



14th January 2025

Dear Councillor,

I hereby summon you to attend a meeting of **Peterlee Town Council** on **Monday, 20th January 2025** In the **Council Chamber, Shotton Hall, Peterlee, SR8 2PH**, at **6.30 pm**

Mr I Hall
Town Clerk

Members of the public are very welcome to attend our meetings. We have a limited number of designated public seating in our Council Chamber and so any members of the public wishing to attend to observe the meeting are advised to contact the Council in advance so that we can reserve a seat for you: council@peterlee.gov.uk or (0191) 5862491.

AGENDA

1. Apologies for Absence

2. To receive declarations of interest

Members are reminded of the need to disclose any interests in items on this agenda, whether pecuniary or otherwise. Please seek advice from the Town Clerk or Deputy Town Clerk **prior to the meeting** if in doubt. Members are reminded that they can check their published declaration of interests here: <https://bit.ly/2wVyeLA>

3. Public Participation

Members of the public will have an opportunity to put questions to the Council. This item of business to last no more than 15 minutes, as per Council Standing Orders.

4. Minutes

To approve the Minutes of the following meeting:-

- a. Special Council (Co-option) held on 16th December 2024 (Copy attached)
- b. Council held on 16th December 2024. (Copy attached)
- c. Finance Sub-Committee held on 18th December 2024. (Copy attached)

5. Council Budget and Precept for 2025/26

Report of the Town Clerk (Copy attached)

6. Exclusion of Press and Public

To resolve that in view of the confidential nature of the items to be discussed, the committee pass the formal resolution to exclude the press and public from the meeting, pursuant to the Public Bodies (Admissions to Meetings) Act 1960 & the Local Government (Access to

Information) Act, Part 1, due to the commercial and personal information contained in the report.

7. Peterlee Cricket Club Proposal

To consider a proposal submitted by the Cricket Club

8. The Apple Orchard, Peterlee

To consider a valuation report obtained in relation to a request to purchase the land. (Copy attached)

PETERLEE TOWN COUNCIL

Minutes of the **Town Council** meeting held on **Monday 16th December 2024** at 6.30pm in the Council Chamber, Shotton Hall, Peterlee.

Present: Councillor D. Howarth (Mayor) and Councillors J. Black, R. Burnip, M. Cartwright, K. Duffy, T Duffy, B. Fishwick, S Franklin, D. Hawley, A. Laing, S McDonnell, R. Moore, M. Sanderson, R. Scott, S. Simpson and A. Stockport

Also Present: Ian Hall (Chief Officer and Town Clerk) and David Anderson (Locum Democratic Services Manager)

Two members of the public were in attendance.

C.119/24 APOLOGIES FOR ABSENCE

Apologies for absence were offered from Councillors K. Liddell, M. McCue, K Hawley, and A Meikle.

RESOLVED: That the apologies be noted.

C.120/24 DECLARATIONS OF INTEREST

None submitted

C.121/24 CO-OPTION OF MEMBERS

Members noted that applications had been received from the following candidates for co-option:

1. Edenhill Ward: Mary Bell and Mary-Lynn Franklin
2. Howletch Ward: Robert Adcock-Forster and Matthew Thomas Tough

Each candidate gave a presentation introducing themselves to the Council, giving information on their background and experience and explain why they wished to become a member of the Town Council.

Following the presentations the candidates and members of the public withdrew from the meeting while members deliberated on the merits of each candidate.

On a vote being taken the following members were co-opted to the Town Council.

1. Edenhill Ward: Mary-Lynn Franklin
2. Howletch Ward: Matthew Thomas Tough

RESOLVED

1. That Mary-Lynn Franklin be co-opted to the Eden Hill Ward
2. That Matthew Thomas Tough be co-opted to the Howletch Ward.

At the conclusion of the meeting the co-opted members signed a Declaration of Acceptance of Office.

PETERLEE TOWN COUNCIL

Minutes of the **Town Council** meeting held on **Monday 16th December 2024** at 7.00pm in the Council Chamber, Shotton Hall, Peterlee.

Present: Councillor D. Howarth (Mayor) and Councillors J. Black, R. Burnip, M. Cartwright, K. Duffy, T. Duffy, B. Fishwick, M.L. Franklin, S. Franklin, D. Hawley, A. Laing, S. McDonnell, R. Moore, M. Sanderson, R. Scott, S. Simpson, A. Stockport and M. Tough.

Also Present: Ian Hall (Chief Officer and Town Clerk) and David Anderson (Locum Democratic Services Manager)

Four members of the public were in attendance.

C.122/24 APOLOGIES FOR ABSENCE

Apologies for absence were offered from Councillors B. Fishwick, S Franklin, D. Hawley, , S McDonnell, A Meikle and M. Sanderson

RESOLVED: That the apologies be noted.

