

MINUTES OF THE COUNCIL MEETING HELD ON 15<sup>TH</sup> MARCH 2010

PETERLEE TOWN COUNCIL

MINUTES OF THE MEETING OF THE TOWN COUNCIL

HELD IN THE COUNCIL CHAMBER, SHOTTON HALL, PETERLEE

ON MONDAY 15<sup>TH</sup> MARCH 2010

PRESENT: COUN C J METCALFE (CHAIR)

Mesdames: L Wood, M Milsom, J Black, J I Measor &  
S McDonnell

Messrs: J Hardy, D Milsom, T Jones, R Kyle, H Bennett  
MBE, G Cowie, J Alvey, R Jones, W M Jeffrey,  
D Langan, C Austin, R Curtis, E W Hall & R Huitson

**MEMBERS WERE REMINDED OF THE NEED TO DISCLOSE ANY  
INTEREST PREJUDICIAL OR PERSONAL IN ACCORDANCE  
WITH THE CODE OF CONDUCT.**

PRIOR TO THE MEETING, A 15 MINUTE “OPEN SESSION” WAS  
HELD TO ALLOW MEMBERS OF THE PUBLIC AN OPPORTUNITY  
TO PUT QUESTIONS TO THE COUNCIL.

213. APOLOGIES FOR ABSENCE

Apologies for absence were submitted and approved on behalf of  
Councillor C Robbins, (in Gambia doing charity work).

214. POLICE – UPDATE

The Chairman welcomed PC Neil Johnson to the meeting. PC

Johnson gave details of the crime statistics since the last meeting and also details of the 13<sup>th</sup> Operation Milkshake which had been very successful.

The Leader gave several items for attention:-

- Parking on footpaths
- HGVs using Lowhills Road
- Eden Lane Cemetery
- Taxis doing u turns and driving dangerously.

He also commented on the increase in sessions to be organized by Youth Club in the Town Centre and on his discussions with the Street Wardens.

The Chairman thanked the Officer for his attendance.

215. THE REPORT OF THE SHOW COMMITTEE OF THE 25<sup>TH</sup> FEBRUARY 2010 a copy of which had been circulated to each Member, was agreed.

216. THE REPORT OF THE SPECIAL MEETING OF THE PARKS & CEMETERY COMMITTEE OF THE 22<sup>ND</sup> FEBRUARY 2010 a copy of which had been circulated to each Member, was agreed.

217. THE REPORT OF THE FINANCE & GENERAL PURPOSES COMMITTEE OF THE 1<sup>ST</sup> MARCH 2010 a copy of which had been circulated to each Member, was agreed.

Matters Arising

In connection with Minute Number 171 – DCC – Parish & Town Councils Conference, 19<sup>th</sup> July 2010, County Hall Durham, it was **RESOLVED that the Town Council be represented by Councillors G Cowie and S McDonnell.**

218. THE REPORT OF THE PLANNING COMMITTEE OF THE 1<sup>ST</sup> MARCH 2010 a copy of which had been circulated to each Member, was agreed.

219. THE REPORT OF THE ESTABLISHMENT COMMITTEE OF THE 1<sup>ST</sup> MARCH 2010 a copy of which had been circulated to each Member, was agreed, subject to Councillor Cowie being shown as in attendance.

Matters Arising

(a) Minute Number 77(i) Learning & Development – Health & Safety Module, Register of Land Based Operatives, 2 day course  
**RESOLVED that permission be given for the Horticultural Supervisor to attend this course.**

(b) Minute Number 81 – Overtime Report  
**RESOLVED that a further report on the staffing at The Pavilion, be awaited.**

(c) Minute Number 82 – Absence Report  
**RESOLVED that all staff be advised that a running total of sickness absence was to be reported within the monthly Absence Report.**

220. THE REPORT OF THE “FRIENDS OF HELFORD COMMUNITY” OF THE 2<sup>ND</sup> MARCH 2010 a copy of which had been circulated to each Member, was agreed, subject to Councillors W M Jeffrey, D Langan and CJ Metcalfe not being shown as in attendance.

