

MINUTES OF THE FINANCE & GENERAL PURPOSES COMM OF THE 3RD
FEBRUARY 2014

THE MINUTES OF THE MEETING OF THE

FINANCE AND GENERAL PURPOSES COMMITTEE

HELD IN THE COUNCIL CHAMBER, SHOTTON HALL, PETERLEE

ON MONDAY 3RD FEBRUARY 2014

PRESENT: COUN R KYLE (CHAIR)

Mesdames:- C Baty, L Wood, S Simpson & M Thompson

Messrs:- L Cook, C J Metcalfe, W M Jeffrey, C Robbins, J
Alvey, R Curtis, R Kyle, S Miles, F Price, C Watkins, D Sillito
& A Watson

**MEMBERS WERE REMINDED OF THE NEED TO DISCLOSE ANY
INTEREST PREJUDICIAL OR PERSONAL IN ACCORDANCE
WITH THE CODE OF CONDUCT.**

105. APOLOGIES FOR ABSENCE

Apologies for absence were submitted and accepted on behalf of
Councillor Miss V Watson, (college), M Milsom, (ill), K Liddell,
(father poorly), G Cowie (ill), D Milsom, (family commitments).

106. TRAVELER ENCAMPMENTS & THE HORSE FAIR

The Chairman introduced Police Spt Kerrin Smith (Neighbourhoods),
Jeanette Stephenson, Community Safety Involvement Officer,
Durham County Council, and County Councillor Lucy Hovells to the
meeting. They had been invited along to the meeting following
discussion on the extract contained with the Durham Association
News in November relating to traveller encampments and the horse
Fair.

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Councillor Hovells explained that gypsy and roma travellers was a contentious issue where she felt the solutions could only be achieved by working together. She did stress that whilst the Horse Fair was not a County Council event everyone had to work together to eliminate the risks. She reported the immediate concern was the temporary stop overs and she gave details of good examples where this was working successfully. There was a question and answer session where Members made their feelings known on the various issues.

The Chairman thanked everyone for coming along to the meeting and asked that the Town Council continue to be kept advised by the County Council on this matter.

RECOMMENDED the information given be noted.

107. THE MINUTES OF THE LAST MEETING a copy of which had been circulated to each Member, were agreed.

Matters Arising

- (i) Minute Number 103 – Strategic Risk Management– further consideration

At the recent Council Meeting it was RESOLVED that this work be carried out in house by the Town Clerk.

- (ii) Event Plan

At the recent Council Meeting Members asked for further details on the Pantomimes that were to be shortly hosted by the Town Council. They were unclear as to when these events had been approved and it was asked that this be clarified. It was RESOLVED further information be given to Members on the series of Pantomimes being held in January 2014.

- (iii) Pantomime - Expression of thanks & appreciation

Members were circulated with an e mail received from the Deputy Headteacher of Our Lady of the Rosary Primary School following children from her school attending on 23rd January 2014.

RECOMMENDED the e mail be received.

- (iv) Children's Christmas Party – The Pavilion

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Members were circulated with a final copy of the balance sheet following this event. It was asked that for future reports the date and location of the event be given.

RECOMMENDED the information given be noted.

(v) Stock Reports – Line Cleaning

At the recent Council Meeting it was RESOLVED any Member wishing to see the line cleaning process first hand make the necessary arrangements with the Facilities Manager to visit Shotton Hall.

108. THE REPORT OF THE FINANCE SUB COMMITTEE MEETING OF THE 16TH JANUARY 2014 a copy of which had been circulated to each Member, was accepted. It was reported there had been several queries on the payments made, all of which had been answered satisfactorily.

109. DURHAM ASSOCIATION NEWS, ISSUE 46

A copy of the latest newsletter was circulated for each Member's information.

RECOMMENDED the information given, be noted.

110. LARGER LOCAL COUNCILS FORUM – DATES OF MEETINGS

Members were circulated with details of the dates of the next meetings of the Larger Local Councils Forum.

RECOMMENDED the information given, be noted.

111. COUNTY DURHAM YOUTH OFFENDING SERVICE

Members were circulated with details of this service giving the single point of contact for the sourcing of reparation projects throughout County Durham.

RECOMMENDED the information given, be noted.

112. PARISH COUNCIL BUDGETS

Members were circulated with the details of the capping referendum measures for Parish Council with a Band D Council Tax in excess of £160/£170.00, revised precept returns from Parish Councils affected by the changes had been requested by the 15th February if at all possible.

RECOMMENDED the information given, be noted and the precept be agreed at the Special Meeting to be held on Tuesday 11th February 2014.

113. INTERNAL AUDIT

Terms of Reference for the Review of Budgetary Control Systems in Place

The Terms of Reference for the review of budgetary control system in place for the Town Council to be carried out by the Internal Auditor were circulated and accepted.

RECOMMENDED the information given be noted.

114. RECEIPT OF FINAL GRANT PAYMENT – THE PAVILION

It was reported that a final grant payment had been submitted and successfully applied for and now received. The grant had been spent in full with the required receipts submitted to the grant funders.

RECOMMENDED the information given be noted.

115. RESOLUTION TO EXCLUDE THE PRESS AND PUBLIC
IN VIEW OF THE CONFIDENTIAL NATURE OF THE
FOLLOWING ITEMS TO BE DISCUSSED, THE COMMITTEE
PASSED THE FORMAL RESOLUTION TO EXCLUDE THE
PRESS AND PUBLIC FROM THE MEETING, PURSUANT TO

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THE PUBLIC BODIES (ADMISSIONS TO MEETINGS) ACT, 1960
& THE LOCAL GOVERNMENT (ACCESS TO INFORMATION)
ACT 1985.

116. PETERLEE SHOW – TENDERS

**RECOMMENDED these tenders be considered further at the
Special Council Meeting to be held on Tuesday 11th February
2014.**

117. STOCK REPORTS PERIODS ENDING 17TH DECEMBER 2013

- (A) Shotton Hall
- (B) The Pavilion

Consideration was given to the stock reports for the above period for
all of the Town Councils licensed premises.

RECOMMENDED that the reports be accepted.