C.123/24 DECLARATIONS OF INTEREST

Councillor M.T. Tough declared an interest in respect of Item No 7. 'Shotton Hall – Pasmore Community Society Proposal' and withdrew from the meeting while discussion and voting took place on that item. Councillor Tough also withdrew from the meeting during Public Participation, while a presentation was given on the proposal.

N.B. Having declared an interest Councillor M. Tough left the meeting for the duration of the following item which included a presentation on behalf of the Pasmore Community Society.

C.124/24 PUBLIC PARTICIPATION

Bob Huitson, Pasmore Community Society, spoke on the Society's proposal for Shotton Hall be gifted to the them so they could run it as a community venture.

The Mayor thanked Mr Huitson for the proposal and his attendance at the meeting. The merits of the proposal would be considered in comparison to the offer that had previously been received to purchase the Hall.

C.125/24 MINUTES

a. Council held on 2nd December 2024

RESOLVED: That the Minutes of the above meetings be approved as a correct record, with the inclusion of Councillor Black in apologies.

C.126/24 DRAFT BUDGET FOR THE 2025/26 FINANCIAL YEAR

Members considered a presentation on the interim draft budget for 2025/6. It was noted that within the budget considerations was the reduction in LCTRS grant funding from Durham County Council, which equated to around £31,000 loss of income for the Town Council next year.

Further discussions would be held with Members in order to assist the preparation of final proposal for consideration at the next Council meeting, which would be held on

20th January 2025. The precept request was to be submitted to Durham County Council on 21st January 2025.

RESOLVED: That the information be noted.

C.127/24 EXCLUSION OF PRESS AND PUBLIC

RESOLVED: That in view of the confidential nature of the items to be discussed, the Council passed a formal resolution to exclude the press and public from the meeting, pursuant to the Public Bodies (Admissions to Meetings) Act 1960 & the Local Government (Access to Information) Act, Part 1, due to the commercial and personal information contained in the report.

N.B. Having declared an interest in the next item Councillor M. Tough left the meeting for the duration and voting thereon.

C.128/24 SHOTTON HALL, PASMORE COMMUNITY SOCIETY PROPOSAL

Consideration was given to a proposal submitted by the Pasmore Community Society to take over Shotton Hall as a community venture.

Following detailed consideration Members voted unanimously to reject the proposal in favour of the offer which had been received to purchase the Hall. Members were of the view that the proposal was not financially viable nor sustainable. In comparison the offer that had been received to purchase the Hall was financially viable and sustainable and would be far more beneficial to the community.

RESOLVED That the proposal from the Pasmore Community Society be rejected.

PETERLEE TOWN COUNCIL
FINANCE SUB-COMMITTEE
MONDAY, 18th DECEMBER 2024

Present:- Councillors R Burnip, K Liddell and S Simpson

F.9/24. DEBIT CARD, DIRECT DEBIT AND FASTER PAYMENTS

Payments made by debit card, direct debit and faster payments for December 2024, which had been previously circulated via email were confirmed and ratified.

RESOLVED: That the payments be confirmed and ratified.

F.10/24 AUTHORISATION OF PAYMENTS BY BACS

Members were provided with the accounts and invoices for December 2024 to be paid by BACS in the sum of £25,855.92. Members checked the documents provided.

RESOLVED: That the accounts presented be paid.

Report to: Peterlee Town Council:
Date: 20th January 2025
Report of: Ian Hall, Chief Officer & Town Clerk
Subject: **Council Budget and Precept for 2025/26**

Report Purpose: To provide Members with an update on the outline draft budget for the 2025/26 financial year and seek members views on the initial calculation which results in a provisional precept demand of £1,917,500.

Members are requested to contact the Town Clerk prior to the meeting with any specific questions about any of the detail contained in this report. This will ensure that proper consideration of the questions can be given prior to the meeting.

Background: Members have been engaged in an ongoing discussion about the 2025/26 budget. The Council received a presentation on the initial budget calculations at its meeting held on 16th December 2024.

Members have since been provided with a detailed budget schedule giving an indication of the precept requirement and Council Tax at each Tax Band should the initial draft be approved. Members have had the opportunity to consider and comment / query the initial budget prior to the drafting of this report.

A number of key factors have influenced the development of the budget proposals.

The Council agreed a Vision, Aims and Objectives in August 2024 which will set the future direction in broad terms for the Council. A new staffing structure was agreed in November 2024 with the objective of delivering on the Council's broad aims. The new structure represents a saving, although this will be reduced by the increase in employers national Insurance costs, together with an allocation of 5% to cover the anticipated increase in costs resulting from the 2025/26 pay award. Recruitment to the new structure is ongoing, with all senior management positions being filled.

Plans are being developed to increase the success of the Pavilion. The completion of recruitment to the Pavilion structure will greatly assist in operational recovery and development of the future plan.

Budget Calculations The initial budget calculations are based on the following:

Reduction of the 'Local Council Tax Reduction Scheme' (LCTRS) grant funding. Durham County Council has advised that the LCTRS grant for 2025/26 will be £190,455. A further reduction of £49,904.

