



PETERLEE TOWN COUNCIL

MINUTES OF THE MEETING OF THE TOWN COUNCIL

HELD IN THE COUNCIL CHAMBER, SHOTTON HALL, PETERLEE

ON MONDAY 20<sup>TH</sup> JULY 2009

PRESENT: COUN C J METCALFE (CHAIR)

Mesdames:- L Wood, J I Measor, M Milsom & J Black

Messrs:- R Kyle, J Alvey, H Bennett MBE, J Hardy, W  
M Jeffrey, R W Jones, D Langan, C Robbins, D Milsom,  
C Austin & E W Hall

**MEMBERS WERE REMINDED OF THE NEED TO DISCLOSE ANY  
INTEREST PREJUDICIAL OR PERSONAL IN ACCORDANCE  
WITH THE CODE OF CONDUCT.**

PRIOR TO THE MEETING, A 15 MINUTE "OPEN SESSION" WAS  
HELD TO ALLOW MEMBERS OF THE PUBLIC AN OPPORTUNITY  
TO PUT QUESTIONS TO THE COUNCIL. THERE WERE NO  
MEMBERS OF THE PUBLIC PRESENT.

58. APOLOGIES FOR ABSENCE

Apologies for absence were submitted and accepted on behalf of  
Councillors S MCDonnell, G Cowie & R Curtis.

59. THE MINUTES OF THE LAST MEETING a copy of which had  
been circulated to each Member, were agreed.



60. POLICE -UPDATE



The Chairman welcomed PC Gooden to the meeting who gave details of the crime statistics since the last meeting and then went on to give an update on issues raised previously. The Leader gave the following items for attention:-

- There had been an improvement on the number of heavy vehicles coming through the Town Centre
- Rabbit problems on Town Council owned land at Eden Lane
- Contacting the street wardens
- Illegal maneuvers by taxis
- Any issue with the former college building
- Parking at traffic lights

A further suggestion was made that an average speed limit should be imposed on the A19 especially after the recent accident involving a multiple car pile up and a tanker.

**RESOLVED that the issues be looked into.**

61. THE REPORT OF THE HEALTH & SAFETY JOINT CONSULTATIVE SUB COMMITTEE OF THE 22<sup>ND</sup> JUNE 2009 a copy of which had been circulated to each Member, was agreed.
62. THE REPORT OF THE SHOW COMMITTEE OF THE 25<sup>TH</sup> JUNE 2009 a copy of which had been circulated to each Member, was agreed.
63. THE REPORT OF THE FINANCE & GENERAL PURPOSES COMMITTEE OF THE 6<sup>TH</sup> JULY 2009 a copy of which had been circulated to each Member, was agreed.

Matters Arising

(a) Minute Number 33 – Enlarged Local Councils Forum

**RESOLVED the Town Council representation on this enlarged Forum now be as follows:- Councillor J I Measor, Councillor W M Jeffrey, with Councillors D Langan and D Milsom as reserves, along with the Town Clerk.**

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(a) Minute Number 36 – Query regarding cheque signing process  
**RESOLVED** that at least four of the fifteen Members of the Finance Sub Committee attend to ~~sign~~ <sup>authorize</sup> cheques at the monthly meeting.

KT  
min No. 45 (ii)  
Cancel  
7 Sept 2009

(b) Minute Number 43 - Heritage Centre  
**RESOLVED** that the flag used at the recent flag flying ceremony be retained by the Town Council and used at The Pavilion. **FURTHER RESOLVED** that should any member of the forces or the British Legion etc ask to use the flag, permission be granted.

64. THE REPORT OF THE FINANCE SUB COMMITTEE OF THE 6<sup>TH</sup> JULY 2009 a copy of which had been circulated to each Member, was agreed.

65. THE REPORT OF THE PLANNING COMMITTEE OF THE 6<sup>TH</sup> JULY 2009 a copy of which had been circulated to each Member, was agreed.