In considering this report, Members suggested that this Group should be self supporting and Officer’s involvement should be kept to a minimum.

**RESOLVED that the information given, be noted.**

221. THE REPORT OF THE PAVILION MANAGEMENT BOARD OF THE 2<sup>ND</sup> MARCH 2010 a copy of which had been circulated to each Member, was agreed.

Matters Arising

Minute Number 4 – Request to fund smoothie bar & arts and craft materials

**RESOLVED that a donation of £200.00 be made towards the costs of arts & crafts materials and £20.00 per week towards the smoothie bar at The Pavilion.**

222. THE REPORT OF THE CLERK'S ADVISORY COMMITTEE OF THE 8<sup>TH</sup> MARCH 2010 a copy of which had been circulated to each Member, was agreed.

Matters Arising

Minute Number 100 – Frank Turnbull Memorial Award & Young Citizens Award

The Town Clerk confirmed that he had not as yet received written confirmation but he understood that the Union were to go 50/50 with the Town Council on the award this year.

**RESOLVED that arrangements be put in place to advertise this Award for 2010.**

223. THE REPORT OF THE INFORMATION CENTRE COMMITTEE OF THE 8<sup>TH</sup> MARCH 2010 a copy of which had been circulated to each Member, was agreed.

Matters Arising

(i) Minute Number 25(a) - Easter Egg Competition

**RESOLVED that the Town Council continue with it's Annual Easter Egg Competition and it be advertised emphasizing that it is open to all of the Town's children up to the school leaving age.**

(ii) Minute Number 25 (b) – Teddy Bears Picnic

It was confirmed that the Information Centre Manager had spoken to the Facilities Manager at The Pavilion about the possibility of holding this year's Teddy Bears Picnic event at Helford Road and it was agreed that this could be facilitated.

**RESOLVED that the event be held at The Pavilion this year.**

(iii) Minute Number 25(e) – St Georges Day Event

It was reported that Shotton Hall School were to perform songs from Billy Elliott, and Our Lady of the Rosary Primary School were

interested in their 4-5year olds singing at the event.

**RESOLVED that the information given, be noted.**

(iii) Minute Number 25 – Children’s Christmas Party

The costs for this event over the past three years were reported to Members, all of which showed a loss.

**RESOLVED that consideration of this item be deferred to a future meeting.**

224. THE REPORT OF THE PARKS & CEMETERY COMMITTEE OF THE 8<sup>TH</sup> MARCH 2010 a copy of which had been circulated to each Member, was agreed.

Matters Arising

(i) Minute Number 97(b) Replacement of Case 4210 - Agricultural Tractor

**RESOLVED that consideration of this matter be deferred to a future meeting.**

(ii) Minute Number 97(c) Cemetery CCTV

**RESOLVED that the works relating to CCTV, as detailed in the previous report considered at the Parks & Cemetery Meeting, be agreed.**

(iii) Minute Number 103 – Window Cleaning Services – Shotton Hall

**RESOLVED a further report be awaited on this matter giving the details of the process that had been followed in obtaining prices for the service.**

225. PLANNING APPLICATIONS

Consideration was given to the details of the following planning applications:-

(i) Proposal Bedroom extension  
At 27 St Leonards Close  
For Mrs C Icton

(ii) Proposal Dormer Extension

At 55 Thorntree Gill  
For Mr G Ward

(iii) Proposal Sub Division of Existing First Floor Flat  
At Mahils Convenience Store, Oakerside Drive  
For Mr S Mahil

(iv) Proposal Conversion of Garage into Habitable Room and  
Erection of Double Garage  
At 1 Bellister Park  
For Mr A Dulai

**RESOLVED that no objections/comments be forwarded on the applications received.**

226. RESIDENTIAL DEVELOPMENT COMPRISING 53 NO. UNITS FORMER ITEC SITE LAND AT NEVILLE ROAD/BURNHOPE WAY, PETERLEE FOR NORTH BLUNTS (NO 1) LTD

In considering these changes to the application the Town Clerk confirmed that he had not been approached by the Company on the release of the restrictive covenant.