This means that the Town Council would need to add approximately 3% to the current year's precept to simply 'stand still' – before inflation or other budgetary considerations.

Wages New Establishment plus 5% It should be noted that pay awards in the last three years have been a flat monetary amount applied to all

spinal column points. On average the increase has been as follows: 2022/23 8.70%; 2023/24 8.00%; 2024/25 4.97%

General Inflation: 2.60%

Electric & Gas 40% consumption at Q2 plus 5%

Service Charges income: 3%

Grounds Maintenance Charges (SLA Eden Lane) increase by £350 (previously agreed)

Earmarked Reserves

Earmarked reserves totalling £67,400 has been allocated to help fund capital expenditure in relation to New Vehicles, Helford Road MUGA, the Play Area Strategy and Eden Lane Tennis Courts.

Current position:

The Town Clerk continued to work on the draft budget with Senior Managers following the 16th December presentation to Members. As a result the following amendments are proposed:

Election Costs (102: Democratic Costs)

A provision of £18,000 has been made in the 2025/26 budget to fund the Towns Council's costs for the elections to be held on 1st May 2025.

It is suggested that in future years an earmarked fund be created to spread the cost of the elections and over a 4 year period. This would remove the spike in costs every election year.

Events (403: Town Events)

Budgets within the Town Events cost centre have been amended so that they more accurately reflect the cost of the event. Budget provision has not been made for a number of events where it is anticipated they will not take place. The overall effect is an increase in the budget provision of £7,800.

Operational Matters (301: Parks General)

Budget provision has been increased by £1,000 to reflect the increase in costs of PPE (Personal Protective Equipment) within the Clothing & Uniform cost code.

An allocation of £1,500 has been made to fund replacement grit bins.

Financial and Operational Risks

There are a number of substantial financial and operational risks affecting the draft budget and precept proposals and as such a degree of caution has been used in the estimation of income and expenditure – this is in line with the concept of financial 'prudence'.

Reserves:

Since 2017/18 the Town Council has successfully pursued a policy of investing Council reserves into a variety of capital projects across the Town. These capital projects have included:

- Investing around £500,000 in renewing the town's play areas;
- A new community amenity building at the Thorntree Gill leisure gardens site; and
- Fencing to improve safety and security at the Pavilion Sports & Community Centre and Lowhills Road playing fields.

The Town Council has also invested reserves to protect local residents from Council Tax increases for the Town Council's element of the Council Tax precept during the period 2016/17 to 2023/24. With a 2% Council Tax reduction in 2017/18 followed by 0% 'freezes' in 2018/19 to 2021/22, a 6% increase in 2022/23, a 10.5% increase in 2023/4. At the end of that period local households were paying substantially less 'in real terms' for the Town Council than they were in 2016/17. This reduction in real terms cost of the council has been partially funded through the use of the Council's reserves.

The combination of capital investment and revenue protection from Council Tax increases has resulted in the Town Council's reserves reducing from a peak of £1,286,918 in April 2018 to £484,272 at the end of March 2024. These reserves were held as a mix of earmarked and general reserves:

Type of reserve	Amount at 31 st March 2024
General reserve	£394,630
Earmarked reserve	£89,642
Total	£484,272

Table 1: breakdown of reserves held at 31st March 2024

Members are reminded that the Council's approved prudent level of general reserves is £428,000, which was calculated in 2018 as approximately 3 months of operating costs. As such the general reserve was approximately 8.5% (£33,370) lower than the minimum level set in the Use of Reserves Policy.

Earmarked Reserves

The Council has previously established two long-term earmarked reserves funds for the Helford Road MUGA resurfacing (10yr) and for a future Play Area Renewal programme (20yr) and will need to continue to contribute to these earmarked reserves as well as ensuring that a surplus budget is set to slowly build the general reserve back up to prudent levels.

An earmarked reserve was established for 2024/25 for the refurbishment of Eden Lane Tennis Courts(10 yr). In addition, an earmarked reserve was established to fund new vehicles.

The following table shows earmarked reserves anticipated at the end of 2024/25, together with the effect of further reserves being allocated in 2025/26 financial year.

Earmarked Reserves	Anticipated at 31 st March 2025	Proposed Allocation 2025/26	Total earmarked Reserves
Helford Road MUGA	£12,000	£6,000	£18,000
Play Area Strategy	£50,000	£25,000	£75,000
Eden Lane Tennis Courts	£2,400	£2,400	£4,800
New Vehicles	£34,000	£34,000	£68,000
Total	98,400	£67,400	£165,800

Table 2: summary of movement in general and earmarked reserves from proposed draft budget 2024/25

Precept:

Each 1% of precept increase/decrease equates to an increase/decrease of precept income to the Town Council of around £18,000. The table below sets out the effect on the annual, monthly and weekly precept payments for households in Council Tax Bands A – E for each 1% of precept increase or decrease..

