOWN COUNCIL

Minutes of the **Town Council** meeting held on **Monday 2nd December 2024** at 6.30pm in the Council Chamber, Shotton Hall, Peterlee.

Present: Councillor D. Howarth (Mayor) and Councillors R. Burnip, M. Cartwright, K. Liddell, A. Laing, , M. McCue, R. Moore, R. Scott, S. Simpson and A. Stockport

Also Present: Ian Hall (Chief Officer and Town Clerk) and David Anderson (Locum Democratic Services Manager)

C.110/24 APOLOGIES FOR ABSENCE

Apologies for absence were offered from Councillors B. Fishwick, S Franklin, D. Hawley, , S McDonnell, A Meikle and M. Sanderson

RESOLVED: That the apologies be noted.

C.111/24 DECLARATIONS OF INTEREST

None submitted

C.112/24 PUBLIC PARTICIPATION

No questions were raised during public participation.

C.113/24 MINUTES

b. Finance Sub-Committee held on 18th November 2024

c. Council held on 18th November 2024

RESOLVED: That the Minutes of the above meetings be approved as a correct record.

C.114/24 COUNCILLOR VACANCY HOWLETSCH WARD

Members noted that Ebony Watson resigned as a councillor with effect from 18th November 2024. As the vacancy occurred within six months before the day on which the councillor would have regularly retired a by-election would not be held. The council had previously agreed that the vacancy should be filled by co-option. Necessary notices had been posted.

RESOLVED: That the information be noted.

C.115/24 2024/25 FINANCIAL YEAR – SECOND QUARTER BUDGET SUMMARY REPORT

Consideration was given the second quarter budget summary, which was circulated at the meeting, setting out the position as at 30 September 2024. The report also highlighted material variances of over 15% together with an explanation for each.

RESOLVED: That the information be noted.

C.116/24 EXCLUSION OF PRESS AND PUBLIC

RESOLVED: That in view of the confidential nature of the items to be discussed, the Council passed a formal resolution to exclude the press and public from the meeting, pursuant to the Public Bodies (Admissions to Meetings) Act 1960 & the Local Government (Access to Information) Act, Part 1, due to the commercial and personal information contained in the report.

C.117/24 DISPOSAL OF LAND AT LOWHILLS ROAD

Consideration was given to a report of the Town Clerk, which had been circulated with the agenda, advising of the sale of land at Lowhills Road and the capital receipt achieved.

RESOLVED That the information be noted.

C.118/24 REQUEST TO HIRE LAND AT HELFORD ROAD

Consideration was given to a report of the Town Clerk, which had been circulated with the agenda, detailing a request to hire land at Helford Road.

- RESOLVED**
1. That the request be granted on the following conditions:
 - a. The hirer must comply with all health and safety requirements including obtaining Durham County Council Safety Advisory Group approval, necessary insurances and indemnify the Town Council against any claims for loss, injury or damage.
 - b. The hirer shall be responsible for the reinstatement of any damage to the car park, fences or other Council assets.
 2. That the hire charge be £200 payable when the conditions of hire have been satisfied.
 3. The Council donate the hire charge to the Mayor's charity.