**RESOLVED that the information given, be noted.**

227. PROPOSED RELOCATION OF BUS STOP – LOWHILLS ROAD

Members were circulated with details of a proposed relocation of this bus stop on Lowhills Road closer to the proposed new housing development at Lowhills Road.

**RESOLVED that no objections be offered on this proposal.**

228. TO AGREE & CONFIRM DATES FOR THE EASTER MEETINGS

**RESOLVED that the meetings be held on 12<sup>th</sup>, 19<sup>th</sup> & 26<sup>th</sup> April 2010 to accommodate the Easter Bank Holiday.**

229. ATTENDANCE AT MEETINGS – COUNCILLOR M A CARTWRIGHT

The Town Clerk advised that Councillor M A Cartwright had confirmed she had not attended a meeting since 1<sup>st</sup> June 2009, due to ill health. As a result she disqualified herself as a Member of the Authority as contained in Section 85(1) of the Local Government Act 1972 relating to vacation of office by failure to attend meetings.

**RESOLVED that the appropriate process be followed for the filling of this vacancy.**

230. RESIDENTIAL CARE HOMES – CONSULTATION

Members were circulated with a consultation paper issued by Durham County Council on the proposal to close seven in house run residential care homes, one of which was Glendale House in Blackhall. Members asked that investigations be made as to what responses had been made by Local Members.

Members were extremely concerned to receive this news as they understood financial reserves had been put aside by the former District of Easington to improve care homes. They felt very strongly that monies raised in this District should be spent in this District. They questioned the value and process of this consultation and ask that this be clarified.

**RESOLVED that the Town Council offer it's objections to this closure and an appropriate reply be made making reference to consultation.**

231. ANNUAL PERFORMANCE PLAN 2009/10 – PROGRESS REPORT

Members were circulated with a copy of an update to the end of February 2010 as to achievements against targets set out in the current year's Performance Plan 2009/10.

**RESOLVED that the report be accepted.**

232. PETERLEE CRICKET CLUB – REQUEST FOR CONCESSIONARY USE OF SHOTTON HALL BANQUETING SUITES

The Town Clerk reported receipt of a request to use Shotton Hall Banqueting Suites at a reduced rate for their Sportsman's Dinner to be held on Thursday 1<sup>st</sup> April 2010.

**RESOLVED that free use of the Banqueting Suites be granted to Peterlee Cricket Club for this event.**

233. MOBILE SKATE PARK

The Town Clerk reported receipt of a request from Peterlee Neighbourhood Policing Team as to availability of the skate park during the Easter Holidays. They were currently looking into a venue, possibly Shotton Hall School, and the availability of Groundworks youth work support. Members suggested that perhaps the Blitz Bus could be on site also if this were to go ahead. The need for the Police to have their own insurance cover in place and trained operators on site, was also stressed.

**RESOLVED that approval be granted for the Police to use the mobile skate park over the Easter holidays.**

234. COMMUNITY CONSULTATION ON PROPOSED DESIGNS FOR GLENDENE SCHOOL AND COMMUNITY ARTS COLLEGE



Members were circulated with an invitation to view the designs and put forward any comments on this development at an Open Evening to be held on Tuesday 23<sup>rd</sup> March 2010 between 4pm-7pm at Glendene and Community Arts College.

**RESOLVED that the information given be noted and any Member wishing to attend do so.**

235. TACKLING ANTI SOCIAL BEHAVIOUR EVENTS

The Town Clerk reported that a series of local training events to help residents and front line staff tackle anti social behaviour were being held by the Department for Communities and Local Government. Anyone could register an interest in attending the event at Sedgefield Racecourse on the 19<sup>th</sup> March 2010.

