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MINUTES OF THE COUNCIL MEETING OF THE 26<sup>TH</sup> APRIL 2010

PETERLEE TOWN COUNCIL

MINUTES OF THE MEETING OF THE TOWN COUNCIL

HELD IN THE COUNCIL CHAMBER, SHOTTON HALL, PETERLEE

ON MONDAY 26<sup>TH</sup> APRIL 2010

PRESENT: COUN C J METCALFE (CHAIR)

Mesdames: L Wood, M Milsom, J Black, J I Measor &  
S McDonnell

Messrs: J Hardy, D Milsom, T A Jones, H Bennett MBE  
G Cowie, J Alvey, R W Jones, W M Jeffrey, C Robbins  
D Langan, C Austin, R Curtis, E W Hall & R Huitson

**MEMBERS WERE REMINDED OF THE NEED TO DISCLOSE ANY  
INTEREST PREJUDICIAL OR PERSONAL IN ACCORDANCE  
WITH THE CODE OF CONDUCT.**

**BEFORE THE MEETING, A 15 MINUTE "OPEN SESSION" WAS  
HELD TO ALLOW MEMBERS OF THE PUBLIC AN OPPORTUNITY  
TO PUT QUESTIONS TO THE COUNCIL.**

0. APOLOGIES FOR ABSENCE

No apologies for absence had been submitted.

1. POLICE – UPDATE

The Chairman welcomed PC Gooden to the meeting. PC Gooden



gave details of the crime statistics since the last meeting. He asked members to advise their electorate that many of the house burglaries were walk ins where thieves had been opportunist and to keep their homes locked. He gave an update on items that had been raised at the last meeting. The Leader gave the following items for attention:-

- Parking on the grass outside the Methodist Church
- School gate parking – in particular a pedestrian being knocked down at Acre rig and an ice cream van parking on Granville Road and causing a nuisance to both residents and road users;
- HGV wagons still using Lowhills Road
- Eden Lane CCTV – what improvements had been seen
- Durham Way traffic management
- Parking on grass verges. The double buggy rule. Rules on parking on the footpath.

The Chairman thanked the PC Gooden for his attendance.

**RESOLVED that the information given be noted.**

2. THE MINUTES OF THE LAST MEETING a copy of which had been circulated to each Member, were agreed.

Matters Arising

Minute No 229 – Casual Vacancy – Eden Hill Ward

To note that the vacancy closes on 30<sup>th</sup> April 2010

3. THE REPORT OF THE MAYOR'S COMMITTEE OF THE 15<sup>TH</sup> MARCH 2010 a copy of which had been circulated to each Member, was agreed.

4. THE REPORT OF THE HELFORD ROAD WORKING PARTY OF THE 17<sup>TH</sup> MARCH 2010 a copy of which had been circulated to each Member, was agreed.

5. THE REPORT OF THE SHOW COMMITTEE OF THE 25<sup>TH</sup> MARCH 2010 a copy of which had been circulated to each Member, was agreed.



MINUTES OF THE COUNCIL MEETING OF THE 26<sup>TH</sup> APRIL 2010

Matters Arising

Minute Number 26 – Stadt Nordenham

**RESOLVED** that any future invitations be considered bearing in mind that Twinning was a reciprocal arrangement between the two towns.

246. THE REPORT OF THE FINANCE & GENERAL PURPOSES COMMITTEE OF THE 12<sup>TH</sup> APRIL 2010 a copy of which had been circulated to each Member, was agreed.

Matters Arising

- (i) Minute Number 188 – E Bulletin – power to Confer Honorary Titles

**RESOLVED** that this be supported by the Town Council.

- (ii) Stadt Nordenham “Sail Festival”

**RESOLVED** that it be noted that the partners would be paying for themselves for this trip and an extra two nights stay be approved so that the Mayor could stay over after the Twinning trip had left and then take up the invite to this event.