	Band A c. 75% of households	Band B c. 7% of households	Band C c. 9% of households	Band D c. 6% of households	Band E c. 3% of households
Current Annual Council Tax	253.74	296.03	338.32	380.61	465.19
Each 1% increase or decrease in precept would equate to ...	£2.54	£2.96	£3.39	£3.81	£4.66
Monthly equivalent	21p	25p	28p	32p	39p
Weekly equivalent	5p	6p	6.5p	7p	9p

In order to balance the budget income, expenditure and movement in reserves outlined about, the projected precept requirement for 2025/26 is £1,918,800 which is equivalent to a precept increase for individual households of 7.08%.

	Band A c. 75% of households	Band B c. 7% of households	Band C c. 9% of households	Band D c. 6% of households	Band E c. 3% of households
Current Council Tax	£253.74	£296.03	£338.32	£380.61	£465.19
With 7.08% increase	£271.71	£316.99	£362.28	£407.56	£498.13
Additional annual cost	£17.97	£20.96	£23.96	£26.95	£32.94
Increase per month	£1.50	£1.75	£2.00	£2.25	£2.75
increase per week	35p	40p	46p	52p	63p

Table 3: example of cost to individual Council Tax payers of a 13% precept increase

A 7.02% precept increase would result in approximately 75% of households in Peterlee paying an additional £17.97 for the year for the Town Council's element of their Council Tax bill, equivalent to around £1.50 a month or 35p a week. More than half of these Band A households receive some level of council tax discount (usually 25% or 50% discount) due to their household circumstances, and so the actual increases will be lower than this for many households in Peterlee.

Residents in the highest-rated Band E properties (approximately three in every hundred properties in Peterlee) would see an increase of £32.94 for the year, equivalent to around £2.75 a month or 63p a week.

Service charges: It is proposed that an increase of 3% is applied to service charges, apart from those that are governed by separate agreements, for example the grounds maintenance agreement at Eden Lane, which has increased by £350 (equivalent to 12%).

Proposed increases are detailed at Appendix 2.

Recommendation: Members are recommended to consider the proposed budget, which would require the Council to:-

1. Set the 2025/26 precept at £1,918,800 which would equate to a Band D household Council Tax of £407.56 an increase of 7.08%, noting that 75% of households live in Band A properties which equates to a households' Council Tax of £271.71 an increase of £17.97 per year, or 35p per week.
2. Agree that the 2025/6 charges for general council services and activities be increased as set out in the report.

Appendix 1: Implications

Finance This report sets out the proposals for a Town Council budget of around £2,431,000 expenditure in 2025/26. The report recommends a target increase of 3% on the council's general service charges. The precept requirement to balance the draft budget is £1,918,800 which would equate to a Band D household Council Tax of £407.56 an increase of 7.08%. Members should note that 75% of households live in Band A properties which equates to a households' Council Tax of £271.71 an increase of £17.97 per year, or 35p per week.

Staffing The draft budget includes a provisional allowance of 5% staff pay increase in the 2025/6 financial year. This is obviously subject to national negotiations by the National Joint Council for Local Government Services (NJC) and is unlikely to be confirmed until well into the 2025/26 financial year.

Risk Setting a balanced budget for the 2024/25 financial year is an important element of the Council's approach to managing risk, particularly given the relatively low level of reserves and the ongoing uncertainties around the economy, utility prices, and the relatively poor condition of much of the Council's physical assets.

Equality and Diversity, Cohesion and Integration – no direct implications

Crime and Disorder – no direct implications

Consultation & Communication The outline budget has been developed with the Council's management team and has included direct engagement of staff in discussions about budget requirements for 2025/26. Previous presentations and reports on the budget principles have been delivered to Members in December 2024 and informally since.

Procurement – no direct implications

Legal The legal powers and duties to raise a precept is enshrined in statute, predominantly the Local Government Finance Act 1992 (cIV) and Localism Act 2011 (s78).