Outline Application for a Hospital Development with associated landscaping, access and ancillary uses including on-site car parking and Energy Centre

**RESOLVED** that the details of the application be noted, it being highlighted that the MP, Mr John Cummings had already made representations on accessibility/transport to the site from East Durham.

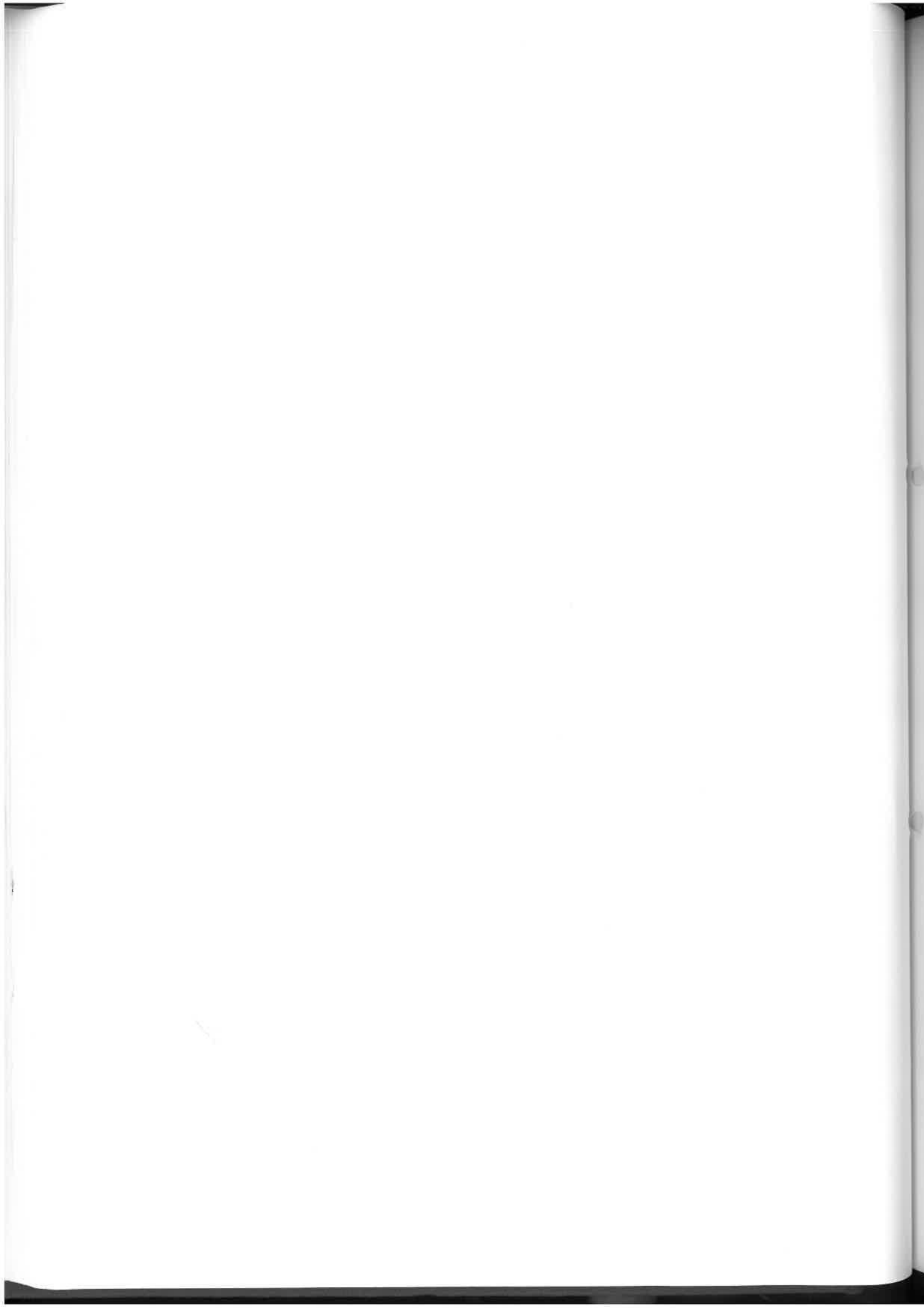
66. THE REPORT OF THE ESTABLISHMENT COMMITTEE OF THE 6<sup>TH</sup> JULY 2009 a copy of which had been circulated to each Member, was agreed.

