

MINUTES OF THE COUNCIL MEETING OF THE 15TH JULY 2013

PETERLEE TOWN COUNCIL

MINUTES OF THE MEETING OF THE TOWN COUNCIL

HELD IN THE COUNCIL CHAMBER, SHOTTON HALL, PETERLEE

ON MONDAY 15TH JULY 2013

PRESENT: COUN R J CURTIS (CHAIR)

Mesdames: K Liddell, S Simpson, C Baty, L Wood, M
Milsom & V Watson

Messrs: S Miles, D Sillito, W M Jeffrey, C Wakins, L
Cook, R Kyle, F Price, J Alvey, G Cowie, C J Metcalfe,
D Milsom & A Watson

**MEMBERS WERE REMINDED OF THE NEED TO DISCLOSE ANY
INTEREST PREJUDICIAL OR PERSONAL IN ACCORDANCE
WITH THE CODE OF CONDUCT.**

PRIOR TO THE MEETING, A 15 MINUTE “OPEN SESSION” WAS
HELD TO ALLOW MEMBERS OF THE PUBLIC AN OPPORTUNITY
TO PUT QUESTIONS TO THE COUNCIL. THERE WERE NO
MEMBERS OF THE PUBLIC IN ATTENDANCE AT THE MEETING.

42. POLICE - UPDATE

The Deputy Town Clerk advised that the Police were unable to attend the meeting but had forwarded the statistics for Member’s information and an written update on the items form the last meeting. It was reported the total number of incidents since the last meeting was a total of 687, and these were broken down into their individual categories and details of particular incidents were given. Good news was also reported and updates were given on issues raised previously.

At the meeting there were several requests for further information as follows:-

MINUTES OF THE COUNCIL MEETING OF THE 15TH JULY 2013

- School gate parking issues all across the Town with even double parking at Denehouse School; there was considerable discussion on this item with concern that there were only two civil parking enforcement officers that covered Peterlee and it was asked how often they visited the schools in Peterlee? It was reported Ron Hogg was trailing a project at Newton Aycliffe and it was asked when this might be complete and then rolled out to other areas? It was also discussed about a 20mph zone being introduced around the local schools and it was suggested that all of the County Councillors for Peterlee be asked for their support with such a request.
- Progress with the Traffic Order for Durham Way;
- It was reported that the UK Pizza Shop had 60 days to appeal against a notice placed upon them and could therefore continue to operate as they had previously;
- Parking and traffic problems at O'Neill Drive;
- Former signs that had been in place on Essington Way that it was designated as an urban clearway;

RESOLVED these items be passed on to the Police. FURTHER RECOMMENDED the Town Council request the support of the County Council Members with 20mph zones being introduced in Peterlee next to the schools.

43. APOLOGIES FOR ABSENCE

Apologies for absence had been submitted and accepted on behalf of Councillors M Thompson, (on holiday) and J I Measor, (family issues).

44. THE MINUTES OF THE COUNCIL MEETING OF THE 17TH JUNE 2013 a copy of which had been circulated to each Member, were agreed.

Matters Arising

Minute Number 32(i) Damage to the Vending Machine – offer to pay & immediate payment required from Coca Cola

Further details of this matter were given for Member's consideration.

RESOLVED the invoice for the damage be paid to Coca Cola be paid by the Town Council to avoid further action by them against the Town Council. **FURTHER RESOLVED** the offer made by the person that had caused the damage to pay for it in installments, be accepted.

45. THE REPORT OF THE MAYOR'S COMMITTEE OF THE 17TH JUNE 2013 a copy of which had been circulated to each Member, were agreed.

46. THE REPORT OF THE SHOW MEETING OF THE 27TH JUNE 2013 a copy of which had been circulated to each Member, were agreed, subject to the "Messrs" and "Mesdames" being transposed.

47. THE REPORT OF THE SHOTTON HALL SUB COMMITTEE OF THE 24TH JUNE 2013 a copy of which had been circulated to each Member, were agreed, subject to Councillor C Baty's apologies being recorded.