Appendix 2 – Draft Budget as at 14th January 2025

		2024/25 Budget (Values Copied)	2025/26 Budget	% Increase	£ Variance
101	Central & Civic HQ Costs				
4000	Salaries, Wages, Superan, NI	426,223	369,263		-56,960
4006	Building Maint. Contracts	346.50	356	2.60%	9
4010	Cleaning Wages	17,304	17,660		357
4011	Facilities Staff - Wages	26,914	0		-26,914
4099	Pension Cont - Former Staff	4,500	4,500		0
4100	Training & Development - Staff	5,000	5,000		0
4175	Personnel Services	2,500	2,500		0
4190	Wages Processing DCC	8,085	8,295	2.60%	210
4200	Electricity	19,316	20,785		1,469
4201	Gas	13,623	14,304		681
4202	Water	750	750		0
4205	Rates	3,754	3,851	2.60%	98
4209	Trade Refuse Costs	0	0		0
4210	Alarm System & CCTV	3,741	3,741		0
4211	Ins XS/Vandalism	500	500		0
4213	Hygiene Services	289	296	2.60%	8
4220	Window Cleaning	289	296	2.60%	8
4225	Cleaning Materials	5,198	5,333	2.60%	135
4230	Furniture	1,000	1,000		0
4240	Miscellaneous Expenditure	1,000	1,000		0
4250	Repairs & Decoration	1,000	1,000		0
4350	Small Plant & Tools	1,000	1,000		0
4400	Telephones	3,003	3,081	2.60%	78
4401	Mobile Phone	578	593	2.60%	15
4405	Postage	1,000	1,000		0
4406	Petty Cash	200	200		0
4410	Office Machine Hire & Mtce	24,255	24,886	2.60%	631
4412	Stationery & New Office Equip	5,775	5,925	2.60%	150
4420	Publicity/Council Publications	12,000	12,000		0
4425	Insurance	75,000	90,000		15,000
4498	Health & Safety	1,733	1,778	2.60%	45
4499	Occupational Health	4,500	4,500		0
4500	Fuel & Oils	12,705	13,035	2.60%	330
4501	Road Fund Tax	924	948	2.60%	24
4502	Vehicle Maintenance/Spares	15,000	15,000		0
4503	Motor Insurance XS	500	500		0
	Central & Civic HQ Costs :- Expenditure	699,502	634,875		-64,627
1312	Miscellaneous Income	0			
	total income	0			
	Net expenditure/(income)	699,502	634,875		-64,627

102	<u>Democratic Costs</u>	2024/5 Budget	2025/26 Budget	% Increase	£ Variance
4101	Training & Dev - Councillors	1,500	1,500		0
4103	Election	0	18,000		18,000
4125	Mayors Personal Allowance	500	500		0
4126	Mayors Civic Duties	1,000	1,000		0
4127	Participation Allowances	28,000	28,000		0
4470	Civic Regalia	500	500		0
	total expenditure	31,500	49,500		18,000
	Net expenditure/(income)	31,500	49,500		18,000

103	<u>Corporate Management</u>	2024/5 Budget	2025/26 Budget	% Increase	£ Variance
4426	Subs to L.A. Bodies	5,445	5,608	3%	163
4430	Elections	0	0		0
4450	Audit Fees	15,000	15,000		0
4455	Banking Pick Up Service	550	567	3%	17
4458	Card Machine/Bank Fees	5,000	5,000		0
					0
	Corporate Management :- Expenditure	25,995	26,175		180
					0
	Net expenditure/(income)	25,995	26,175		180

105	<u>Other Costs and income</u>	2024/5 Budget	2025/26 Budget	% Increase	£ Variance
4460	General Fund	500	500		0
	Other Costs and income :- Expenditure	500.00	500.00		0
1045	Precept Received				144,968
1046	Precept Support Grant	240,359	190,455		-49,904
1312	Miscellaneous Income	-			0
	Other Costs and income :- income	240,359	190,455		- 49,904
					0
	Net expenditure/(income)	-239,859	-189,955		49,904

201	<u>S/Hall Banqueting Suite</u>	2024/5 Budget	2025/26 Budget	% Increase	£ Variance
4000	Salaries, Wages, Superan, NI	26,914	0		-26,914
4003	Overtime	0	0		0
4005	Bar Gas	0	0		0
4006	Building Maint. Contracts	1,386	1,422	2.60%	36
4010	Cleaning Wages	5,768	5,887		119
4030	Bar Wages - Casuals	0	0		0
4070	Wages - Shotton Hall Grounds	31,189	33,523		2,334
4174	Clothing & Uniforms	0	0		0
4200	Electricity	0	0		0
4201	Gas	0	0		0
4202	Water	2,000	2,000		0
4205	Rates	13,860	14,220	2.60%	360
4208	Licences	1,155	1,185	2.60%	30
4209	Trade Refuse Costs	1,733	1,778	2.60%	45
4210	Alarm System & CCTV	0	0		0
4211	Ins XS/Vandalism	289	296	2.60%	8
4213	Hygiene Services	1,000	1,000		0
4214	Stocktaking Fees	0	0		0
4215	Refreshments	250	0		-250
4220	Window Cleaning	605	623	3%	18
4230	Furniture	0	0		0
4240	Miscellaneous Expenditure	1,000	1,000		0
4250	Repairs & Decoration	2,500	2,500		0
4420	Publicity/Council Publications	0	0		0
4570	Bar Purchases	0	0		0
4572	Catering Expenditure	0	0		0
	S/Hall Banqueting Suite :- Expenditure	89,648	65,434		-24,214
	Income				
1302	Concessionary Use	0	0		0
1312	Miscellaneous Income	1,000	0		-1,000
1315	Bar Income	0	0		0
1319	Hire Income	0	0		0
1320	Refreshment Income	0	0		0
1321	Hire of Equipment	0	0		0
	Furlough Grant	0	0		0
	S/Hall Banqueting Suite :- Income	1,000	0		-1,000
	Net expenditure/(income)	88,648	65,434		-23,214