**RESOLVED that the information given be noted and anyone wishing to attend advise the Office so that a reservation could be made.**

236. INVITATION TO TOWN TWINNING EVENT

Members were advised of an invitation to attend a Town Twinning event being hosted by Europe Direct North East, International Relations, Durham County Council. On Monday 29<sup>th</sup> March 2010 at Durham Town Hall. The Town Clerk had sent this invitation to the Peterlee & Nordenham Friendship Association as well as to the Twinning Organiser.

**RESOLVED that the information given, be noted, and the Twinning Organiser or Town Clerk attend on the Council's behalf.**

237. RESOLUTION TO EXCLUDE THE PRESS & PUBLIC IN VIEW OF THE CONFIDENTIAL NATURE OF THE FOLLOWING ITEMS TO BE DISCUSSED, THE COMMITTEE

PASSED THE FORMAL RESOLUTION TO EXCLUDE THE PRESS & PUBLIC FROM THE MEETING, PURSUANT TO THE PUBLIC BODIES (ADMISSIONS TO MEETINGS) ACT, 1961 & THE LOCAL GOVERNMENT (ACCESS TO INFORMATION) ACT 1985.

238. INTERNAL AUDIT SERVICE 2010/11

The Town Clerk advised that further to the last meeting where approval was given for Kirsten Bertram to be appointed to carry out the internal audit service on the Town Council's behalf, she had not advised that now this would not be possible. The Town Clerk asked for authority to accept the next lowest offer from Gordon Fletcher at £160 per day to carry out this service on the Town Council's behalf.

**RESOLVED that Mr G Fletcher be appointed to carry out the internal audit service for 2010/11 on the Town Council's behalf at a cost of £160.00 per day.**

239. LEADER'S REPORT

The Leader gave his report on various items since the last meeting. These included the Royal Garden Party nominations from the County Association being selected and they were for Pitlington and Sherburn. He also reported on discussions within the AAP on double taxation; a survey being carried out by Durham University, where it had been suggested that Parish & Town Councils should be used as a less expensive alternative and lastly Member's allowances.

**RESOLVED that the information given be noted.**

MINUTES OF THE ANNUAL GENERAL MEETING OF PETERLEE TOWN  
COUNCIL OF THE 17<sup>TH</sup> MAY 2010

PETERLEE TOWN COUNCIL

MINUTES OF THE ANNUAL MEETING

OF PETERLEE TOWN COUNCIL

HELD IN THE COUNCIL CHAMBER, SHOTTON HALL, PETERLEE

ON MONDAY 17<sup>TH</sup> MAY 2010

PRESENT: COUN C J METCALFE (CHAIR)

Mesdames: L Wood, J I Measor, M Milsom  
& J Black

Messrs: R Kyle, H Bennett MBE, J Hardy,  
W M Jeffrey, R Curtis, D Langan, G Cowie,  
C Robbins, R Huitson, D Milsom, E W Hall  
& C Austin

1. TO ELECT A MAYOR FOR THE ENSUING YEAR

Members were asked to elect a Mayor for the ensuing year.

**RESOLVED that Councillor L Wood be elected as Mayor for the ensuing year.**

The outgoing Mayor, Councillor C J Metcalfe, handed over the Chain of Office to Councillor L Wood.

Councillor Wood as the new Mayor thanked her colleague Councillors for their support. She especially thanked her family for their encouragement in helping her to decide to take up the position.

2. TO SIGN THE DECLARATION OF ACCEPTANCE OF OFFICE

The Mayor then signed the Declaration of Acceptance of Office.

3. APOLOGIES FOR ABSENCE

Apologies for absence were accepted on behalf of Councillor S McDonnell, (at a broadband event), J Alvey & T Jones, (on holiday), and R W Jones, (ill).

4. CODE OF CONDUCT DECLARATIONS

Members were asked to complete new forms for onward transmission to the new Monitoring Officer at Durham County Council.

**RESOLVED Members complete the necessary form as soon as possible and forward to the Office.**

5. TO ELECT A DEPUTY MAYOR FOR THE ENSUING YEAR

Members were asked to elect the Deputy Mayor for the ensuing year.

