

MINUTES OF THE ANNUAL GENERAL MEETING OF PETERLEE TOWN
COUNCIL HELD ON 15TH MAY 2017

PETERLEE TOWN COUNCIL

MINUTES OF MEETING OF THE TOWN COUNCIL HELD

IN THE COUNCIL CHAMBER, SHOTTON HALL, PETERLEE

ON MONDAY 15TH MAY 2017

PRESENT: COUN L COOK (CHAIR)

Mesdames: S Simpson, A C Long, K Hawley, V Watson,
K J Duffy & M A Cartwright

Messrs: G L Carne, S D McGlen, S Miles, S P Franklin,
R Moore, A T Wilkinson, A S H Meikle, A Watson, T
Duffy, S Kirkup, R Kyle & J M S Robinson

MEMBERS WERE REMINDED OF THE NEED TO DISCLOSE ANY INTEREST
PREJUDICIAL OR PERSONAL IN ACCORDANCE WITH THE CODE OF CONDUCT.

1. TO ELECT A MAYOR FOR THE ENSUING YEAR

Members were asked to elect a Mayor for the ensuing year. There were two nominations put forward for this position, Councillors L Cook and S Miles and a vote was taken by way of show of hands.

RESOLVED that Councillor L Cook be elected as Mayor for the ensuing year.

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The Mayor, thanked his colleagues for their support and pledged he would do his best to represent the Town and the people of Peterlee in his role as Mayor. He thanked the former Mayor, Councillor Cartwright for her dedication and commitment to the Council in carrying out the role of Mayor for the past two years and also the Deputy Mayor, Councillor Miles.

He then appointed Councillor Miss V Watson as his Mayoress.

RESOLVED the information given, be noted.

2. TO SIGN THE DECLARATION OF ACCEPTANCE OF OFFICE

The Mayor then signed the Declaration of Acceptance of Office. Other Councillors had signed their acceptance at the induction held on Tuesday 9th May 2017, except Councillor Curry. Members were requested to consider granting approval for Councillor Curry to sign his acceptance of office no later than the next council meeting.

RESOLVED a dispensation be granted to Councillor Curry for him to sign his acceptance no later than the next Council meeting.

3. PRESENTATION TO FORMER MAYOR OF PETERLEE TO MARK HER TWO YEARS OF OFFICE

As the newly elected Mayor, Councillor Cook presented Councillor M A Cartwright with a medal to mark her two years of office. Councillor Cartwright said the last two years had been incredibly busy and she hoped that the good work achieved and the positive vibe would continue. She thanked everyone that had supported her during the two years which she explained had been very enjoyable.

RESOLVED the information given, be noted.

4. TO ELECT A DEPUTY MAYOR & CONSORT

Nominations for the post of Deputy Mayor were invited.

RESOLVED Councillor M A Cartwright be elected as Deputy Mayor for the ensuing year. Councillor Cartwright advised her Consort would be her husband Paul.

5. REGISTER OF DISCLOSABLE PECUNIARY INTEREST & OTHER REGISTERABLE INTERESTS

All Members were asked to make sure they returned their completed Interest Forms no later than the required 28 days.

RESOLVED Members complete and return their forms as soon as possible for them to be relayed onto Durham County Council.

6. TO ANNOUNCE A SPOKESPERSON FOR THE MAJORITY PARTY

RESOLVED Councillor A Watson be named as the spokesperson for the majority party.

7. TO ANNOUNCE A SPOKESPERSON OF THE MINORITY PARTY

RESOLVED Councillor R Kyle be named as the spokesperson for the minority party.

8. APOLOGIES FOR ABSENCE

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Apologies for absence were submitted and accepted on behalf of Councillor S McDonnell & K Liddell.

RESOLVED the Council approve the apologies for absence received and their apologies for absence be recorded.

9. THE MINUTES OF THE LAST MEETING a copy of which had been circulated to each Member, were agreed
10. TO CONFIRM THE DATE OF THE 2018 SHOW AS THE BANK HOLIDAY IN AUGUST 25th & 26th AUGUST 2018

RESOLVED the date of the Show in 2018 be the Bank Holiday in August 25th & 26th.

11. COMMITTEES & SUB-COMMITTEES

- a) To approve the Terms of Reference and constitution of the Councils Committees

RESOLVED the new committee structure for the Town Council be agreed and adopted.