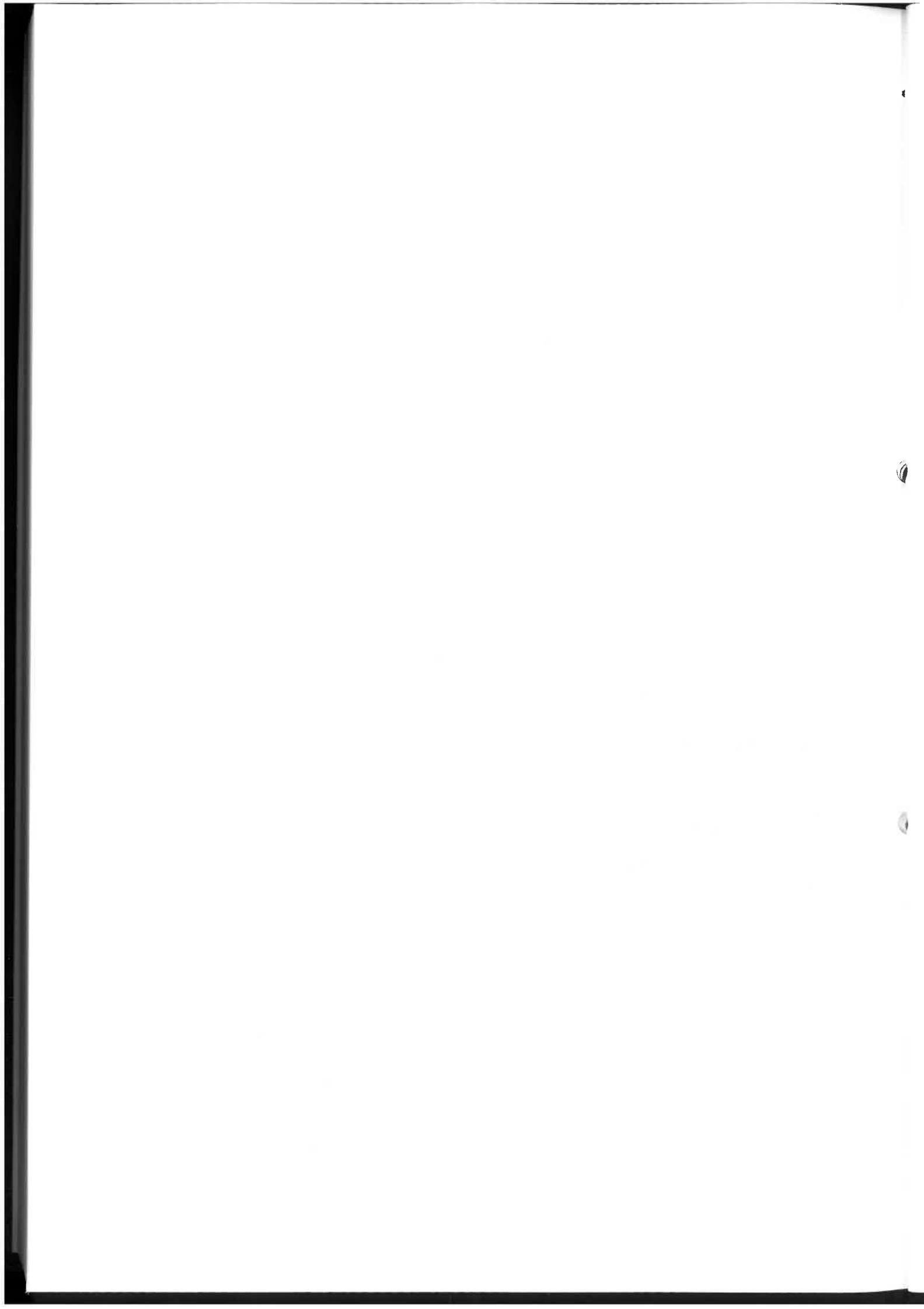
- (iii) Minute Number 195 – Child Protection Policy – Draft

**RESOLVED** that the Child Protection Policy be adopted by the Town Council.

247. THE REPORT OF THE PLANNING COMMITTEE OF THE 12<sup>TH</sup> APRIL 2010 a copy of which had been circulated to each Member, was circulated.

