

THE MINUTES OF THE MEETING OF THE  
RESOURCES COMMITTEE HELD IN THE COUNCIL CHAMBER, SHOTTON HALL,  
PETERLEE ON MONDAY 5<sup>TH</sup> FEBRUARY 2018 AT 6.30PM

PRESENT: COUN A WATSON (CHAIR)

Mesdames:- K Liddell, A C Long, K Hawley, L Fenwick, K J Duffy &  
M A Cartwright

Messrs:- G Carne, S D McGlen, S Miles, A T Wilkinson, R Moore, A S H  
Meikle, R Kyle, J Robinson & C Watkins

**The Chairman advised Members of the committee that part of the meeting may be recorded by both audio and video, and it may be that photographs were taken.**

74. Apologies for Absence

Apologies had been submitted and accepted from Councillors S Simpson, S McDonnell, S Kirkup and T Duffy. **RESOLVED the Council approve the reasons submitted at the meeting for absence received from the Councillors listed, and their apologies for absence be recorded.**

75. To receive declarations of interest

Members were reminded of the need to disclose any interests in items on this agenda, whether pecuniary or otherwise. **RESOLVED it be noted both Councillor R Kyle and S Miles declared an interest in the item relating to Twinning.**

76. Internal Audit Progress report

The Chair welcomed Mr Stephen Carter, Audit & Fraud Manager, Internal Audit, Risk & Fraud, DCC to the meeting to present the report and outstanding audit recommendations as at quarter ended 31<sup>st</sup> December 2017, a copy of the reports had been circulated prior to the meeting. Mr Carter presented his report and then advised

he was happy to take questions from Members, there were none offered. Mr Carter thanked the Council and then left the meeting.

**RESOLVED the outturn position be noted and the progress made in delivering the internal audit plan for 2017/18 together with that made by managers in responding to the work of the internal audit to gain assurance on the adequacy and effectiveness of the internal control environment. FURTHER RESOLVED the outstanding audit recommendations for the quarter ended 31 December 2017, be noted.**

77. The Minutes of the Last Meeting

Members approved the minutes of the last meeting of this Committee held on 8 January 2018 and they were signed as a true and correct record.

78. Report of the Finance Sub Committee of the 18<sup>th</sup> January 2018

Members were requested to note the payments approved at the meeting of this sub committee held on 18<sup>th</sup> January 2018, a copy of the minutes had been previously circulated. **RESOLVED the payments made at the meeting held on 18 January 2018, be endorsed.**

79. Town Twinning

Members were asked to give further consideration of the May 2017 Council resolution to conduct a review of future twinning arrangements in conjunction with officials from Nordenham, Germany, and the potential for establishing a Twinning Working Party to take the matter forward. There was discussion on the future of Twinning and the Chairman of the Peterlee & Nordenham Friendship Association advised the Council that the usual twinning trip was not going to be held to Germany this year as the date offered in July was not suitable. Members questioned the benefit or value twinning gave to the residents of Peterlee and it was reported a sum of £441.00 had been spent in 2016/17 and £2,693.00 in 2017/18. **RESOLVED the proposed budget for 2018/19 be reduced by 50% and also the future budgets be reduced by 50%.**

80. Long Service Awards - 2018

Members were advised that three officers namely Mr Jeff Hall (February), Mrs Kate McMenam (June) and Ms Kay Tweddle (December) would achieve 25 years service with the Town Council this year. **RESOLVED this service be recognised with a £100.00 cheque as per council policy.**

81. Shotton Hall Surveys - Appointment of Technical contractors

The report of the Town Clerk to informing Members of a number of recent surveys on the Council's main public building, Shotton Hall, was considered. Members were asked to note the contents of the report and to await further reports on the outcome of the surveys in due course. **RESOLVED further reports be awaited.**

82. Peterlee Show and Bonfire Night 2018 – suppliers' quotations

The report of the Show Coordinator presenting a list of quotes from various companies to provide supplies for the Peterlee Show and Bonfire Night 2018, a copy of which had been circulated, was considered. **RESOLVED the recommendations made for the companies to provide security, fencing, medical cover, fire extinguishers, (foc), traffic management, toilets, skips, marquees, temporary accommodation, pa lighting, stage, generators and lighting, and lighting towers, be accepted. FURTHER RESOLVED the PA & audio for the bonfire night be deferred and further prices be obtained from the fireworks companies for quiet fireworks. Prices for the provision of security lighting around the Pavilion be awaited.**