**RESOLVED that Councillor J Hardy be elected as Deputy Mayor.**

6. PRESENTATION TO FORMER MAYOR OF PETERLEE TO MARK HIS YEAR OF OFFICE

The newly elected Mayor, Councillor Wood, was pleased to present Councillor Metcalfe, former Mayor of Peterlee, with his Past Mayor's Badge to commemorate his Year of Office.

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Councillor Metcalfe said throughout his year as Mayor he had received help and assistance from Councillors and members of staff and he said his personal thankyou's to Councillor Alvey, Chair of his Mayor's Committee, and his wife Joan for her support; Les Measor and Councillor J Measor, Julian Hunt, Wendy Jeffrey, Helen Young and Debra Coates. He said it would take too long to thank everyone and so he made a general thankyou to all who had helped to make his year as Mayor of Peterlee the success it was.

7. TO APPOINT A MAYORESS/CONSORT

Councillor Wood advised that her Consort would be her husband Mr Billy Wood.

**RESOLVED that the information given, be noted.**

8. TO APPOINT A DEPUTY MAYORESS/CONSORT

Councillor Hardy advised that his Consort would be his partner Ms Farrell.

**RESOLVED that the information given, be noted.**

9. TO ELECT A LEADER

Members were asked to give consideration to the election of a Leader of the Council for the ensuing year.

**RESOLVED that Councillor W M Jeffrey be elected to the position of Leader of Peterlee Town Council for the ensuing year.**

10. TO ELECT A DEPUTY LEADER

MINUTES OF THE ANNUAL GENERAL MEETING OF PETERLEE TOWN COUNCIL OF THE 17<sup>TH</sup> MAY 2010

Members were asked to give consideration to the election of a Deputy Leader of the Council for the ensuing year.

**RESOLVED that Councillor J Alvey be elected to the position of Leader of Peterlee Town Council for the ensuing year.**

11. THE MINUTES OF THE LAST MEETING a copy of which had been circulated to each Member, were agreed.

12. COMMITTEES & SUB-COMMITTEES

**RESOLVED that the following Members be appointed to the Town Council's Committees for the ensuing year:-**

a) FINANCE & GENERAL PURPOSES COMMITTEE

All Members of the Council

b) FINANCE SUB-COMMITTEE

All Members excluding Councillors H Bennett MBE, W M Jeffrey, D Langan, C Austin & J Hardy

c) PARKS & CEMETERY COMMITTEE

All Members of the Council

d) PLANNING COMMITTEE

All Members of the Council

e) ESTABLISHMENT COMMITTEE

All Members of the Council

f) PETERLEE INFORMATION CENTRE COMMITTEE

All Members of the Council

g) MAYOR'S COMMITTEE

At the Mayor's discretion

h) PETERLEE SHOW COMMITTEE

All Members of the Council

i) JOINT CONSULTATIVE HEALTH & SAFETY SUB-COMMITTEE

W M Jeffrey, L Wood, C Austin, J Alvey, M Milsom & J Hardy

j) CLERK'S ADVISORY COMMITTEE

W M Jeffrey, J Alvey, L Wood, J Hardy, C J Metcalfe, D

MINUTES OF THE ANNUAL GENERAL MEETING OF PETERLEE TOWN COUNCIL OF THE 17<sup>TH</sup> MAY 2010

Milsom, R Jones, C Austin, M Milson & J I Measor

k) TWINNING SUB-COMMITTEE

W M Jeffrey, J Alvey, L Wood, J Hardy, C J Metcalfe, D Milsom, R Jones, C Austin, M Milson & J I Measor

l) SHOTTON HALL SUB-COMMITTEE

J I Measor, T Jones, R Curtis, H Bennett MBE, W M Jeffrey, R Kyle, C J Metcalfe, R Jones, R Huitson, C Austin, G Cowie, D Langan, J Alvey, S McDonnell, M Milsom, & D Milsom

