

THE MINUTES OF THE MEETING OF THE
RESOURCES COMMITTEE HELD IN THE COUNCIL CHAMBER, SHOTTON HALL,
PETERLEE ON TUESDAY 6TH NOVEMBER 2018 AT 6.30PM

PRESENT: COUN A WATSON (CHAIR)

Mesdames:- K Hawley, S Simpson, K J Duffy, A C Long, S McDonnell & M A Cartwright

Messrs:- C Watkins, S P Franklin, S Miles, A Wilkinson & R Moore

39. Apologies for Absence

Apologies had been submitted and accepted from Councillors A C Long, K Liddell, G Carne & L Fenwick. **RESOLVED the Council approve the reasons submitted at the meeting for absence received from the Councillors listed, and their apologies for absence be recorded.**

40. To receive declarations of interest

Members were reminded of the need to disclose any interests in items on this agenda, whether pecuniary or otherwise.

41. The Minutes of the Last Meeting

Members approved the minutes of the last meeting of this Committee held on 1st October 2018 and they were signed as a true and correct record, subject to Councillor Duffy not being recorded as present.

42. Internal Audit

The Chair welcomed Stephen Carter, Audit and Fraud Manager, Internal Audit, Durham County Council, to the meeting and he presented his report advising on work undertaken by Internal Audit between 1 April 2018 and 31 March 2019 with coverage provided in accordance with their agreed SLA. Members considered the report on progress made in delivering the internal audit plan for 2018/19 together with that progress made by managers in delivering against recommendations due during the period. The Audit and

Fraud Manager also reported on the revisions made for “follow up” audits and changes to definitions for priority of recommendations and overall assurance opinion. **RESOLVED the report and revisions be accepted.**

43. The Report of the Finance Sub Committee of the 18th October 2018, a copy of which had been circulated to each Member, was agreed.

44. Request for Financial Assistance, Town Community Initiative Fund Applications
Consideration was given to each of the following requests received for support. In considering the request Members asked the new policy include reference to each application being considered individually and assessed on its merits. It was also suggested the fund be re named to the Neighbourhood Engagement Project Fund. **RESOLVED this inclusion and change of name be agreed.**

(a)Peterlee Lyons FC (under 12 girl’s team)

This was a newly established Club and were asking for support to pay for winter coaching facilities and new football equipment.

RESOLVED a grant of £275.00 be made to this team.

(b)Groundwork NE & Cumbria, The Project

Requesting a grant adding value to the youth sessions, providing a pool table and a games console.

RESOLVED a grant of £500.00 be made to the Project to purchase this equipment.

(c)Peterlee Helford United FC

Requesting funding to help start a new Team of Under 7’s to help pay the League fees.

RESOLVED a grant of £250.00 be made to this team.

(d)Great North Air Ambulance

Requesting funding towards the cost of blood transfusion equipment that could be used at the scene of an accident.

RESOLVED a grant of £250.00 be made to this Organisation.

(power: The Localism Act 2018, ss1-8, General Power of Competency)

45. Draft Appraisal & Development Policy

Members received a presentation from the Town Clerk on the draft staff Appraisal and Development Policy and they provided feedback. The Clerk was congratulated on the policy and the presentation. **RESOLVED the Appraisal & Development policy be adopted for use by the Town Council.**

46. Volunteer Policy (Amended)

The amended version of the volunteer policy was attached for consideration and approval. There were several further amendments suggested and it was **RESOLVED the policy, when amended, be adopted for use by the Town Council.**