

PETERLEE TOWN COUNCIL

MINUTES OF A MEETING OF THE PARKS & CEMETERY  
COMMITTEE

HELD IN THE COUNCIL CHAMBER, SHOTTON HALL, PETERLEE

ON MONDAY 10<sup>TH</sup> JULY 2006

PRESENT: G COWIE ( CHAIR)

Mesdames: M Cartwright

Messrs: R Kyle, E W Hall, W M Jeffrey,  
C Robbins, D Milsom, T Jones,  
H Bennett MBE, R Curtis, D Coates,  
C J Metcalfe, R Huitson & G Calvert

**MEMBERS WERE REMINDED OF THE NEED TO DISCLOSE ANY INTEREST, PREJUDICIAL OR PERSONAL, IN ACCORDANCE WITH THE CODE OF CONDUCT.**

16. APOLOGIES FOR ABSENCE

Apologies for absence were submitted on behalf of Councillors; R Jones, B Joyce, B Scott, A Lowden & M Milsom.

17. THE MINUTES OF THE LAST MEETING, a copy of which had been circulated to each Member, were approved.

MATTERS ARISING –

- i) Minute No. 4(c) – Woodhouse Park – Toddlers Play Area  
**RECOMMENDED that the Council's decisions for the Estates Manager to investigate guarantees and workmanship on the equipment and its installation, be noted.**

ii) Minute No. 4(d) – Apprenticeship  
**RECOMMENDED that the Council's decision that this Apprenticeship be approved, but reviewed at the appropriate time, be noted.**

iii) Minute No. 7 – „100 Years of Scouting

The Estate Manager advised he was liaising with the Scout Leader and was awaiting their logo for the floral display.

**RECOMMENDED that the information given, be noted.**

18. THE ESTATE MANAGER'S PROGRESS REPORT, a copy of which had been circulated to Members under the following headings:-

a) Cemetery

There were a number of outstanding issues relating to the management and maintenance of the Cemetery, letters had been received from members of the public.

**RECOMMENDED that these matters be addressed following a visit to the Cemetery as part of the annual Parks Visit, where these issues could be identified on site.**

b) Shutters at Woodhouse Park

The Estate Manager reported on action taken regarding the shutters at Woodhouse Park.

**RECOMMENDED that the Estates Manager report to the next meeting with the details of the quotations returned.**

c) Shotton Hall

As requested the Estates Manager had obtained an estimate for the provision of two flood lights and associated wiring to illuminate the Passmore Pole Sculpture in Shotton Hall grounds. The estimate for this work was in the sum of £350.00, provided by a local qualified Electrician.

**RECOMMENDED that the Estates Manager obtain a further estimate which included labour works being carried out “in house”, therefore, reducing the total cost and advise Members of the outcome.**

d) Bedding

The Estates Manager reported that problems with bedding plant deliveries had resulted in delays in planting up on various sites with summer bedding. He added that the drought period, water demands were at a premium and all Parks Staff were being utilised watering bedding. Displays were now, apart from the initial delay, starting to look very colourful.

**RECOMMENDED that the information given, be noted.**

e) Fine Turf

Reparation work was substantially complete to the football pitches although water shortage was apparent. The Estates Manager added that there was only one water sprinkler and one outlet at this site.

**RECOMMENDED that the Estates Manager make enquiries as to the feasibility of installing further water outlets and the cost.**

f) Play Areas

Heath Close Play Area had been closed due to vandalism. Repairs had been carried out on a number of occasions “in house”, although now a complete new strip of safety surface would have to be installed. A specialised contractor had been asked to carry out these works as a matter of urgency. The Police were advised and incidents reported to them.

**RECOMMENDED that the information given, be noted.**

g) Dates for Garden Competition

The Estates Manager advised organisation for this year s Garden Competition was well underway. Judging would take place on Wednesday 2<sup>nd</sup> August 2006 and the Presentation Evening would

take place on Wednesday 16<sup>th</sup> August 2006 commencing at 7.30pm. The judges for this year, were as last year, Clive Parker and Peter Horrocks.

