

PETERLEE TOWN COUNCIL

MINUTES OF THE MEETING OF THE RESOURCES COMMITTEE

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ON MONDAY 13<sup>TH</sup> SEPTEMBER 2021 at 6.30PM

PRESENT:- COUN M A CARTWRIGHT (CHAIR)

Mesdames:- E Watson, J Black, M McCue, D Quinn, K Hawley, D Howarth & K Duffy

Messrs:- S Franklin, B Fishwick, T Duffy & R Moore

8. Apologies for Absence

Apologies for absence were offered to the meeting and accepted from Councillors S Simpson, G Johnson, S McDonnell, D Hawley & M Sanderson.

9. To receive declarations of interest

Members were reminded of the need to disclose any interests in items on this agenda, whether pecuniary or otherwise. None were offered. **RESOLVED the information given, be noted.**

10. To approve the minutes of the previous meeting

**RESOLVED the minutes of the previous meeting of the Resources Committee held on Monday 14<sup>th</sup> June 2021 be approved as a true and correct record.**

11. Policies

Members were asked to review and adopt the following policies:

- (i) **Standing Orders** - updated to reflect post-Brexit procurement regulations
- (ii) **Financial Regulations** – updated to reflect post-Brexit procurement regulations and the Council's move from cheque payments to internet banking

(iii) **Peterlee Town Council Complaints Procedure** - first adopted in April 2017, no substantive amendments proposed.

(iv) **Abusive, unreasonable and vexatious complaints policy** – first adopted in July 2017, no substantive amendments proposed.

**RESOLVED the reviewed policies as presented be accepted, approved and be adopted immediately.**

12. Budget outturn report for 2021/22 financial year – quarter 1

Members were asked to consider and approve a report from the Town Clerk providing the first quarter budget outturn for the 2021/22 financial year. The Town Clerk provided an explanation of budget variances over 15% as per financial regulations, and confirmed that there were no budgetary concerns at the end of the first quarter of the financial year. **RESOLVED the contents of the report be accepted and noted.**