m) APPEALS COMMITTEE

R Curtis, W M Jeffrey & M Milsom

n) SECURITY SUB-COMMITTEE

H Bennett MBE, D Langan, W M Jeffrey, C J Metcalfe, J Alvey & R Curtis

o) INTERNAL AUDIT SUB COMMITTEE/PANEL

J Alvey, H Bennett MBE, C J Metcalfe, D Langan and W M Jeffrey

p) COMPLAINTS COMMITTEE

R Kyle, D Langan, W M Jeffrey, R Curtis & R Jones

q) HELDFORD ROAD WORKING PARTY

C J Metcalfe, J I Measor, J Alvey, R Huitson & W M Jeffrey

r) HELDFORD ROAD MANAGEMENT BOARD

C Austin, D Lanagan, R Curtis, J Hardy, T Jones, D Milsom, J I Measor, J Alvey, R Huitson & W M Jeffrey

s) PETERLEE FOOTBALL LIAISON COMMITTEE

D Langan, C Austin, D Milsom, W M Jeffrey, J Alvey & C J Metcalfe along with 2 representatives from all of the Football Clubs and the Social Club

t) NO SMOKING WORKING PARTY

W M Jeffrey, D Milsom, J I Measor, M Milsom, R Curtis & R Kyle

13. TO APPOINT CHAIRMAN & VICE-CHAIRMAN OF THE FOLLOWING COMMITTEES:-

**RESOLVED** that the following be appointed to Chairman and Vice Chairman of the Committees as listed:-

MINUTES OF THE ANNUAL GENERAL MEETING OF PETERLEE TOWN  
COUNCIL OF THE 17<sup>TH</sup> MAY 2010

- a) COUNCIL  
L Wood & J Hardy
- b) FINANCE & GENERAL PURPOSES COMMITTEE  
C J Metcalfe & J Hardy
- c) PARKS & CEMETERY COMMITTEE  
R Jones & R Curtis
- d) PLANNING COMMITTEE  
D Milsom & J Alvey
- e) ESTABLISHMENT COMMITTEE  
C Austin & S McDonnell
- f) PETERLEE INFORMATION CENTRE COMMITTEE  
M Milsom & J I Measor
- g) MAYOR'S COMMITTEE  
Mayor's discretion
- h) PETERLEE SHOW  
W M Jeffrey & R Kyle Show Year 2010/11
- i) JOINT CONSULTATIVE HEALTH & SAFETY SUB  
COMMITTEE (1<sup>st</sup> Meeting after A.G.M.)
- j) CLERK'S ADVISORY COMMITTEE (1st Meeting in June)
- k) TWINNING SUB-COMMITTEE (1<sup>st</sup> Meeting after A.G.M.)
- l) SHOTTON HALL SUB-COMMITTEE  
R Curtis & C J Metcalfe
- m) APPEALS COMMITTEE (1st Meeting after A.G.M.)
- n) SECURITY SUB COMMITTEE (1st Meeting after A.G.M.)
- o) INTERNAL AUDIT SUB COMMITTEE/PANEL (1<sup>st</sup> Meeting  
after the A.G.M.)
- p) COMPLAINTS COMMITTEE (1st Meeting after the A.G.M.)

14. DELEGATES TO OTHER BODIES  
TO APPOINT REPRESENTATIVES TO SERVE ON THE  
FOLLOWING BODIES:-

- a) Easington Area (Durham County Association of Parish &  
Town Councils  
W M Jeffrey, J Alvey, D Milsom
- b) County Durham Association of Local Councils



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C Austin & W M Jeffrey

c) Peterlee Youth Centre

J Hardy

d) Leisure Gardener's Association

W M Jeffrey

e) Helford Road Sports & Social Club

L Wood (Mayor)

f) Citizens Advice Bureau

J Alvey

g) Castle Eden Dene Joint Management Committee

H Bennett MBE, C J Metcalfe, J Hardy & M Milsom

h) Peterlee Town Band

W M Jeffrey & R Jones

i) Peterlee Victim Support Scheme

J I Measor

j) Edenhill Scheme (PRIDE)