**RECOMMENDED that the information given, be noted.**

19. PETERLEE LEISURE GARDENS

a) Notification of New Chairman

The Deputy Town Clerk advised that Mr Jimmy Alvey had retired as Chairman of the Leisure Gardens and a Mr John Barlow was the new Chairman.

**RECOMMENDED that the information given, be noted.**

b) Minutes of PGLA Meetings

A copy of the above minutes had been circulated to Members, for their information.

**RECOMMENDED that the information given, be noted.**

20. ANNUAL PARKS INSPECTION/VISIT 2006

The Estates Manager asked Members for their consideration for a convenient date for this year s Parks Inspection.

**RECOMMENDED that this year's Parks Inspection take place on Saturday 19<sup>th</sup> August 2006 and the Estates Manager make the necessary arrangements for transportation and advise Members accordingly.**

21. YOUTHS GATHERING ON LOWHILLS ROAD

A copy of a letter had been circulated to Members relating to the above subject, for Member s information. It was noted that the Leisure Gardeners had expressed concerns to the Leader about this matter.

**RECOMMENDED that the contents of the letter be noted and this situation be closely monitored.**

22. LETTER OF CONCERN – PETERLEE CEMETERY

**RECOMMENDED that the letter received be dealt with at the annual Parks Inspection, to be held on 19 August, with other pending issues relating to the Cemetery.**

23. RESOLUTION TO EXCLUDE THE PRESS AND PUBLIC

IN VIEW OF THE CONFIDENTIAL NATURE OF THE FOLLOWING ITEMS TO BE DISCUSSED THE COMMITTEE PASSED THE FORMAL RESOLUTION TO EXCLUDE THE PRESS & PUBLIC FROM THE MEETING, PURSUANT TO THE PUBLIC BODIES (ADMISSIONS TO MEETINGS) ACT 1961 AND THE LOCAL GOVERNMENT (ACCESS TO INFORMATION) ACT 1985.

***COUNCILLOR MRS M CARTWRIGHT DECLARED AN INTEREST ON THE FOLLOWING ITEM AND TOOK NO PART IN THE DISCUSSION THAT ENSUED.***

24. PETERLEE TOWN FOOTBALL CLUB – PROPOSALS TO RAISE FUNDS

a) Proposal to Raise Funds

A letter had been received from the above Club requesting having full use of the kitchen facilities for the whole of a football season (August – July). They offered to pay the Town Council for the sole use of the kitchen area.

**RECOMMENDED that this request be refused, as Members felt many other groups benefited from using the kitchen facilities at Eden Lane.**

b) Request to Purchase Cooker

The Estates Manager reported that the cooker provided for use by the Council for use by the above Club at Eden Lane had broken and was beyond economical repair. Rather than a like for like replacement the Club had requested a larger cooker be fitted as currently cooking arrangements were not adequate.

A quotation had been received on 3 no. possible ovens.

**RECOMMENDED that the Estates Manager purchase a double oven within the range of models given, directly from manufacturer/outlet and engage Bill Priestley, Electrician, to install and hard wire the appliance.**

25. WOODHOUSE PARK – TODDLERS PLAY AREA

The Estates Manager prepared a report, a copy of which had been circulated to Members, giving details on the alternative options for repairs to this play area, available for Member s consideration.

Within the report the Estates Manager advised that Nottingham City Council had two „rainbow turquoise units and had carried out the same repairs to these.

**RECOMMENDED that the Estates Manager contact Nottingham City Council and advise Members of the outcome of his discussions at the next Full Council meeting.**

26. CENTRAL AREA FORUM

The Deputy Town Clerk asked Members that if they had any items to go on the Central Area Forum agenda for the next meeting to be held on 26<sup>th</sup> July, they were to notify the Clerk as soon as possible.

**RECOMMENDED that the information given, be noted.**

MINUTES – PARKS & CEMETERY COMMITTEE, 10<sup>TH</sup> JULY 2006