

THE MINUTES OF THE MEETING OF THE  
SCRUTINY & PROGRESS COMMITTEE HELD IN THE COUNCIL CHAMBER, SHOTTON HALL,  
PETERLEE ON FRIDAY 22<sup>ND</sup> JUNE 2018 AT 10.00am

PRESENT: COUN A WATSON (CHAIR)

Mesdames:- L Fenwick, M A Cartwright, K J Duffy & K Hawley

Messrs:- R Moore, T Duffy, G L Carne & S Miles

**The Chairman advised Members of the committee that part of the meeting may be recorded by both audio and video, and it may be that photographs were taken.**

7. Apologies for Absence

Apologies had been submitted and accepted from Councillors V Watson, S Simpson, C Watkins, A C Long, J Robinson & S Kirkup. **RESOLVED the Council approve the reason submitted for absence received from the Councillors listed, and their apologies for absence be recorded.**

8. Woodhouse Park – toilets refurbishment

It was asked if the temporary toilets could be taken off hire, if possible before the weekend.

9. The Pavilion

(i) Cricket Fence

Progress with the planning application was requested.

(ii) Redecoration

Progress with this matter was requested. It was reported two prices had been obtained for the work and a third was awaited. There was discussion on what colour(s) should be used. It was asked that an up to date price for the ceiling drapes be obtained. It was asked if Councillors Meikle and Hawley could be involved with the colour selection.

(iii) Advertising and Marketing for the World Cup

It was asked what promotion had been done for the world cup and also could the main hall be made available to screen the football. It was also agreed the Resources

Committee to be held on 2<sup>nd</sup> July 2018 be rescheduled to take place at 5.30 rather than 6.30pm.

(iv) Various items to purchase

-ice cream machine

-pop corn maker

-waffle maker

-hot dog steamer

-propane griddle

Prices and suppliers were given for this equipment. It was agreed orders be placed where they could be, and this be considered further at the Resources Meeting as per financial regulations and contracts.

Progress with the purchase of the coffee machine was requested.

(v) outside patio area

It was reported the patio area was cleaned often enough and the cigarette receptacles needed consideration. Progress with drawings for an extension of the patio area was requested.

(vi) regular toilet checks were requested

(vii) uniform signage throughout the building was suggested

(viii) caretaker/handyman for both sites

(ix) tv to be relocated and sky lights needed to be re painted

10. Hill Rigg House

Defer to a future meeting.

11. Lowhills Road Leisure Gardens

Arrangements in hand for their meeting on 16 July 2018. Rules being re drafted.

12. Items, date and time for the next meeting

**RESOLVED the next meeting be Friday 6<sup>th</sup> July 2018 at 10.00am, with the Bistro being the main item – suppliers of food, staffing costs, opening hours, feedback from customers, costings; an update on the patio and the community cinema.**