248. THE REPORT OF THE ESTABLISHMENT COMMITTEE OF THE 12<sup>TH</sup> APRIL 2010, a copy of which had been circulated to each Member, was circulated.

249. THE REPORT OF THE PAVILION MANAGEMENT BOARD OF



THE 13<sup>TH</sup> APRIL 2010 a copy of which had been circulated to each Member, was agreed.

The Report of the Friends of Helford Community Meeting held on 13<sup>th</sup> April 2010 was also circulated for the information of Members.

250. THE REPORT OF THE CLERK'S ADVISORY COMMITTEE OF THE 19<sup>TH</sup> APRIL 2010, a copy of which had been circulated to each Member, was agreed.

Matters Arising

- (i) Minute Number 108 – Request for Financial Assistance – Butterwick House Children's Hospice

**RESOLVED that a donation of £500.00 be made towards this organization.**

- (ii) Minute Number 113 – Cultural & Heritage Week - Twelfth Night – Apollo Pavilion, Sunday 4<sup>th</sup> July – Concessionary Use and Donation towards the costs of the event

Further consideration was given to this request.

**RESOLVED that consideration of this matter be deferred to the next Council meeting.**

PRIOR TO CONSIDERATION OF THIS MATTER COUNCILLORS C J METCALFE, C AUSTIN AND E W HALL DECLARED AN INTEREST AND TOOK NO PART IN THE VOTING OR DISCUSSION WHICH ENSUED.

IT WAS AGREED THAT COUNCILLOR METCALFE REMAIN IN THE CHAIR.

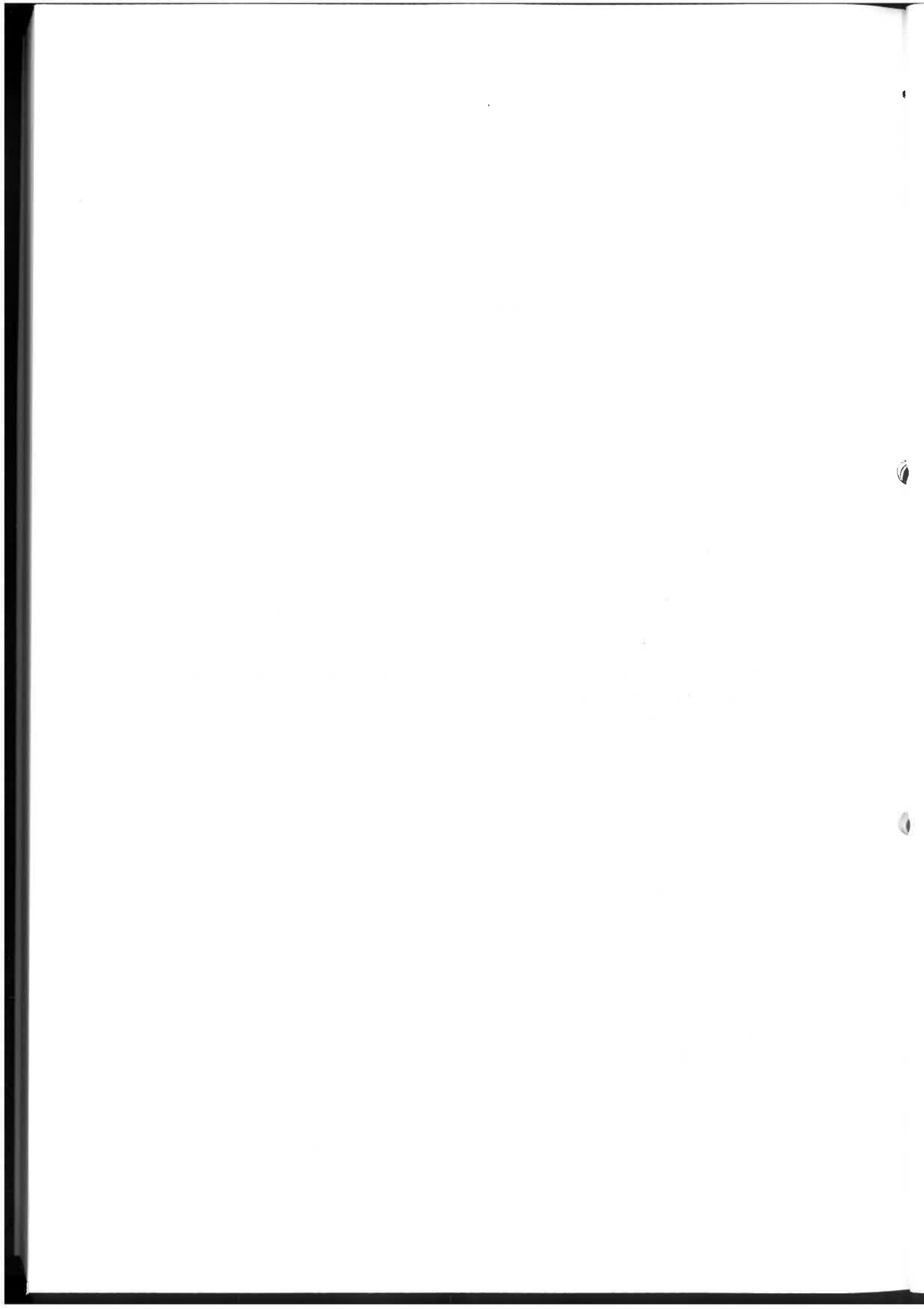
- (ii) Minute Number 114 - Frank Turnbull Memorial Award & Young Citizen Award