221	The Pavilion	2024/5 Budget	2025/26 Budget	% Increase	£ Variance
4000	Salaries, Wages, Superan, NI	266,731	363,165		96,435
4003	Overtime	0	0		0
4005	Bar Gas	1,200	1,200		0
4006	Building Maint. Contracts	1,000	1,000		0
4009	Bistro Expenditure	24,200	24,926	3%	726
4010	Cleaning Wages	17,304	17,660		357
4030	Casual staff	10,000	10,000		0
4174	Clothing & Uniforms	1,000	1,000		0
4200	Electricity	41,393	43,462		2,070
4201	Gas	10,538	11,064		527
4202	Water	5,600	5,600		0
4205	Rates	10,000	10,000		0
4208	Licences	5,000	5,000		0
4209	Trade Refuse Costs	1,210	1,246	3%	36
4210	Alarm System & CCTV	3,434	3,434		0
4211	Ins XS/Vandalism	250	250		0
4213	Hygiene Services	605	623	3%	18
4214	Stocktaking Fees	1,210	1,246	3%	36
4215	Refreshments	182	187	3%	5
4217	Lift Maintenance Costs	5,500	5,500		0
4220	Window Cleaning	1,210	1,246	3%	36
4230	Furniture	2,000	2,000		0
4240	Miscellaneous Expenditure	6,000	6,000		0
4250	Repairs & Decoration	9,000	9,000		0
4400	Telephones	3,025	3,116	3%	91
4410	Office Machine Hire & Mtce	2,420	2,493	3%	73
4412	Stationery & New Office Equip	1,000	1,000		0
4420	Publicity/Council Publications	1,000	1,000		0
4570	Bar Purchases	15,000	15,000		0
4581	Pool Table Costs	0	0		0
4584	Sattelite TV Costs	0	0		0
4585	Loan Repayment	50,452	50,452		0
	The Pavilion: Expenditure	497,461	597,871		100,410
1312	Miscellaneous Income	5,000	5,000		0
1314	Bistro Sales	45,000	45,000		0
1315	Bar Income	35,000	35,000		0
1319	Hire Income	35,000	35,000		0
1320	Refreshment Income	605	623	3%	18
1321	Hire of Equipment	303	312	3%	9
1341	Pool Table Income	400	0		-400
	Concessionary Use	5,000	6,000		1,000
	The Pavilion: Income	126,308	126,935		627
	Net expenditure/(income)	371,154	470,936		99,782

240	Sport & Leisure	2024/5 Budget	2025/26 Budget	% Increase	£ Variance
4050	Wages-Eden Lane B/Green	7,975	10,452		2,477
4051	Wages - Eden Lane Rugby	3,988	5,226		1,239
4055	Wages - Lowhills Rd F/Fields	3,988	5,226		1,239
4056	Wages-Helford Rd Cricket Fld	27,913	36,584		8,671
4057	Wages-Helford Rd F/Fields	19,938	26,131		6,194
4059	Cricket Roller Hire	0	0		0
4061	Wages-Helford Road MUGA	3,988	5,226		1,239
4075	Wages-General Open Spaces	119,625	156,787		37,161
4300	Equipment & Supplies	4,150	4,150		0
Sports & Leisure: Expenditure		191,563	249,782		58,220
1501	Eden Lane Bowling Green	727	749	3%	22
1502	Eden Lane Rugby	3,000	3,350	12%	350
1506	Lowhills Road Football Field	5,819	5,994	3%	175
1507	Helford Road Cricket	2,500	2,500	0	0
1508	Helford Road Football Field	3,637	3,746	3%	109
1509	Helford Road MUGA	33,063	34,054	3%	992
Sports & Leisure: Income		48,746	50,393		1,647
Net expenditure/(income)		142,817	199,389	0	56,572

241	Hill Rigg House	2024/5 Budget	2025/26 Budget	% Increase	£ Variance
4010	Cleaning Wages	4,614	4,709		95
4200	Electricity	23,420	25,426		2,006
4202	Water	3,500	3,500		0
4205	Rates	1,100	1,100		0
4209	Trade Refuse Costs	700	700		0
4210	Alarm System & CCTV	1,760	1,760		0
4211	Ins XS/Vandalism	250	250		0
4213	Hygiene Services	100	100		0
4220	Window Cleaning	0	0		0
4240	Miscellaneous Expenditure	500	500		0
4250	Repairs & Decoration	3,000	3,000		0
4400	Telephones	242	249	3%	7
Hill Rigg House: Expenditure		39,186	41,294		2,108
1307	Water Refunds - Surestart	1,000	1,000		0
1308	Electricity Refund - Surestart	9,000	9,000		0
1319	Hire Income	7,000	7,000		0
Hill Rigg House: Income		17,000	17,000		0
Net expenditure/(income)		22,186	24,294		2,108