W M Jeffrey & J I Measor, (+2)

k) County Durham Local Agenda 23

D Langan

l) Durham Larger Local Councils Forum

J I Measor, W M Jeffrey, (D Milsom & D Langan reserves)

m) Investors in Children

J I Measor

n) Peterlee Passfield & District Community Association

R Huitson

o) Passmore Pavilion Local Steering Group

R Huitson

p) Communicare

J Alvey

q) Development in Peterlee Town Centre

J I Measor & H Bennett MBE

r) Peterlee Regeneration Panel

W M Jeffrey, H Bennett MBE, J I Measor, T Jones & C J

Metcalfe

s) Shoreline Management Plan

J Alvey & R Curtis

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t) Cultural Policy Partnership

Town Clerk

u) Capital Projects Group

H Bennett MBE plus Town Clerk

v) National Association of Councillors - Executive & General  
Management Committee

J I Measor

w) National Association of Local Councils – Larger Local  
Councils Committee

W M Jeffrey

x) Lifepark Consultation Steering Group

Town Clerk

y) Peterlee Town FC

W M Jeffrey

z) East Durham Practice Based Commissioning Shadow Board

C Austin

aa) East Durham Positive Inclusion Partnership

W M Jeffrey

bb) Passfield Resident's Association

R Huitson

cc) Shotton Airfield Meetings

J Alvey (watching brief only)

15. THE REPORT OF THE MAYOR'S COMMITTEE HELD ON  
26<sup>TH</sup> APRIL 2010, a copy of which had been circulated to each  
Member, was agreed.

18. THE REPORT OF THE PETERLEE SHOW COMMITTEE  
HELD ON 29<sup>th</sup> APRIL 2010 a copy of which had been circulated  
to each Member, was agreed.

Matter Arising

In connection with Minute Number 29(a) it was **RESOLVED** the  
**price for Maldo Productions to take part in the Parade and  
perform at the Show be reported to the next Show Meeting for**

**consideration.**

16. THE REPORT OF THE SPECIAL MEETING HELD ON MONDAY 10<sup>TH</sup> MAY 2010 a copy of which had been circulated to each Member, was agreed.

The Deputy Town Clerk reported that the Developers intended issuing a press release to keep members of the public updated with the North Blunts Development.

**RESOLVED that the Deputy Town Clerk in consultation with the Leader, prepare a statement to be included in the press release on behalf of the Town Council.**

17. THE REPORT OF THE PUBLIC MEETING HELD ON 10<sup>TH</sup> MAY 2010 TO CONSIDER THE PROPOSED SKATE PARK a copy of which had been circulated to each Member, was agreed.

**RESOLVED that the County Councillors be given the decision as to where the proposed skatepark was to be located as they were providing the majority of the funding.**

**FURTHER RESOLVED a further meeting be arranged for as soon as possible to take this proposal forward.**

19. PLANNING APPLICATIONS

Members considered the planning application details submitted by the District of Easington. Details of a further application relating to 107 Westmorland Rise were also given.

**RESOLVED that no objections or observations be forwarded on the planning applications.**

20. FLY A FLAG FOR OUR ARMED FORCES – 26<sup>th</sup> JUNE 2010

Members were circulated with information on the initiative to fly a flag for our armed forces. It was explained that the flag was to be flown on Monday 21<sup>st</sup> June 2010.

**RESOLVED that the Town Council give it's support to this initiative and fly the flag at Shotton Hall on Monday 21<sup>st</sup> June 2010. FURTHER RESOLVED that a small reception be hosted for those attending the event and the local press be asked for their support in publicizing this ceremony.**

20. CULTURAL WEEK & HERITAGE – TWELTH NIGHT – APOLLO PAVILION – SUNDAY 4<sup>TH</sup> JULY 2010 – DONATION & CONCESSIONARY USE OF THE PAVILION

The Deputy Town Clerk gave Members further details relating to this request.