On behalf of Unite Councillor Austin thanked the Mayor's Secretary for all of her hard work in promoting this award.

**RESOLVED:-**

- (i) **Mr Martin Green, nominated by Steve Lamb, be awarded the Frank Turnbull Young Citizens Award;**





(ii) **Mr Eddie Watson, nominated by Dawn Miller, be awarded the Frank Turnbull Award.**

(iii) Minute Number 109 – Request for Concessionary Use of the Pavilion & Cricket Pitch, 2<sup>nd</sup> June 2010

**RESOLVED that it made sure that there was no conflict with the date of this event with the cricket teams.**

251. THE REPORT OF THE PARKS & CEMETERY COMMITTEE OF THE 19<sup>TH</sup> APRIL 2010 a copy of which had been circulated to each Member, was agreed.

Matters Arising

(i) Minute Number 97(b) Replacement of Case 4210 Agricultural Tractor

**RESOLVED that it be noted that this was an item which could not be purchased within the County Council's procurement contract. FURTHER RESOLVED that further consideration be given to this matter at the next Council Meeting.**

(iii) Minute Number Proposed Skate Park

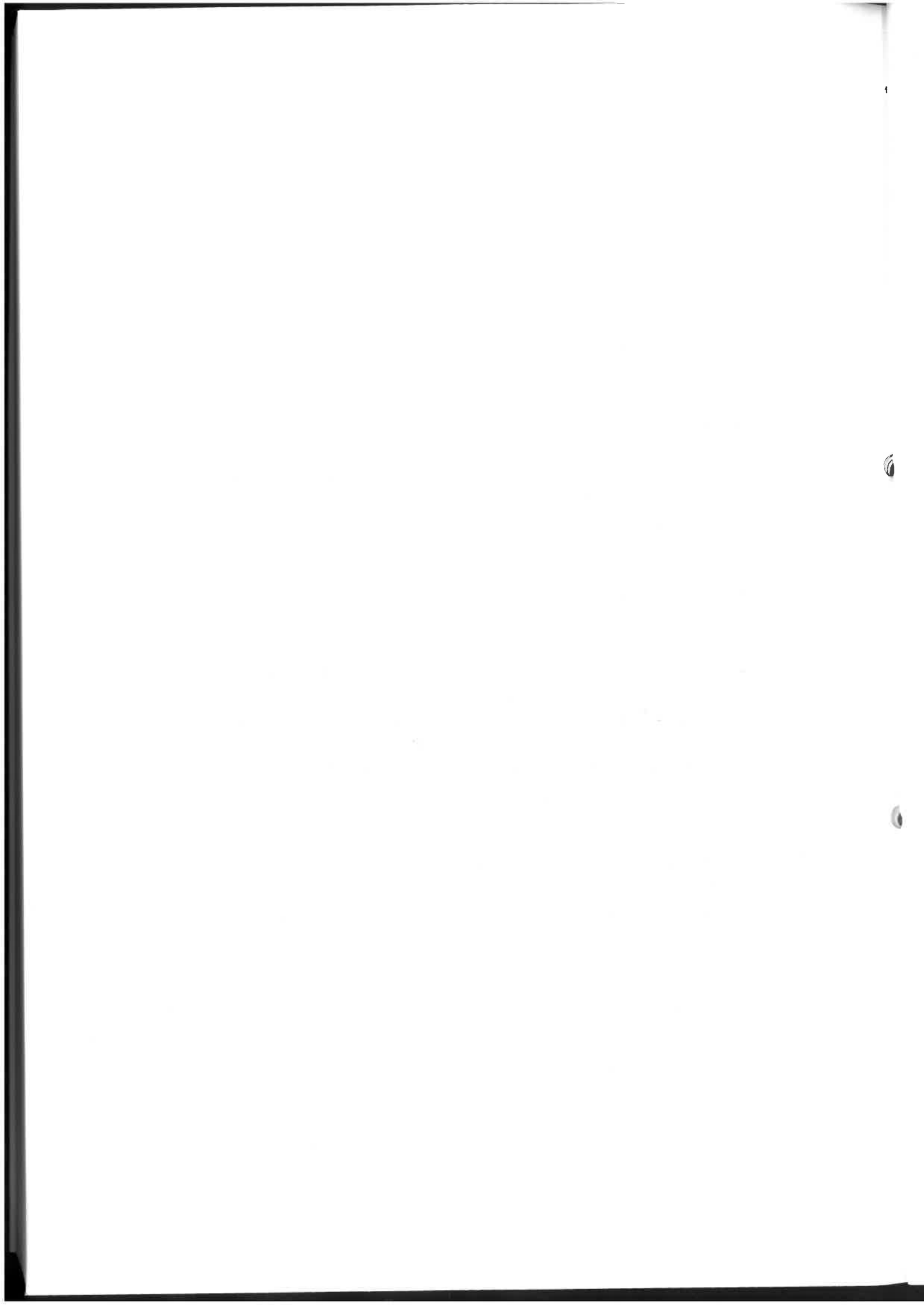
**RESOLVED that consultation be held with local residents and users of the Park and further consideration be given at the next meeting of the Town Council.**

(iv) Minute Number 112 – Horse Impounding

The Deputy Town Clerk advised Members of the costs of such a service, which were extremely high.

**RESOLVED that impounding not be taken any further and other options that may be open to the Town Council be investigated, eg introduction of a "No Grazing" bye law or court order to remove the horses.**

252. PROPOSAL RETAIL (USE CLASS A1) HOTEL, (USE CLASS C1), CINEMA, (USE CLASS D2), FOOD & DRINK RETAIL UNITS (USE CLASS A1,13 & A5), PETROL FILLING STATION, CREATION OF NEW ACCESS & LANDSCAPING (OUT LINE APPLICATION)



AT DALTON PARK

FOR DALTON PARK LTD

Members were circulated with a copy of the Supplementary Planning and Retail report for Dalton park, Murton.

**RESOLVED that further developments be awaited.**

253. STATEMENT OF ACCOUNTING POLICIES 2009/10 ONWARDS

Members were circulated with the report of the External Financial Consultant, Mr S Wilbur who closed the Accounts on Peterlee Town Council's behalf.