Matters Arising

Minute Number 19 – Learning & Development – Speed Reading & Other Effective Strategies for Members

**RESOLVED** that this training be taken up with the eighteen places being reserved for Town Council Members firstly, with any spare places being offered to other Councils.

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67. THE REPORT OF THE CLERK'S ADVISORY COMMITTEE OF THE 13<sup>TH</sup> JULY 2009 a copy of which had been circulated to each Member, was agreed.

Matters Arising

- (a) Minute Number 11 (iii) – Peterlee Pumas

**RESOLVED** that no donation be made at this time and this request be re-considered along with the request made by Peterlee Helford Utd FC at the Council meeting to be held in August 2009.

- (b) Minute Number 16 - 2009 NALC Leadership Academy – 15<sup>th</sup> – 18<sup>th</sup> September, Warwick University

**RESOLVED** that this invitation be refused and no place be reserved on this event.

- (b) Minute Number 17(i) The Pavilion – New Brochure

**RESOLVED** that approval be given for a new brochure to be produced for the Pavilion by John Love of the Print Factory at a cost £428.00 for 1,000 copies, with a small number of advertisers being invited to be included in the brochure, reducing the cost to the Town Council.

68. THE REPORT OF THE INFORMATION CENTRE COMMITTEE OF THE 13<sup>TH</sup> JULY 2009 a copy of which had been circulated to each Member, was agreed.

Matters Arising

- Minute Number 17(g) Peterlee Town Guide

**RESOLVED** the Manager get a price for the distribution of the Town Guide to all residents in Peterlee with the next issue of About Town and further copies be produced to be used for visitors etc.

69. THE REPORT OF THE PARKS & CEMETERY COMMITTEE OF THE 8<sup>TH</sup> JUNE 2009 a copy of which had been circulated to each Member, was agreed.