242	<u>Lowhills Road Bowling Club</u>	2024/5 Budget	2025/26 Budget	% Increase	£ Variance
4010	Cleaning Wages	0	0		0
4200	Electricity	0	0		0
4240	MiscellaneousExpenditure	500	500		0
	Lowhills Road Bowling Club :- Expenditure	500	500	0	0
	Hire Income	1	1		0
	Net expenditure/(income)	499	499		0

261	<u>Eden Lane Community Fac</u>	2024/5 Budget	2025/26 Budget	% Increase	£ Variance
4201	Gas	0	0		0
4202	Water	0	0		0
4213	Hygiene Services	0	0		0
4250	Repairs & Decoration	0	0		0
	Eden Lane Community Fac :- Expenditure	0	0		0
1210	Communication Mast Rental	7,000	7,000		0
1310	Gas Refunds - Rugby	0			0
1319	Hire Income	1	1		0
	Eden Lane Community Fac :- Income	7,001	7,001		0
	Net expenditure/(income)	-7,001	-7,001		

262	<u>Eden Lane Depot</u>	2024/5 Budget	2025/26 Budget	% Increase	£ Variance
4010	Cleaning Wages	5,768	5,887		119
4200	Electricity	20,118	21,123		1,006
4202	Water	500	500		0
4205	Rates	4,500	4,500		0
4210	Alarm System & CCTV	3,412	3,412		0
4211	Ins XS/Vandalism	250	250		0
4213	Hygiene Services	70	70		0
4230	Furniture	250	250		0
4240	MiscellaneousExpenditure	500	500		0
4250	Repairs & Decoration	1,000	1,000		0
4400	Telephones	750	750		0
4410	Office Machine Hire & Mtce	500	500		0
4412	Stationery & New Office Equip	1,500	1,000		-500
	Eden Lane Depot: Expenditure	39,117	39,742		625
	Net expenditure/(income)	39,117	39,742		625

263	<u>Eden Lane Bowling Club</u>	2024/5 Budget	2025/26 Budget	% Increase	£ Variance
4010	Cleaning Wages	1,154	1,177		24
4240	MiscellaneousExpenditure	0	0		0
4250	Repairs & Decoration	1,000	1,000		0
	Eden Lane Bowling Club :- Expenditure	2,154	2,177		24
	Net expenditure/(income)	2,154	2,177		24

280	<u>Woodhouse Park</u>	2024/5 Budget	2025/26 Budget	% Increase	£ Variance
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4010	Cleaning Wages	5,768	5,887	119
4078	Wages-Woodhouse Park	67,782	78,393	10,611
4200	Electricity	6,350	6,668	318
4202	Water	500	500	0
4206	Rent	1,500	1,500	0
4210	Alarm System & CCTV	2,899	2,899	0
4211	Ins XS/Vandalism	250	250	0
4213	Hygiene Services	70	70	0
4240	Miscellaneous Expenditure	500	500	0
4250	Repairs & Decoration	2,000	2,000	0
4400	Telephones	700	700	0
Woodhouse Park: Expenditure		88,319	99,366	11,047
Net expenditure/(income)		88,319	99,366	11,047

290	Sports & Wellbeing	2024/5 Budget	2025/26 Budget	% Increase	£ Variance
4062	Wages - Sport Development	92,196	0		-92,196
4065	Marketing	1,000	1,000		0
4067	Activities/Events	15,000	15,000		0
4068	Equipment	605	623	3%	18
4073	Licences, Membership Ins	484	499	3%	15
4174	Clothing & Uniforms	250	250		0
4215	Refreshments	50	50		0
4412	Stationery & New Office Equip	150	150		0
Sports Development: Expenditure		109,735	17,572		-92,163
1510	Activities Ex Classes & Events	40,250	40,250		0
1511	Funding Grant	10,000	10,000		0
1513	Taste Buddies Funding	1,600	1,600		0
	Sports Buddies funding	0	0		0
Sports Development: Income		51,850	51,850		0
Net expenditure/(income)		57,885	-34,278		-92,163

		2024/5 Budget	2025/26 Budget	% Increase	£ Variance
301	Parks General				
4000	Salaries, Wages, Superan, NI	61,211	64,498		3,287
4003	Overtime	4,000	4,000		0
4071	Wages-Dene Parks	45,188	52,262		7,074
4074	Wages-Misc. None Site Duties	9,038	10,452		1,415
4076	Wages-Play Areas	36,151	41,810		5,659
4084	Yoden Quarry Landscape Works	0	0		0
4174	Clothing & Uniforms	3,250	4,250		1,000
	Grit Bins	0	1,500		1,500
4202	Water	200	200		0
4211	Ins XS/Vandalism	250	250		0
4240	MiscellaneousExpenditure	250	250		0
4300	Equipment & Supplies	6,000	6,000		0
4305	Manures,Fertilizers & Seeds	13,310	13,709	3%	399
4310	Bedding Plants,Shrubs & Bed Ma	19,360	19,941	3%	581
4360	Play Equipment-Repairs	2,420	2,493	3%	73
4370	Tree Maint, Surveys & Services	6,050	6,232	3%	182
4371	Public Seats & Bins	1,815	1,869	3%	54
4373	Hire of Skips/waste removal	7,623	7,852	3%	229
4375	Vehicle Leasing	22,500	22,500		0
TBC	Contribution to V&M sinking fund	0	0		0
4943	Dene Parks	10,000	10,000		0
	Parks General: Expenditure	248,616	270,068		21,452
1312	Miscellaneous Income	10,000	10,000		0
	Net expenditure/(income)	238,616	260,068		21,452