**RESOLVED that:-**

- (i) **fixed assets be included at the value as at 31<sup>ST</sup> MARCH 2009. This value not subject to revaluation or impairment;**
- (ii) **Grants be written off over the life of the asset**
- (iii) **The remainder of the items given in the report be adopted as the Accounting Policies of the Town Council following the introduction of the Financial Recording Standard for smaller Entities which had replaced the Statement of Recommended Practice from 1<sup>st</sup> April 2009.**

254. RESOLUTION TO EXCLUDE THE PRESS & PUBLIC  
IN VIEW OF THE CONFIDENTIAL NATURE OF THE FOLLOWING ITEMS TO BE DISCUSSED, THE COMMITTEE PASSED THE FORMAL RESOLUTION TO EXCLUDE THE PRESS & PUBLIC FROM THE MEETING, PURSUANT TO THE PUBLIC BODIES (ADMISSIONS TO MEETINGS) ACT, 1961 & THE LOCAL GOVERNMENT (ACCESS TO INFORMATION) ACT 1985.



255. RISK MANAGEMENT SERVICES – AGREEMENT WITH ZURICH MANAGEMENT SERVICES

**RESOLVED that the agreement be entered into between Zurich Municipal for the provision of health & safety inspection services at a cost of £1,500 plus vat.**

256. BAR PRICES

Consideration was given to the report of the Deputy Facilities Manager in this regard.

**RESOLVED that the bar prices not be increased at this current time pending the consideration of a further report from The Facilities Team giving further details on how Shotton Hall was currently operating given the current economic climate.**