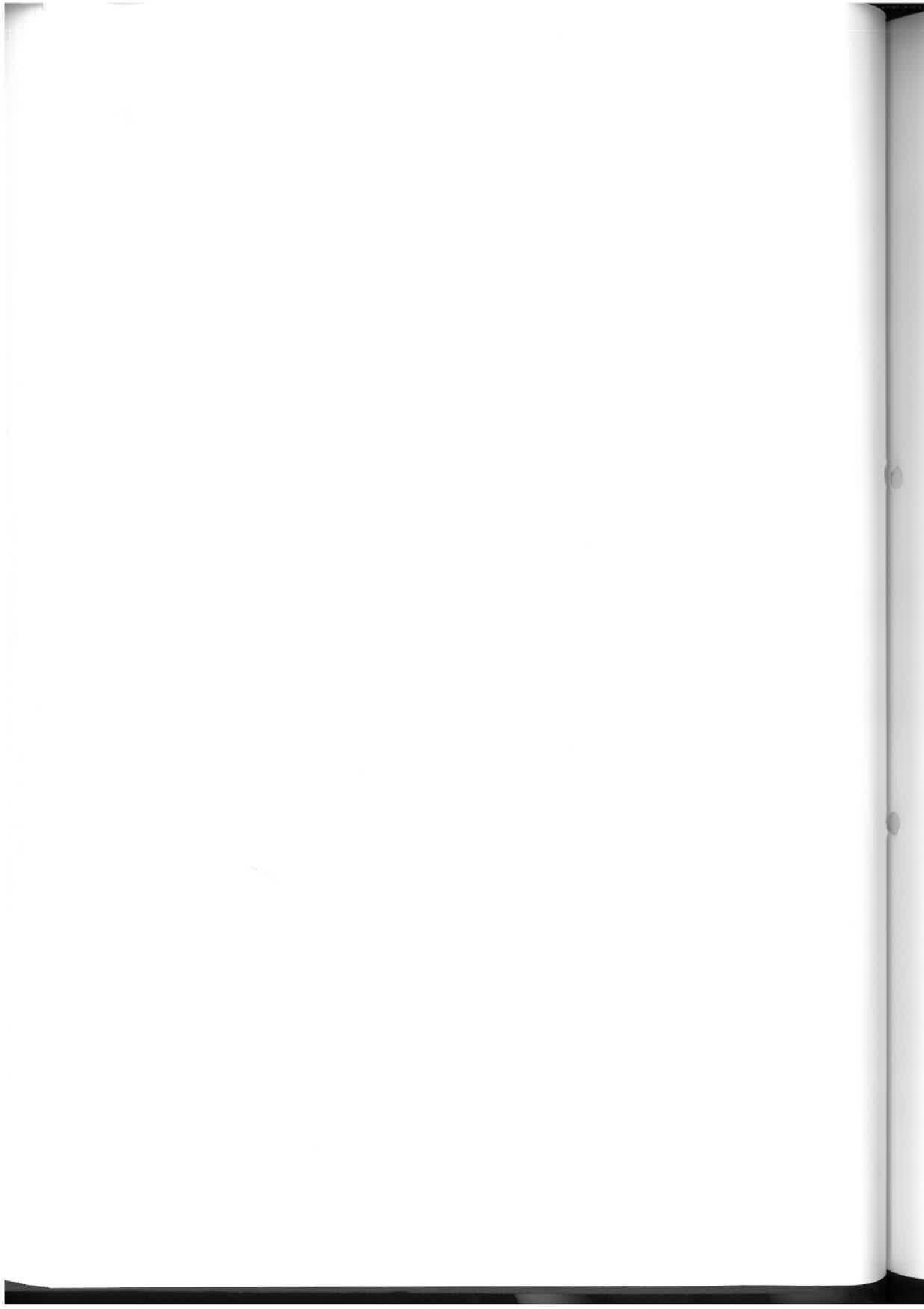
Matters Arising

- Minute Number 18 – Provision of a Skate Park – Cranx Crew

**RESOLVED** that the Town Council agree “in principle” to take the lease for the land and consider making finance available

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**towards the fencing, footpaths and lighting.**

Minute Number 19 – Fencing – Lowhills Road Leisure Gardens

This site was to be included in a future Parks inspection but because of severe weather conditions an inspection had not been possible.

**RESOLVED that consideration of this item be deferred until a site inspection had been carried out.**

Minute Number 22 – Edenhill Community Centre the Clerk asked for confirmation that the Town Council were interested in all of the site.

**RESOLVED that it be confirmed that the Town Council were interested in all of this site.**

70. STOCKTAKE SUMMARY SHEET, SHOTTON HALL BANQUETING SUITES & PETERLEE FOOTBALL CLUB – PERIOD UP TO 3<sup>RD</sup> JULY 2009

Consideration was given to the Stock taker's Reports for the period up to 3<sup>rd</sup> July 2009. A further report was awaited from the Facilities Manager for the wastage at the Football Club.

