



Date of Issue: 4th June 2024

**A MEETING OF THE RESOURCES COMMITTEE WILL BE HELD ON
MONDAY 10TH JUNE 2024 IN THE COUNCIL CHAMBER, SHOTTON HALL,
PETERLEE, SR8 2PH AT 6.30PM**

Mr I Hall
Town Clerk

A G E N D A

Members of the public are very welcome to attend our meetings. We have a limited number of designated public seating in our Council Chamber and so any members of the public wishing to attend to observe the meeting are advised to contact the Council in advance so that we can reserve a seat for you: council@peterlee.gov.uk or (0191) 5862491.

1. Apologies for Absence

2. To receive declarations of interest

Members are reminded of the need to disclose any interests in items on this agenda, whether pecuniary or otherwise. Please seek advice from the Town Clerk or Democratic Services Manager prior to the meeting if in doubt.

3. The Minutes of the last meeting held on 8th April 2024

Attached for information. The Minutes were approved and signed as a correct record at the meeting of Council held on 22nd April 2024.

4. Request to use Council Land for a Funfair

Report from the Town Clerk (attached)

5. Sale of Citroen Berlingo (NL16 NHY)

Report from the Town Clerk (attached)

6. Capital Projects

Report from the Town Clerk (attached)

7. Permission to support Santa's Wish 2024

8. Excluded from the Press and Public

Members are requested to move the following motion:

"That in accordance with the provision of Section 1 of the Public Bodies (Admission to Meetings) Act 1960, as amended by Section 100 of the Local Government Act 1972, the Council do now exclude the public and press for the remaining items on the Agenda by reason of the confidential nature of the business to be transacted since publicity would be prejudicial to public interest."

9. Appointment of Consultants for a Staffing Review
Report from the Town Clerk (attached)

PETERLEE TOWN COUNCIL

MINUTES OF THE MEETING OF THE RESOURCES COMMITTEE

HELD IN THE COUNCIL CHAMBER, SHOTTON HALL, PETERLEE

ON MONDAY 8TH APRIL 2024 at 6.30PM

PRESENT:- Councillor R Moore (Chair) and

Councillors J Black, R. Burnip, M.A. Cartwright, B. Fishwick, A. Laing, K. Liddell, R. Scott

Also Present: D Leask (NEREO)

62. Apologies for Absence

Apologies for absence were noted from Councillors D. Hawley, K. Hawley, D. Howarth, S. Simpson, S. McDonnell and A Stockport.

63. To receive declarations of interest

Members were reminded of the need to disclose any interests in items on this agenda, whether pecuniary or otherwise.

64. To approve the minutes of the previous meeting

RESOLVED the minutes of the previous meeting of the Resources Committee held on Monday 11th March 2024, be approved as a true and correct record.

65. Exclusion of Press and Public

RESOLVED that in view of the confidential nature of the items to be discussed, the committee passed the formal resolution to exclude the press and public from the meeting, pursuant to the Public Bodies (Admissions to Meetings) Act 1960 & the Local Government (Access to Information) Act, Part 1, due to the commercial and personal information contained in the report.

Mr Hall, Acting Town Clerk, declared an interest in the following item and left the meeting.

66. Town Clerk Vacancy Candidate Pack

Consideration was given to a draft candidate pack for the Town Clerks position, which had been proposed by NEREO.

RESOLVED That the candidates pack be agreed and the vacancy be advertised in the next few days.¹

MINUTES OF THE RESOURCES MEETING OF THE 8TH APRIL 2024⁴

Report to: Peterlee Town Council: Resources Committee
Date: 10th June 2024
Report of: Ian Hall, Chief Officer & Town Clerk
Subject: Request to use Council Land for a Funfair
Report Purpose: To consider a request from Noble’s Funfairs to rent land at Helford Road from the Town Council to hold a funfair on

Background: Members will be aware that the Town Council has previously rented land at Helford Road to Noble’s Funfairs for them to hold a funfair.

Detail: A request has been received from Noble’s Funfairs to rent land at Halford Road in August/September to hold a funfair. Similar requests have previously been approved.

The Funfair provides entertainment for local residents at no cost to the Council. The income generated by the hire of the land is used to help the Council provide other events in the Town.

Members are asked to consider the following issues:

Entrance Cost to the Funfair Site

In previous years Nobles have charged those attending the funfair a fee to enter the showground. Comments have been received from the public who are reluctant to pay a fee just to gain entry to the site. On the other hand Noble’s state that charging an entrance fee minimises anti-social behaviour.

Cost of Rides

Comments have also been received about the cost of the rides. Members may feel that asking Noble’s to apply a maximum charge for rides may help local residents attend the funfair, particularly during the ‘cost of living crisis’.

Hire Charge for use of the Land

Officers will negotiate a reasonable hire charge for Noble’s to rent the land. However, this will be influence by the above factors.

Members are therefore requested to give a steer on the above so that officers can negotiate a hire charge with Noble’s.

Recommendation: That consideration be given to Noble Funfairs’ request, including the factors detailed in the report.

Appendix 1: Implications

Finance The hire of the land will generate income to be used to support other events in the Town. The hire charge will be affected by any conditions (i.e. entrance fee, cost of rides) set by the Council.

Staffing No direct implications

Risk No direct implications

Equality and Diversity, Cohesion and Integration – no direct implications

Crime and Disorder Nobles will be responsible for tackling any antisocial behaviour on site.

Consultation & Communication The proposals contained within this report has been discussed with the Town Council's senior management team.

Procurement No direct implications

Legal No direct implications

Report to: Peterlee Town Council Resources Committee

Date: 10th June 2024

Report of: Ian Hall, Chief Officer & Town Clerk

Subject: Sale of Citroen Berlingo (NL16 NHY)

Report Purpose: To approve the sale of vehicle Citroen Berlingo.

