

THE NOTES OF THE MEETING OF THE SCRUTINY WORKING PARTY  
HELD IN THE COUNCIL CHAMBER, SHOTTON HALL, PETERLEE  
ON FRIDAY 13<sup>TH</sup> SEPTEMBER 2019 AT 10.00AM

PRESENT: COUN A WATSON (CHAIR)

Mesdames:- S McDonnell, K Liddell, D Howarth, L Fenwick  
& K Hawley

Messrs:- C Watkins & S Miles

1. Apologies for Absence

Apologies had been submitted and accepted from K Duffy, R Moore, T Duffy & G Carne.

**RESOLVED the Council approve the reason submitted for absence received from the Councillors listed, and their apologies for absence be recorded.**

2. To receive declarations of interest

Members were reminded of the need to disclose any interests in items on this agenda, whether pecuniary or otherwise, none were given.

3. To exclude the press and public

**RESOLVED that in view of the confidential nature of the items to be discussed, the committee passed the formal resolution to exclude the press and public from the meeting, pursuant to the Public Bodies (Admissions to Meetings) Act 1961 & the Local Government Act 1972, due to various items relating to commercial operations and staffing issues at Shotton Hall.**

4. The Minutes of the Last Meeting held on 9<sup>th</sup> August 2019 a copy of which had been previously circulated were approved as a true and correct record subject to Councillor L Fenwick's apologies being recorded.

5. Shotton Hall

The Town Clerk outlined for Members the "story so far" and then he went on to demonstrate the profit/loss on a selection of events, including a big Wedding, a small Wedding, Zen Christmas Party, The Jacksons Christmas Party, a "Manager's Special" a Christening and lastly New Years Eve and he went into the detail costs and income involved with each event. There was discussion and then the meeting went on to consider how busy Shotton Hall is and the pipeline figures. **It was agreed at the next meeting consideration be given to the costs involved in the toilet, kitchen, Mayors Ante Chamber and Heritage Room being refurbished.**

6. The Pavilion

It was asked if the Pavilion could be considered at a future meeting, its cost, how did it compare to other community centres, perhaps a benchmarking exercise could be carried out. It was asked if the marketing for the last six months could also be considered at the meeting.

The Town Clerk confirmed the budget figure for the first six months of the year would be available in October and he asked if **a meeting be convened for the end of October to consider this item.**