**RESOLVED that the reports provided by the Stock taker, be received and a further report be awaited.**

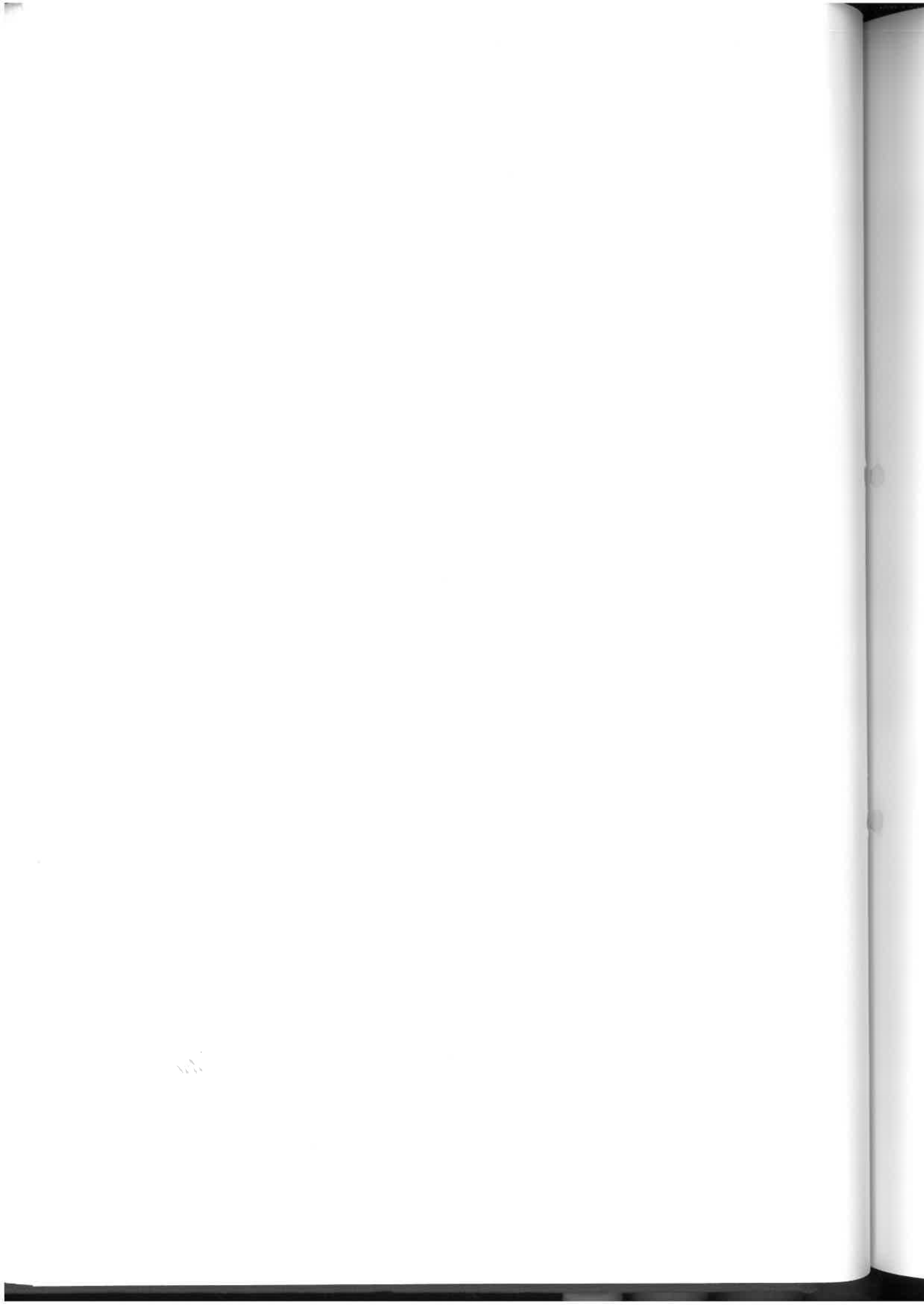
71. PLANNING APPLICATIONS

Details of two planning applications were given to Members for:-

Proposed Rear Conservatory  
At 58 Acre Rigg Road  
For Mrs Cave

Proposed Rear Dormer Extension & Conservatory  
At 14 Acre Rigg Road  
For Mr B Stephenson

**RESOLVED that no comments be forwarded on these applications.**



72. RESOLUTION TO EXCLUDE THE PRESS & PUBLIC IN VIEW OF THE CONFIDENTIAL NATURE OF THE FOLLOWING ITEMS TO BE DISCUSSED, THE COMMITTEE PASSED THE FORMAL RESOLUTION TO EXCLUDE THE PRESS & PUBLIC FROM THE MEETING, PURSUANT TO THE PUBLIC BODIES (ADMISSIONS TO MEETINGS) ACT, 1961 & THE LOCAL GOVERNMENT (ACCESS TO INFORMATION) ACT 1985.

