

THE MINUTES OF THE MEETING OF THE
FINANCE AND GENERAL PURPOSES COMMITTEE
HELD IN THE COUNCIL CHAMBER, SHOTTON HALL, PETERLEE
ON MONDAY 4TH JULY 2011

PRESENT: COUN M MILSOM (CHAIR)

Mesdames: J Black & S McDonnell

Messrs: J Alvey, E W Hall, W M Jeffrey, C Austin, D Milsom,
H Bennett MBE, R W Jones, J Hardy, D Langan, R Kyle, T A
Jones, C Watkins, R Huitson & C J Metcalfe

**MEMBERS WERE REMINDED OF THE NEED TO DISCLOSE ANY
INTEREST PREJUDICIAL OR PERSONAL IN ACCORDANCE
WITH THE CODE OF CONDUCT.**

16. APOLOGIES FOR ABSENCE

Apologies for absence were submitted and accepted from Councillors
L Wood, (on holiday), C Robbins, (holiday) & G Cowie, (asthma).

17. THE MINUTES OF THE LAST MEETING a copy of which had
been circulated, were approved.

Matters Arising

(i) Minute Number 2 – Council Tax Complaints

**RECOMMENDED that this statement be circulated for
Member's approval at the Parks & Cemetery Committee.**

(i) Minute Number 8 - Electoral Review of County Durham:
Further Draft Recommendations

It was confirmed that the suggestions made by the Town Council had
been taken into account.

RECOMMENDED that the information given be noted and the draft recommendations be accepted and the final report be awaited.

(ii) Phoenix Line Cleaning System

To note the Council decision to install the system at The Pavilion.

18. THE REPORT OF THE FINANCE SUB COMMITTEE MEETING OF THE 23RD JUNE 2011 a copy of which had been circulated to each Member, was agreed. There were several queries on the payments and it was **RECOMMENDED** that these be clarified with the Leader.

19. DURHAM ASSOCIATION NEWS – ISSUE 35, JUNE 2011

RECOMMENDED that the information contained within the newsletter, be noted.

20. NOMINATIONS FOR CDALC EXECUTIVE COMMITTEE & MOTIONS FOR DISCUSSION

RECOMMENDED that this item be referred to the Council meeting for consideration.

21. REMOVAL OF EXISTING HACKNEY CARRIAGE ZONES IN COUNTY DURHAM

RECOMMENDED that the information contained within the report be noted.

22. EMMERGENCY REPAIR – SHOTTON HALL BANQUETING SUITES

RECOMMENDED that the action taken in arranging for an urgent repair to be carried out to the shuttering on the bar at the Burdon Suite, be endorsed.

23. HARTLEPOOL & DISTRICT BRANCH OF THE ROYAL SIGNALS ASSOCIATION – PETERLEE FOOTBALL CLUB

It was noted that this group had relocated to the Pavilion for their meetings from the Football Club.

RECOMMENDED that the information given, be noted.

24. PETERLEE: TOWN CENTRE CLOCK

Members considered the price received to inspect and prepare a report on the Town Centre Clock.

RECOMMENDED that no work be commissioned on the clock at this present time.

25. STOCKTAKE SUMMARY SHEETS

Members were circulated with a copy of stock take sheets for the three licensed premises belonging to the Town Council.

RECOMMENDED that the stock take reports be accepted.

26. RESOLUTION TO EXCLUDE THE PRESS AND PUBLIC
IN VIEW OF THE CONFIDENTIAL NATURE OF THE FOLLOWING ITEMS TO BE DISCUSSED, THE COMMITTEE PASSED THE FORMAL RESOLUTION TO EXCLUDE THE PRESS AND PUBLIC FROM THE MEETING, PURSUANT TO THE PUBLIC BODIES (ADMISSIONS TO MEETINGS) ACT, 1961 & THE LOCAL GOVERNMENT (ACCESS TO INFORMATION) ACT 1985.

27. PAYMENT TO DTA CONSULTANCY ENGINEERS – THE PAVILION

RECOMMENDED the calculation prepared be sent to DTA for their agreement and then payment be made.

28. SERVICE EFFICENCY REVIEWS

(a) The Pavilion – Bar Opening Hours & Bandit Rental Agreement
Consideration was given to the report of the Town Clerk in this regard.

RECOMMENDED that:

- 1. The hours of bar opening are reduced to reflect peak customer demand through a 4 week trial period commencing immediately following the stock take on the 5th July 2011;**
- 2. As part of the above exercise, consultation takes place with users to inform future operating practices;**
- 3. A new bar opening schedule is established that achieves an appropriate balance between customer demand and the need to operate the facility on a more commercial footing.**

(b) Helford Road Cricket & Social Club

Consideration was given to the report of the Town Clerk in this regard.

RECOMMENDED this item be considered further at the Parks & Cemetery Committee on the 11th July 2011.

29. THE PAVILION - CCTV

Consideration was given to the report of the Town Clerk.

RECOMMENDED a further meeting be held on site with Steadfast Security to clarify the exact requirements for the Pavlion and a further report be awaited.

PRIOR TO CONSIDERATION OF THE FOLLOWING ITEM
COUNCILLOR RW JONES DECLARED AN INTEREST BUT
TOOK PART IN THE DISCUSSION THEREAFTER.

30. CATERING FRANCHISE – SHOTTON HALL

Progress with this catering award was given and it was reported that five tenders had been received. Following consideration by the selected Sub Group a short list of three was agreed. The three were to provide a sample meal for evaluation. All three tenderers would proceed to the final assessment which would be a presentation to the Council on the 18th July 2011.

RECOMMENDED that approval be given to the selection criteria used to date.