		2024/5 Budget	2025/26 Budget	% Increase	£ Variance
325	Cemetery & Burials				
4000	Salaries, Wages, Superan, NI	72,301	83,620		11,318
4200	Electricity	1,850	1,943		93
4240	MiscellaneousExpenditure	1,210	1,246	3%	36
4300	Equipment & Supplies	1,210	1,246	3%	36
	Cemeter & Burials: Expenditure	76,571	88,055		11,483
1702	Burials and Charges	34,385	34,385		0
	Net expenditure/(income)	42,186	53,670	0	11,483

		2024/5 Budget	2025/26 Budget	% Increase	£ Variance
350	Allotments				
4000	Salaries, Wages, Superan, NI	9,038	10,452		1,415
4200	Electricity	382	1,675		1,293
4202	Water	1,000	1,000		0
4211	Ins XS/Vandalism	250	250		0
4240	MiscellaneousExpenditure	5,000	5,000		0
4250	Repairs & Decoration	300	300		0
4300	Equipment & Supplies	2,000	2,000		0
	Allotments: Expenditure	17,970	20,677		2,708
1754	Allotment Rents & Water	3,968	3,968		1
	Net expenditure/(income)	14,002	16,709		2,707

410	<u>Town Activities</u>	2024/5 Budget	2025/26 Budget	% Increase	£ Variance
4427	Donations	0	0		0
4434	Concessionary Use	5,000	5,000		0
4436	Friends of the Parks Project	1,000	0		-1,000
4726	Remembrance Parade/Armed	3,000	3,000		0
	Town Activities: Expenditure	9,000	8,000		-1,000
	Net expenditure/(income)	9,000	8,000		1,000

430	<u>Town Events</u>	2024/5 Budget	2025/26 Budget	% Increase	£ Variance
4733	Garden Competition	1,000	1,500		500
4740	Fireworks Display	0	0		0
4742	Xmas Tree Lighting Event	1,000	0		-1,000
4751	Senior Citizens	0	0		0
4756	Summer Events	14,200	18,000		3,800
4757	Childrens Pantomine	0	0		0
	Peterlee Music Fest	5,000	0		-5,000
	Emergency Services Day	5,000	8,000		3,000
	Small Events Grants	1,500	1,500		0
	Best dressed Halloween	500	0		-500
	unallocated (to be agreed)	11,000	18,000		7,000
	Town Events: Expenditure	39,200	47,000		7,800
1854	Peterlee Music Fest	0	0		0
	Circus income	700	700		0
	Nobles income	500	500		0
	unallocated (to be agreed)	0	0		0
	Town Events: Income	1,200	1,200		0
	Net expenditure/(income)	38,000	45,800		7,800

901	<u>Capital Projects</u>	2024/5 Budget	2025/26 Budget	% Increase	£ Variance
4912	New Vehicles (Earmarked Reserve)	34,000	34,000		0
4913	Capitalised Maint - Facilities	0	30,000		30,000
4920	Consultants Fees	15,000	15,000		0
4925	Emergency Works	5,000	5,000		0
4940	Helford Road MUGA (Earmarked Reserve)	6,000	6,000		0
TBC	Play Area Strategy (Earmarked Reserve)	25,000	25,000		0
TBC	Eden Lane Tennis Courts (Earmarked Reserve)	2,400	2,400		0
4943	Dene Parks	5,000	5,000		0
4955	Play Equipment	0	8,000		8,000
	Eden Lane MUGA/Skate	110,000	35,000		-75,000
	Pitch Power		7,000		7,000
	Capital Projects: Expenditure	202,400	172,400		-30,000
1980	Disposal of Assets	0	0		0
	s106 funding	110,000	35,000		-75,000
	Capital Projects: Income	110,000	35,000		-75,000
	Net expenditure/(income)	92,400	137,400		45,000

	2024/25 Budget (Values Copied)	2025/26 Budget	% Increase	£ Variance
Total Expenditure	2,408,936	2,430,988		22,052
Total Income (excluding Precept)	651,817	528,188		-123,629
Precept	1,773,833	1,918,800		144,968
Net Expenditure/(income)	-16,713	-16,000		713