**RESOLVED that this item be re-considered at the Show Meeting.**

21. RESOLUTION TO EXCLUDE THE PRESS & PUBLIC  
IN VIEW OF THE CONFIDENTIAL NATURE OF THE FOLLOWING ITEM TO BE DISCUSSED, THE COMMITTEE IS ASKED TO PASS THE FORMAL RESOLUTION TO EXCLUDE THE PRESS & PUBLIC FROM THE MEETING, PURSUANT TO THE PUBLIC BODIES (ADMISSIONS TO MEETINGS) ACT, 1961 & THE LOCAL GOVERNMENT (ACCESS TO INFORMATION) ACT 1985

22. PERSONNEL & HEALTH & SAFETY SUPPORT – PARTNERSHIP ARRANGEMENT

Members were circulated with a report prepared by the Deputy Town Clerk in this regard.

**RESOLVED** that approval be given to sign a partnership agreement with Horden and Seaham Town Council to obtain Health & Safety and Personnel advice from Ellis Whittam, at the costs detailed in the report.

23. RETIREMENT POLICY – PETERLEE NEWTOWN FOOTBALL CLUB, BAR PERSON

Consideration was given to the report of the Facilities Manager, (Pavillion and Football Club), a copy of which had been circulated to each Member.

**RESOLVED** that a letter of best wishes for successful surgery be sent to Mrs Douglas and arrangements be made to review extending her employment, following her recovery.

24. REPLACEMENT OF CASE 4210 AGRICULTURAL TRACTOR

Consideration was given to the report of the Horticultural Supervisor.

**RESOLVED** approval be given for:-

- (i) the Horticultural Supervisor to re-start talks with Durham County Council with a view to providing help and advice for the procurement of new machinery;
- (ii) for the return of the 2004 draft version of the Service Level Agreement with DCC regarding the provision of an ongoing maintenance agreement as a starting point for these discussions;

**FURTHER RESOLVED** consideration be given at a later date to the replacement of the Case 4210 Tractor.

25. MEETING DATES FOR JUNE

**RESOLVED** that approval be given for the meetings to be delayed and they take place on Monday 14<sup>th</sup>, 21<sup>st</sup> and 28<sup>th</sup> June 2010.

26. WINDOW CLEANING FOR ALL BUILDINGS

**RESOLVED** that a full and thorough tender process be followed for the window cleaning service at all of the Town Council buildings and a further report be prepared in due course.

27. TRAINING AT EDEN LANE CEMETERY – EAST DURHAM COLLEGE

Members were advised of a request from East Durham College to run another grave digging course at Eden Lane Cemetery site between 22<sup>nd</sup> and 25<sup>th</sup> June 2010. They felt this site was ideal for the course as it was an ideal opportunity to provide a hands on course to be run in the working environment. In return the college would offer the Town Council a free place on this next course.

**RESOLVED** that this request be agreed.

28. EAST DURHAM POSITIVE INCLUSION PARTNERSHIP, (EDPIP)

The Deputy Town Clerk reported receipt of correspondence from the Manager of EDPIP, on which Councillor Jeffrey represented the

MINUTES OF THE ANNUAL GENERAL MEETING OF PETERLEE TOWN  
COUNCIL OF THE 17<sup>TH</sup> MAY 2010

Town Council, requesting an expression of support for their Organization as they were experiencing difficulties with funding for the charity.

**RESOLVED that an expression of support be given.**

29. LEADER'S VERBAL REPORT

The Leader gave his congratulations to the new Mayor and thanked the previous Mayor for all of his hard work during his term of office.

He reported on the Larger Local Councils Forum Meeting held at Spennymoor the previous Friday where the Town Council had raised the issue of the closure of community buildings. Other areas such as Stanley were also experiencing the same problems with community buildings being closed by the County Council and he advised on the role that Durham Rural Community Council were playing. He also reported on the survey being carried out by Durham University and the AAP Meeting to be held on 20<sup>th</sup> May 2010. He referred to the recent election result and commented that it was a case of "wait and see".

**RESOLVED that the information given, be noted.**