COUNCILLORS R KYLE, S MILES & M A CARTWRIGHT DECLARED AN INTEREST AS MEMBERS OF THE PETERLEE & NORDENHAM FRIENDSHIP ASSOCIATION AND TWINNING, AND TOOK NO PART IN THE DISCUSSION WHICH ENSUED ON THE TWINNING WORKING PARTY.

b) To appoint representatives to the following committees, along with the Chair and Vice Chair:-

- Council – all 22 members, L Cook & M A Cartwright
- Resources Committee – all 22 members, A Watson & S

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Kirkup

- Community & Environment Committee – all 22 members, M A Cartwright & S Meikle

- ◆ Human Resources Sub – S Miles (Chair), G Carne, (Vice Chair), A Watson, L Cook, R Moore, K Duffy, T Duffy, S Meikle, R Kyle, S Kirkup, J Robinson, S McGlen.
 - Appeals Sub – G Carne, S Miles, S Simpson & K Hawley
 - Town Clerk's Appraisal Sub Committee – S Meikle, K Hawley, R Moore, A Watson

- ◆ Health & Safety Sub Committee – A Long, (Chair), G Carne, (Vice Chair) and A Watson, L Cook, D Curry, S Franklin, K Duffy, T Duffy, S Miles, J Robinson, R Kyle & S McGlen.

- ◆ Events sub committee - S Meikle, (Chair), J Robinson, (Vice Chair) and A Watson, L Cook, R Moore, V Watson, T Duffy, S Kirkup, A Wilkinson, M A Cartwright, R Kyle & S McGlen

- ◆ Sports & Wellbeing Sub Committee – S Franklin, (Chair), L Cook, (Vice Chair) and A Watson, D Curry, J Robinson, S Meikle, K Duffy, T Duffy, S Miles, A Wilkinson, R Kyle & S McGlen

- ◆ Facilities Sub Committees – A Watson, (Chair), S Franklin and L Cook, V Watson, M A Cartwright, S Meikle, K Duffy, A Long, S Kirkup, D Curry, R Kyle & S McGlen

◆ Finance Sub Committee

RESOLVED a report be submitted to the next Resources Committee outlining what was required by the Bank as a signatory on the account, (required to sign cheques ect), and membership be agreed then.

➤ Scrutiny Working Party

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S McDonnell, R Moore, A Long, M A Cartwright & A Watson

➤ Shotton Hall Working Party

K Hawley, A Watson, R Moore, M A Cartwright, R Kyle & S McGlen

➤ The Pavilion Working Party

S Kirkup, S Miles, A Watson, R Kyle & J Robinson

➤ Parks & Play Areas Working Party

To be agreed when required

➤ Peterlee Show Working Party

Initially All Members

➤ Environment Working Party

To be agreed when required

➤ Twinning Working Party

Councillors S Miles, S McGlen, R Kyle, S Kirkup, J Robinson & D Curry

➤ Mayor's Committee

All members

➤ Remembrance Day Parade Working Party

Composition to be agreed.

c) To Appoint Chairman & Vice-Chairman of the Following Committees:-

- Council – L Cook & M A Cartwright
- Resources Committee – A Watson & S Kirkup
- Community & Environment Committee – all 22 members, M A Cartwright & S Meikle

- ◆ Human Resources Sub – S Miles & G Carne
- ◆ Health & Safety Sub Committee – A Long & G Carne
- ◆ Events sub committee – S Meikle & J Robinson
- ◆ Sports & Wellbeing Sub Committee - S Franklin & L Cook

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- ◆ Facilities Sub Committee - A Watson & S Franklin
 - Scrutiny Working Party – S McDonnell
 - Shotton Hall Working Party – to be confirmed at the first meeting
 - The Pavilion Working Party – to be confirmed
 - Parks & Play Areas Working Party – to be confirmed
 - Peterlee Show Working Party – to be confirmed
 - Environment Working Party – to be confirmed
 - Twinning Working Party – to be confirmed

12. DELEGATES TO OTHER BODIES

RESOLVED the following representatives be appointed to serve on the bodies listed:-

1. County Durham Association of Local Councils Larger Local Council Forum

A Watson, L Cook and the Town Clerk

2. Easington Area (Durham County Association of Parish & Town Councils)

M A Cartwright, K Duffy & R Kyle

3. Castle Eden Dene Joint Management Committee

M A Cartwright, K Duffy & V Watson

4. Peterlee Town Band

S Meikle & M A Cartwright

5.) Passmore Pavilion Local Steering Group

A Watson

6. Shotton Airfield Consultative Committee

A Long

7. Healthworks, Easington

A Wilkinson

8. Peterlee Cricket Club

S Meikle

9. Rugby – Peterlee Pumas

T Duffy

13. PLANNING APPLICATIONS

- (a) 18 Barsloan Grove, rear two storey rear extension
- (b) 7 Church Close, single storey front, two storey side and single storey rear extensions
- (c) 7 Alston Walk, erection of two storey extension to side and two storey and single storey extension to the rear
- (d) 75 Christchurch Place, single storey extension to side

For consideration and comment

14. ASSET OF COMMUNITY VALUE NOMINATION – THE HEARTS OF OAK, PETERLEE

Members are asked to consider whether the Council should submit any representations on the nomination from the Hearts of Oak Supporters Group to have the pub listed as an Asset of Community Value under the Community Right to Bid Legislation.

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15. SPOKESPERSON FOR THE MAJORITY PARTY'S REPORT

16. SPOKESPERSON OF THE MINORITY PARTY'S REPORT