

THE MINUTES OF THE MEETING OF THE
RESOURCES COMMITTEE HELD IN THE COUNCIL CHAMBER, SHOTTON HALL,
PETERLEE ON MONDAY 6TH NOVEMBER 2017 AT 6.30PM

PRESENT: COUN A WATSON (CHAIR)

Mesdames:- A C Long, K Hawley, S Simpson, K Liddell, K Duffy, M A Cartwright & S McDonnell

Messrs:- A Wilkinson, R Moore, S Miles, G Carne, S McGlen, C Watkins, T Duffy & S Meikle

The Chairman advised Members of the committee that part of the meeting may be recorded by both audio and video, and it may be that photographs were taken.

45. Apologies for Absence

Apologies had been submitted and accepted from Councillors L Fenwick, R Kyle, (ill), S Kirkup & J Robinson, (work commitments). **RESOLVED the Council approve the reasons submitted for absence received from the Councillors listed, and their apologies for absence be recorded.**

46. To receive declarations of interest

Members were reminded of the need to disclose any interests in items on this agenda, whether pecuniary or otherwise. Councillors Wilkinson, Long and Moore all declared an interest in item 9(a) on the agenda- request for grant funding from Howletch Lane Primary School. **RESOLVED the information given, be noted and the declarations be recorded.**

47. The Minutes of the Last Meeting

Members approved the minutes of the last meeting of this Committee and they were signed as a true and correct record.

48. Internal Audit Reports

The Chair welcomed Stephen Carter, DCC Audit and Fraud Manager, to the meeting to present a progress report relating to the Council's Internal Audit programme. Mr Carter took Members through the report and answered questions from the floor. The Town Clerk gave a verbal update on the action taken by Officers in response to the audit recommendation relating to the pricing policy and the use of the football pitches. Members thanked Mr Carter for his report and congratulated the Town Clerk and his Team for their hard work and efforts. **RESOLVED Members note the outturn position**

on progress made in delivering the internal audit plan for 2017/18 together with that made by managers in responding to the work of internal audit to gain assurance on the adequacy and effectiveness of the internal control environment.

49. Friends of the Apollo Pavilion

Members were asked to consider a suggestion made by Councillor A Watson that the Town Council join the “Friends of the Pavilion” scheme at £30.00 a year following Alison Lister attending a recent meeting and giving an update on the work of the Apollo Pavilion Community Association. Following a vote it was **RESOLVED the Town Council become a Corporate member of the Friends of the Apollo Pavilion at a cost of £30.00 per year.**

50. Audit of Accounts for the year ended 31 March 2017

The Town Clerk advised that the final notice confirming the closure of the accounts from the external auditors, BDO Stoy Hayward, had still not been received. **RESOLVED the information given, be noted.**

51. Review of the Council's Risk Register

RESOLVED this item be deferred to the Council Meeting for consideration.

52. Replacement of Tent on Rugby Club Veranda with a permanent Structure

Permission was requested from the Town Council to remove the temporary gazebo on the veranda and replace it with a permanent roofed structure to provide a more suitable outside area for the club and community. It was agreed that Members view the area and temporary structure during their visit to the club on Thursday 9th November 2017 and the request be then re considered at the Community and Environment Committee to be held on 13 November 2017. **RESOLVED this course of action be agreed.**

53. Requests for grant funding:-

(a)Howlatch Lane Primary School, £500 requested towards the enhancement of indoor and outdoor resources for the nursery department

(Power: Local Government Act 1972, s137) Councillors S McDonnell and K Liddell informed the Committee that they intended to make an award to the school from their fund held as County Councillors. **RESOLVED no grant award be made by the Town Council.**

(b)Haswell & District Mencap, Club & Social Activity Running Costs, £500 requested

(Power: Local Government Act 1972, s 137). **RESOLVED a grant of £500.00 be made to Mencap.**

54. Request for concessionary use of The Pavilion

Members were asked to consider the following applications for concessionary use of Town Council Facilities:-

(a) The Clarke Lister Brain Haemorrhage Foundation, 25 November 2017, Fundraiser
RESOLVED free use of the Pavilion be granted for this event.

(b) Peterlee Newtown, Boys FC, Presentation Night, 8 October 2017 (retrospective)
RESOLVED free use be granted for this Presentation. FURTHER RESOLVED all applications for concessionary use must be received in advance of the function or they would not be considered.

55. CDALC Revised Code of Conduct June 2017

Members were circulated with and recommended to adopt the revised Model Code of Conduct produced by NALC. Members felt the Code should be gender neutral and asked that it be amended to reflect this. **RESOLVED the revised Model Code of Conduct produced by NALC be adopted by the Town Council, subject to it being amended to be gender neutral.**

56. Minutes of the Health & Safety Sub Committee held on 18 September 2017

Members approved the minutes of this Sub Committee and they were signed as a true and correct record.

57. Policy on the Use of Mobile phones and other hand held Devices

Members are recommended to approve the adoption of a new mobile phone policy for the Town Council. **RESOLVED this item be re considered fully at the next Resources Meeting in December 2017.**