Background: Members will be aware of that the Neighbourhood Service Department manage the fleet services for the Town Council. This includes a mix of owned vehicles and hired vehicles via an SLA with Durham County Council. Previously when vehicles owned by the Council have reached a point where they are beyond economic viability they have been sold and, where necessary, have been replaced by a hire vehicle via the SLA with Northgate in partnership with Durham County Council, which is more cost effective than direct ownership.

Current position: The Council owned Berlingo (NL16 NHY) is 8 years old and has reached the point that it is no longer financially viable for the Town Council to maintain and run. It is therefore proposed to dispose of the vehicle and replace it, if operationally necessary, with a hire vehicle via the SLA with Northgate in partnership with Durham County Council.

Previous practice has been to dispose of vehicles via sealed bids. It is however proposed that on this occasion the Council dispose of the vehicle via WeBuyAnyCar.com. An initial enquiry has indicated a sale price of £4,000 - £5,000 for the vehicle. It is thought that this will be in excess of the sale price obtained via sealed bids.

Recommendation: That the Council dispose the Citroen Berlingo (NL16 NHY) via WeBuyAnyCar.com and if operationally necessary, replace with a hire vehicle via the SLA with Northgate in partnership with Durham County Council.

Appendix 1: Implications

Finance - no direct implications but will bring in the revenue of between £4000-£5000 as stated in report.

Staffing - no direct implications

Risk - no direct implications

Equality and Diversity, Cohesion and Integration – no direct implications

Crime and Disorder – no direct implications

Consultation & Communication – the proposals contained within this report has been discussed with the Town Council's Senior Management Team.

Procurement – no direct implications

Legal - no direct implications

Report to: Peterlee Town Council Resources Committee

Date: 10th June 2024

Report of: Ian Hall, Chief Officer & Town Clerk

Subject: Capital Projects.

Purpose: To approve the Capital Projects for the coming year.

Background: Members will be aware that the Town Councils can apply for funding to complete

capital project. There is £105,631.40 worth of section 106 funding in Peterlee East and other funding avenues, AAP and Members' Neighbourhood Budget.

Detail: The Chief Officer/Town Clerk has been approached by members regarding capital projects and also works that that need completing.

1. Air Conditioning at the Pavilion

Complaints have been received from users of the Pavilion relating to the lack of ventilation and air conditioning in the Pavilion, which is becoming an issue with people attending exercise classes, functions and general users.

The Town Clerk has obtained a quote of £40,000 to have air condition installed in the building and is seeking Members approval to continue this work by looking for funding avenues to have the works completed. It is anticipated that section 106 monies will **not** be required to fund this project.

2. Peterlee Town Council owned practice pitch Eden Lane fence

The neighbourhood services manager has been approached by members regarding the recent anti-social behaviour which is causing damage to the pitch caused by motorbikes, quads and horses. There is also an issue with health and safety as there is regularly dog waste on the pitch which must be removed by users before using the facility.

It is proposed that a 1.8 meter high fence be installed around the practice pitch to help elevate these issues. The cost of the project will be £15,000. It is proposed that Section 106 monies from Peterlee East be used to achieve this project.

3. Wind Turbine and New Batteries Thorntree Gill Community Building

The Town Council built a new community amenity building at the Thorntree Gill Leisure Gardens site which opened in 2020. The building is powered by a photovoltaic (PV) system only and is classed as off grid.

It became apparent that the power supplied by the current PV system is insufficient to meet the power requirements of the community users of the building, particularly in the winter months where the daylight

hours are shorter and the sun light is less strong. This has resulted in a number of occasions where the building's power system has 'powered down' to protect the batteries, resulting in long periods where the building has been without electricity.

The building has now been without power for 2 years and subsequently the batteries are now unusable and need replacing. As reported to Members in October 2022 a small wind turbine will help to providing more power to keep the batteries running during the winter months. The Town Clerk has approached a power provider for new batteries and a small wind turbine that will cost £26,000. It is expected that this could be funded by Peterlee East section 106 monies.

4. Refurbish the MUGA at Eden Lane

The Neighbourhood Services Manager has been approached by Members to continue with improvements to the Eden Lane play and recreation facilities.

The MUGA is now detreating and becoming a health and safety hazard that is needing to be replaced. The current facility will be removed and a new one installed.

The Neighbourhood Service Manager has reach out to a competent supplier and they have quoted £100,000 for a replacement MUGA. The MUGA could be funded from Peterlee East section 106 monies.

Limitation of Section 106 Monies

There is currently £105,000 available from Section 106 monies. Due to limited funds available Members are requested to prioritise projects 2 – 4.

Recommendation:

1. That the project to install air conditioning at the Pavilion be approved in principle, to allow the Town Clerk to secure funding. A further report will be submitted when funding has been obtained.
2. That Members approve the following projects, subject to securing Section 106 funding:-
 - Peterlee Town Council owned Practice Pitch at Eden Lane at a cost of £15,000
 - Wind Turbine and New Batteries at Thorntree Gill Community Building at a cost of £26,000
 - Refurbishment of MUGA at Eden Lane at a cost of up to £100,000
3. That given the limited funding currently available from Section 106, Members are requested to prioritise the projects listed above at recommendation 2.

Appendix 1: Implications

Finance - no direct implications as all Capital Project will be completed through funding avenues.

Staffing - no direct implications

Risk - no direct implications

Equality and Diversity, Cohesion and Integration – no direct implications

Crime and Disorder – no direct implications

Consultation & Communication – the proposals contained within this report has been discussed with the Town Council’s senior management team.

Procurement – The procurement process for this report will fall in line with the Council's Financial Regulations. The Town Council undertook substantial soft market testing of what is required for each proposal.

Legal - no direct implications