

PETERLEE TOWN COUNCIL

MINUTES OF THE MEETING OF THE TOWN COUNCIL

HELD IN THE BRANDLING SUITE, SHOTTON HALL, PETERLEE

ON MONDAY 27<sup>TH</sup> NOVEMBER 2017 at 6.30PM

PRESENT:- COUN M A CARTWRIGHT(CHAIR)

Mesdames:- K Hawley, K J Duffy, S Simpson, A C Long, S McDonnell,

Messrs:- G Carne, T Duffy, R Moore, S D McGlen, S Miles, S P Franklin, J Robinson, C Watkins, S Meikle, S Kirkup, R Kyle & A Watson,

83. Apologies for Absence

Apologies had been submitted from Councillors L Fenwick, K Liddell and V Watson. **RESOLVED the Council approve the reasons submitted for the absences received on the grounds where given above, and the Councillors' apologies for absence be recorded.**

84. Public Participation Session

A public participation session was held to allow members of the public an opportunity to put questions to the Council.

A member of the public spoke about a scheme that she was developing with a local GP practice for holistic therapies on referral. She outlined the key features of the proposed 12 week program which was being developed in consultation with a local Patients Participation Group. The member of the public stated that she had developed a written proposal for the scheme and this was handed to Cllr K Hawley.

A number of residents from Horden attended the public participation session. A spokesman for the group addressed the Council and set out a number of issues and concerns relating to the recent decision by the Community & Wellbeing Committee to withdraw Town Council funding for Horden Cemetery. The Town Clerk confirmed that Horden Parish Council had already written to the Town Council asking for a review of the decision, and the Town Council had replied confirming that legal opinion was being sought on the matter. The Town Clerk confirmed that the Town Council would consider the decision once the opinion

had been returned, probably in January 2017.

The Chairman thanked the members of the public for their attendance and participation.

85. TO RECEIVE DECLARATIONS OF INTEREST

Members were reminded of the need to disclose any interests in items on the agenda, whether pecuniary or otherwise.

86. POLICE UPDATE

Apologies had been received from the Police who were unable to attend the meeting. Following a motion proposed by Cllr A Watson and seconded by Cllr R Moore, it was **RESOLVED that the Town Clerk right to Inspector Blakelock to inform him of the importance placed on Police attendance and participation at Council meetings, and to request attendance at future meetings if at all possible.**

The Town Clerk circulated a draft monthly police crime statistics sheet for Peterlee, which had been developed from police stats taken from the Police website: <https://www.police.uk/durham/154/>

Members confirmed that it was useful to see these monthly statistics, and that they should be presented as part of this standing agenda item in the future.

87. THE MINUTES OF THE COUNCIL MEETING OF THE 23<sup>RD</sup> OCTOBER 2017 a copy of which had been circulated to each Member, were approved.

88. THE MINUTES OF THE RESOURCES COMMITTEE MEETING OF THE 6<sup>TH</sup> NOVEMBER 2017 a copy of which had been circulated to each Member, were approved.

89. THE MINUTES OF THE COMMUNITY & ENVIRONMENT COMMITTEE OF THE 13<sup>TH</sup> NOVEMBER 2017 a copy of which had been circulated to each Member, were approved.

90. ARMED FORCES DAY/WEEK – EVENT 30<sup>TH</sup> JUNE 2018

Members considered this item which had been referred from the Events Working Party of 25<sup>th</sup> October 2017. Following a discussion by Members on the proposal it was **RESOLVED that the Town Council would hold an Armed Forces Day Event on 30<sup>th</sup> June 2018, with further detail on the event to be drawn up by the Events Committee and submitted as part of 2018/19 budget setting. FURTHER RESOLVED that the Town Clerk write to the contractor for the reenactment show to confirm the booking for 30<sup>th</sup> June 2018 at an initial estimate cost of £350.**

91. ADOPTION OF MEMBERS CODE OF CONDUCT

Members considered this item referred from the Resources Committee of 6<sup>th</sup> November 2017 and it was **RESOLVED the new Members Code of Conduct be adopted by the Town Council with immediate effect.**

92. REVIEW OF COUNCIL'S APPROACH TO RISK AND RISK REGISTER

The Town Clerk presented a report to Members outlining the council's approach to identifying and managing risk at strategic, tactical and operational levels. Members were presented with and discussed a range of activities used to identify, record, control and managed risk including an example internal audit control risk assessment and the detailed corporate risk matrix. **RESOLVED that the Town Clerk's report be noted and the latest version of the Council's Risk Matrix be approved.**

93. SPOKESPERSON OF THE NEP MEMBER'S REPORT

Councillor A Watson thanked the Town Clerk and other members of staff for their hard work on installing the tree and lights and organizing the forthcoming Christmas tree lighting event to be held at Shotton Hall on 1<sup>st</sup> December 2017. **RESOLVED the information given be noted.**

94. SPOKESPERSON OF THE LABOUR POLITICAL PARTY'S REPORT

Councillor Kyle echoed Cllr Watson's sentiments regarding the tree. **RESOLVED the information given be noted.**