48. THE REPORT OF THE JOINT CONSULTATIVE HEALTH & SAFETY COMMITTEE OF THE 1ST JULY 2013 a copy of which had been circulated to each Member, were agreed. There was discussion on what the quorum was for this Committee and if it included staff representatives and this was to be clarified. **RESOLVED this be investigated further.**

49. THE MINUTES OF THE FINANCE & GENERAL PURPOSES COMMITTEE OF THE 1ST JULY 2013 a copy of which had been circulated to each Member, were agreed.

Matters Arising

(i) Minute Number 30 – Horden & Murton Parish Council – Civic Invites

RESOLVED Horden and Murton Parish Council be included on the civic guest list for 2013/14.

(ii) Minute Number 32 – Internal Standards – To agree composition

RESOLVED the Town Council establish an Internal Standards Committee it be comprised of the following membership:- D

Milsom, C Watkins, C J Metcalfe, L Cook & D Sillito.

(iii) Minute Number 38 Member's Medals

RESOLVED 10 Members medals be ordered and 25 lapel pins.

50. THE MINUTES OF THE PLANNING COMMITTEE OF THE 1ST JULY 2013 a copy of which had been circulated to each Member, were agreed.

Matters Arising

Minute number 10 – Residential Development of up to 99 dwellings & local retail centre

Councillor Jeffrey reported he had attended the meeting on the Town Council's behalf and that the application had been approved. It was agreed that progress with this development needed to be closely monitored and negotiations regarding access and use of Town Council's land were awaited.

RESOLVED further progress be awaited.

51. THE MINUTES OF THE ESTABLISHMENT COMMITTEE OF THE 1ST JULY 2013 a copy of which had been circulated to each Member, were agreed.

52. THE MINUTES OF THE PAVILION MANAGEMENT BOARD OF THE 2ND JULY 2013 a copy of which had been circulated to each Member, were agreed.

53. THE REPORT OF THE SPECIAL MEETING OF THE SHOTTON HALL SUB COMMITTEE OF THE 8TH JULY 2013 a copy of which had been circulated to each Member, were agreed.

54. THE REPORT OF THE CLERK'S ADVISORY COMMITTEE OF THE 8TH JULY 2013 a copy of which had been circulated to each Member, were agreed.

Matters Arising

MINUTES OF THE COUNCIL MEETING OF THE 15TH JULY 2013

(i) Minute Number 11(i) (b) “An Experiment in Total Environment” Shotton Hall Banqueting Suites, 12th September 2013, 5.30 – 9.30pm

RESOLVED a concessionary rate of 50% the normal hourly rate of hire be agreed.

(ii) Minute Number 11 (ii) Family Fun Day, Peter Best, 3rd August 2013

RESOLVED free use be granted for this event, subject to the evening function being hosted at The Pavilion.

55. THE MINUTES OF THE PARKS & CEMETERY COMMITTEE OF THE 8TH JULY 2013 a copy of which had been circulated to each Member, were agreed, subject to Councillor M Thompson as being shown as in attendance.

Matters Arising

Minute Number 10 – Eden Lane Community Building Steering Group – to agree membership

RESOLVED the membership of the Steering Group be as follows:- Councillors C Baty, L Wood, R Kyle, R Curtis, C Robbins, G Cowie, M Milson, M Thompson, K Liddell & S Simpson. FURTHER RESOLVED that the Pavilion Management Board and this Steering Group be held bi monthly on alternate months.

56. PLANNING APPLICATIONS

(i) NEW LOOK GROUP PLC
49 – 51 YODEN ROAD

3 NO INTERNALLY ILLUMINATED FASCIA SIGNS & 1 NO PROJECTING SIGN

(ii) LIDL UK GMBH

HOWLETTCH LANE

EXTERNAL ALTERATIONS & INFRASTRUCTURE TO FACILITATE RENOVATIONS TO PROPERTY & EXPANSION INTO ADJOINING UNIT

(iii) PEVERIL SECURITIES LTD & DALTON PARK LTD
LAND AT DALTON PARK, MURTON
RESERVED MATTERS, (APPEARANCE, LANDSCAPING
ETC)

Members gave consideration to the planning application details that had been received.

The County Councillor advised that local residents were concerned that they had not been consulted on the application relating to the expansion of the Lidl Store and they were looking further into the detail of the application.