73. REGISTRATION SERVICES - RELOCATION

The Town Clerk gave Members details of an expression of interest received from the Registrars with regard to leasing rooms in Shotton Hall Civic Offices.

**RESOLVED that authority be given for the Town Clerk to enter into negotiations and make a full report back to Members.**

74. FACILITIES TEAM – STAFFING STRUCTURE

Members were circulated with a proposed structure for the Facilities Team.

**RESOLVED the following structure be approved:-**

**For Shotton Hall Banqueting Suites**

- (a) Facilities Manager, PO1, it being noted that this grade may change with the addition of responsibility for Hill Rigg House to the position;
- (b) Deputy Facilities Manager, SO1;
- (c) Facilities Assistant, Scale 6;

**For the Pavilion & Football Club**

- (i) Facilities Manager, PO2;
- (ii) Facilities Assistant, Football Club, Scale 4; (S.C.P. 18)
- (iii) Facilities Assistants (2), The Pavilion, Scale 4; (S.C.P. 18)

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**and the Staff involved be advised accordingly.**

75. EAST DURHAM COLLEGE – NOISE & NUISANCE

The Town Clerk reported receipt of a letter from a resident of Stainton Way regarding noise and nuisance from the events held at the College asking for the Town Council's support in resolving this issue.

In considering this letter comment was made on the traffic calming measures supported by the Unitary Authority Members in Garside Grove.

**RESOLVED that the Town Council pass on the complaint to Durham County Council with a comment that the Town Council would expect the College to manage their events in a way which would not affect nearby residents.**

76. REQUEST FOR MOTION SUGGESTIONS – THE GREAT DEBATE – “EMPOWERED COMMUNITIES” NALC LARGER LOCAL COUNCILS’ CONFERENCE – 2<sup>ND</sup> DECEMBER 2009

The Town Clerk asked Members if they had any suggestions for a motion to be considered at the Great Debate Session at this Conference in December 2009.

**RESOLVED that any Member with an idea for a motion to be debated advise the Town Clerk as soon as possible.**

77. PROPOSED TRAFFIC REGULATION ORDER – SEASCAPE PRIMARY SCHOOL, ELLISON ROAD

Members were advised that a Highways Committee meeting to consider a proposed Traffic Regulation Order for Seascape Primary School, would be held on Friday 24<sup>th</sup> July 2009 at 10.00am at County Hall, Durham.

**RESOLVED that Councillor J I Measor along with the Town**

*JIM*



**Clerk attend this meeting.**

78. CONDOLENCES

The Town Clerk advised Members that Councillor George Cowies' daughter, Lynne, had passed away, and also Janet Hugill's mother.

**RESOLVED that expressions of condolence be sent to Councillor Cowie and Mrs Hugill.**

79. LEADER'S REPORT

The Leader gave his report which covered the following areas:-

- Parks Inspection – the grass at the site of the former College was overgrown and it was asked if the owners could be contacted to get this rectified; the Leader commented on how impressed all of those on the inspection were with the building stock and on the improvements apparent since last year's visit;
- Twinning – he was concerned that it had been muted that the Unitary Authority was to ring fence monies to assist District Council with Twinning; there was also the issue of double taxation. It was suggested that this matter be discussed at the next meeting of the Larger Local Councils Committee.
- The Pavilion – severe water penetration
- Opening of the Apollo Pavilion

**RESOLVED that the contents of the report be noted, and action be taken where appropriate.**