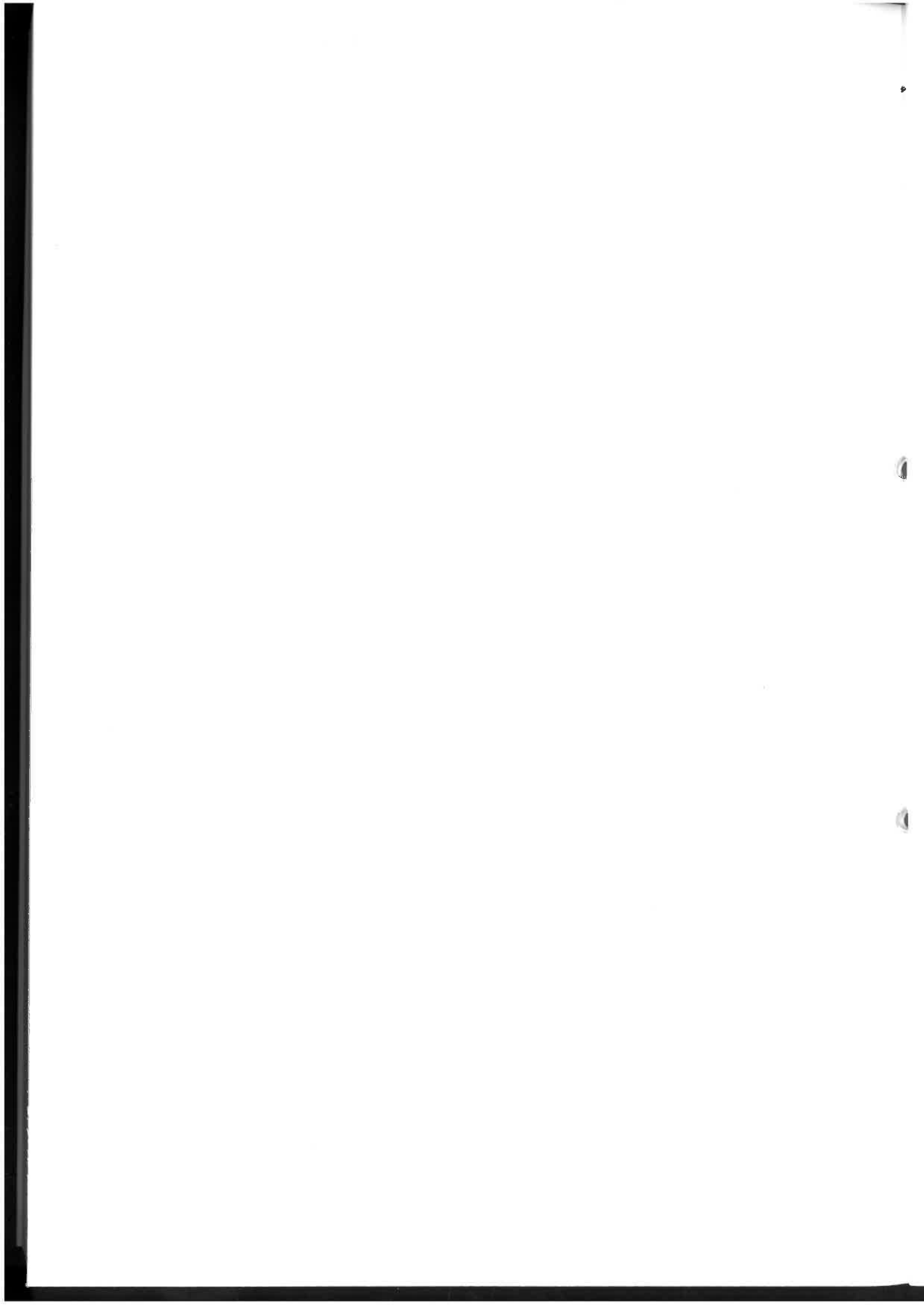
257. REGISTRATION SERVICE

Members were advised that unfortunately after a review of the relocation project of the registration service to Shotton Hall, in relation to budget requirements and the current review of Durham County Council's own property and accommodation requirement, the decision had been made not to proceed with the transfer of the service to Shotton Hall.

**RESOLVED an appropriate letter be sent saying how sorry the Town Council were not to be able to take this proposal forward and that they hoped to keep the service in Peterlee.**

258. TENDER REPORT – PROPOSED PARTIAL DEMOLITION OF HELFORD ROAD PAVILION AND THE PROVISION OF NEW CAR PARKING AT HELFORD ROAD SPORTS GROUND, PETERLEE

Members were circulated with the tender report in connection with the



above works.

In considering the tender report it was reported that there were other matters that required a decision on. The start date; should this be before or after the Show? (eight week contract); the issues relating to the PASC needed to be resolved; the electricity supply to the building; funding for the car park and building regulation approval being in place.

**RESOLVED that the tender from Tolent Construction in the sum of £143,131.00, be accepted. This tender would remain open for acceptance for a period of 90 days.**

259. LARGER LOCAL COUNCILS INFORMAL RECEPTION – THURSDAY 13<sup>TH</sup> MAY 2010

It was reported that an invitation had been received for an informal reception of the Larger Local Councils on 13<sup>th</sup> May 2010. Members were advised that this clashed with the Mayor's Charity Evening to be held on the same evening.

**RESOLVED that the invitation be declined as the Mayor's Function took priority.**

260. ST GEORGE'S DAY EVENT

The Deputy Town Clerk reported receipt of a thank you card from Mrs Rita Scott following her attendance at this event.