RESOLVED that no comments be offered by the Town Council on any of the applications given.

57. INVITATION TO “STADFEST NORDENHAM” 16TH AUGUST 2013

Councillor A Watson commented that he was aware of several towns that were untwined, and, whilst not wanting to make an issue of this, he asked that this matter be considered at the appropriate time. The Deputy Town Clerk suggested this could be at the time of setting the budget for 2014/15.

Members gave consideration to the invitation received for the Mayor and Town Clerk to attend the Stadfest in Nordenham, Germany.

RESOLVED the invitation be accepted and the Mayor represent the Town Council at this event. FURTHER RESOLVED the matter of Twinning be considered at the time of setting the future year’s budget.

58. DESIGNATION OF A NEIGHBOURHOOD AREA BY MONK
HELSELDEN PARISH COUNCIL

Members were circulated with a letter inviting comments on the application made by Monk Hesleden Parish Council for the

designation of a “Neighbourhood Area”. The purpose of the application was to seek approval to define a specific area within which the Parish Council intends to undertake future neighborhood planning activities. It was agreed that this was something of interest and an interesting scenario that should be considered; there were no objections offered from members.

RESOLVED the Town Council’s support be offered to Monk Hesleden with their application.

59. MARIE CURE CANCER CARE ETAPE PENNINES – SUNDAY 6TH OCTOBER 2013

Members were circulated with details of this event that was to pass through the County on the 6th October 2013.

RESOLVED that the information given be noted.

60. RESOLUTION TO EXCLUDE THE PRESS AND PUBLIC IN VIEW OF THE CONFIDENTIAL NATURE OF THE FOLLOWING ITEMS TO BE DISCUSSED, THE COMMITTEE PASSED THE FORMAL RESOLUTION TO EXCLUDE THE PRESS AND PUBLIC FROM THE MEETING, PURSUANT TO THE PUBLIC BODIES (ADMISSIONS TO MEETINGS) ACT, 1961 & THE LOCAL GOVERNMENT (ACCESS TO INFORMATION) ACT 1985.

61. EXTENSION OF CONTRACT FOR TEMPORARY HR & CORPORATE SUPPORT OFFICER

RESOLVED that Mr K Wilkinson’s contract be extended for a further 2 months at 15 hours per week, then re visited on or before 21st September 2013.

FURTHER RESOLVED the Review of Structure & Organisational Effectiveness 2012 draft report be circulated to all Members and staff with a request for comment to be made by no

later than 12 noon on Thursday 8th August 2013, and then a Special Council Meeting be held on Monday 12th August 2013 to consider this report.

62. POLITICAL LEADER'S REPORT

Councillor A Watson referred to this matter and advised he did not accept this position and item. He felt there should be no politics at this local level and it should not be listed.

The Leader gave his verbal report as follows:-

Co op bank – he had spoken to a representative at a recent event he had been at and he asked that the information he obtained be circulated to all Members for their information;

Traffic problems in the Howletch Ward where the Resident's Association had asked for support in tackling the problems around the St Bedes Campus. It was suggested the Police Commissioner, Mr Ron Hogg be invited to a future meeting. It was also suggested that the Town Council contact their local County Councillors to seek their support with a 20mph zone around the Town's schools.

RESOLVED:-

- (i) the letter from the Co Op Bank be circulated to all Members for their information;**
- (ii) Mr Ron Hogg be invited to a future meeting;**
- (iii) A letter be sent to all of the local County Councillors seeking their support with getting a 20mph zone put in place around all of the Town's Schools.**

63. FREEDOM OF INFORMATION REQUEST

The Deputy Town Clerk advised of receipt of a Freedom of Information request. The request was for the names of council members for the period May 2000 to April 2009 inclusive, along with the name of the Clerk and Deputy Clerk.

RESOLVED that the request be noted and the response be made as per the regulations and timescale.

MINUTES OF THE COUNCIL MEETING OF THE 15TH JULY 2013

64. OPEN DAY – DURHAM COUNTY CARERS SUPPORT,
TUESDAY 23RD JULY 2013, COMMUNITY HOUSE, PETERLEE

Members were advised of an open invite for them to go along to this event.

RESOLVED the invitation be received.