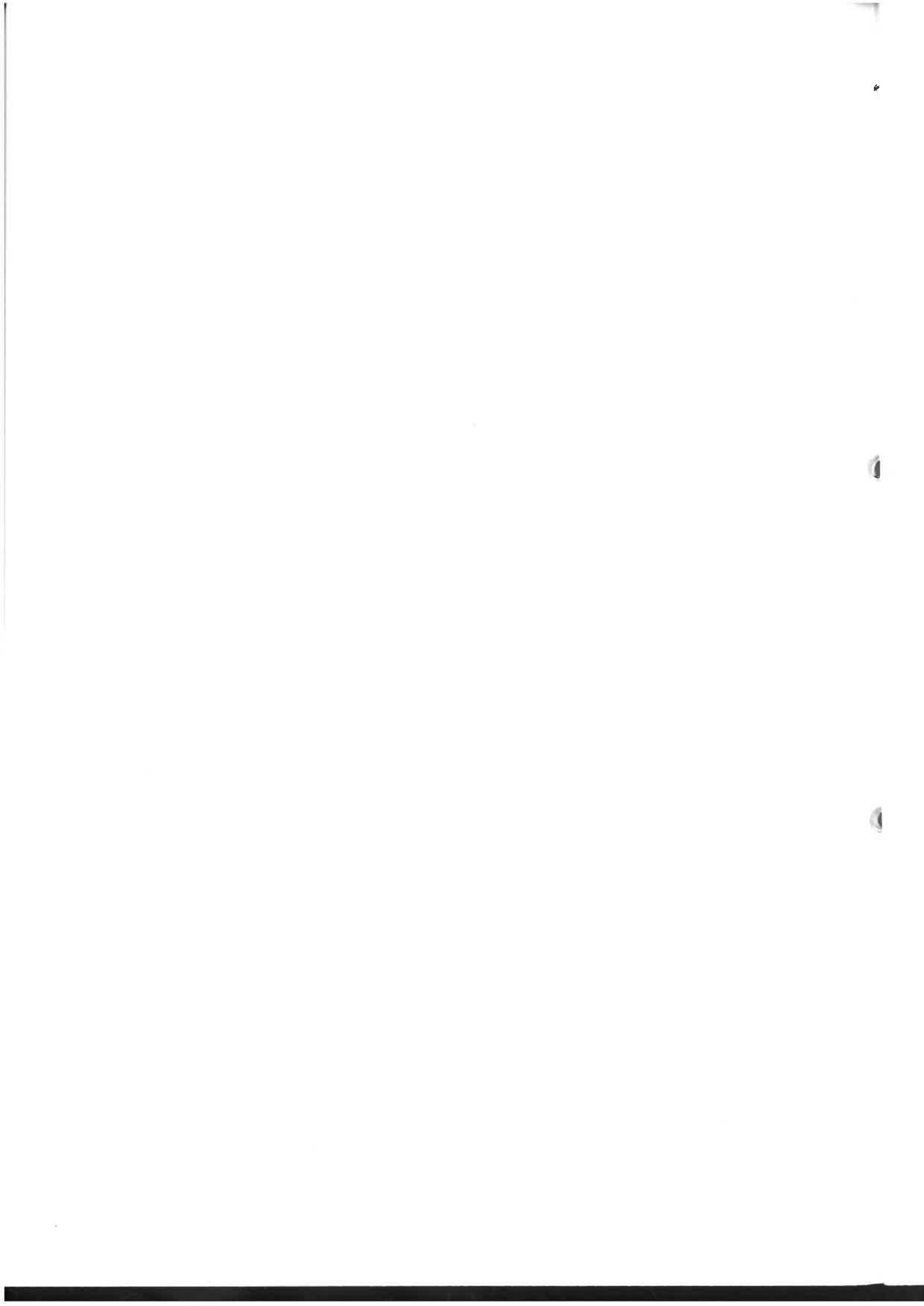
**RESOLVED that this event be discussed at a later date.**

261. TICKETS FOR SUNDERLAND DOGS – FRIDAY 21<sup>ST</sup> MAY 2010

Complimentary tickets had been received to go along to a night at Sunderland Dogs.

**RESOLVED anyone wishing to take these tickets obtain them**





**from the office.**

262. LEADER'S REPORT

The Leader gave his report which included the following items:-

- The Town Clerk being taken ill and his best wishes for a speedy recovery
- Thanks for all of the best wishes sent to him during his recent visit to hospital
- Elections and the current vacancy on the Town Council he assured of Members allegiance to the Town's people whatever their politics.

**RESOLVED that the information given, be noted.**