

PETERLEE TOWN COUNCIL

THE MINUTES OF THE MEETING OF THE

FINANCE AND GENERAL PURPOSES COMMITTEE

HELD IN THE COUNCIL CHAMBER, SHOTTON HALL, PETERLEE

ON MONDAY 2ND JULY 2007

PRESENT: COUN T JONES (CHAIR)

Mesdames: J I Measor, L Wood, J F Scott,
M Milsom

Messrs: C J Metcalfe, J Alvey, H Bennett
MBE, J Hardy, R Curtis, R Jones, D
Langan, R Huitson & D Milsom

**MEMBERS WERE REMINDED OF THE NEED TO DISCLOSE ANY
INTEREST PREJUDICIAL OR PERSONAL IN ACCORDANCE
WITH THE CODE OF CONDUCT.**

22. APOLOGIES FOR ABSENCE

Apologies for absence were submitted on behalf of Councillors C
Robbins, C Austin, G Cowie, E W Hall, W M Jeffrey, M A
Cartwright & B Scott.

23. TO APPROVE THE MINUTES OF THE LAST MEETING, a copy
of which had been circulated to each Member, were agreed.

24. THE REPORT OF THE FINANCE SUB COMMITTEE HELD ON
THE 22ND JUNE 2007 a copy of which had been circulated to each
Member, was accepted.

25. THE REPORT OF THE NO SMOKING LEGISLATION WORKING GROUP HELD ON TUESDAY 26TH JUNE 2007

The Town Clerk summarized the recommendations made by the Working Party and explained that the full report would be circulated at the Council Meeting.

RECOMMENDED that the Clerk be given plenary powers to proceed with the erection of a smoking shelter next to the wooden seat to the side of the car park for the Banqueting Suites.

26. COMMUNITIES AND LOCAL GOVERNMENT – COUNCILLORS COMMISSION – FORUM

Members were circulated with a copy of details of a Councillors Commission Forum where they were invited to take part. Any Councillors wishing to submit comments were asked to either do so directly or through the Office.

RECOMMENDED that the information given, be noted.

27. B1320 SURTEES ROAD/YODEN WAY, PETERLEE PARKING ADJACENT TO ASDA PETERLEE

Following the letter outlining the Town Council's concerns about parking on this road, the Area Traffic Engineer at Durham County Council confirmed that he would be monitoring the parking adjacent to Asda, in conjunction with the Police.

RECOMMENDED that progress be awaited.

28. DISTRICT OF EASINGTON BEST VALUE PERFORMANCE PLAN 2007-2010 – FOR INFORMATION

The Town Clerk advised receipt of a copy of the District of Easington's Best Value Performance Plan 2007 – 2010.

RECOMMENDED that the information given, be noted.

29. NATIONAL ASSOCIATION OF LOCAL COUNCILS –
NATIONAL COUNCIL MEETING – REPORT OF THE CHIEF
EXECUTIVE

A copy of the report from the meeting held on 26th June 2007 was
circulated to each Member.

RECOMMENDED that the information given, be noted.

30. CULTURAL & HERITAGE EVENT 2007 – 9TH – 12TH JULY,
SHOTTON HALL

The Town Clerk gave Members details of activities planned for the
Cultural Event 2007, to which all Members had received an
invitation. He encouraged Members to come along and enjoy the
events.

RECOMMENDED that the information given, be noted.

31. RESOLUTION TO EXCLUDE THE PRESS & PUBLIC
IN VIEW OF THE CONFIDENTIAL NATURE OF THE
FOLLOWING ITEMS TO BE DISCUSSED, THE COMMITTEE
PASSED THE FORMAL RESOLUTION TO EXCLUDE THE
PRESS & PUBLIC FROM THE MEETING, PURSUANT TO THE
PUBLIC BODIES (ADMISSIONS TO MEETINGS) ACT, 1961 &
THE LOCAL GOVERNMENT (ACCESS TO INFORMATION)
ACT 1985

32. THE INSTALLATION OF FINANCIAL SYSTEMS RBS
SOFTWARE SOLUTIONS

Members were circulated with a copy of a proposal received from
RBS Software Solutions for the installation and training for their
Omega Software to support the Town Council's accounting systems.

The Town Clerk advised that RBS Software Solutions had been closing the accounts of the Town Council in recent years.

RECOMMENDED that the proposal from RBS Software Solutions be accepted in the sum of £5,860.00 with additional on site training costs per day of £295 plus .25p per mile.

33. HILL RIGG HOUSE – FORMAL LEASE

Members were circulated with a copy of the report prepared by the Town Clerk following his meeting with the Secretary to Hill Rigg House Management Committee. A further three way meeting was to be organized with this organization's accountant to ascertain the exact financial position.

RECOMMENDED that a further report be awaited. FURTHER RECOMMENDED that the hiring by North Blunts Child Care Centre continue up until July 2007.

PRIOR TO CONSIDERATION OF THE FOLLOWING ITEM, COUNCILLORS J I MEASOR AND J F SCOTT DECLARED AN INTEREST AND LEFT THE MEETING DURING CONSIDERATION OF THE MATTER.

34. THE SOCIAL CLUB AT PETERLEE NEWTOWN FOOTBALL CLUB, EDEN LANE – NOTICE TO QUIT

The Town Clerk gave Members details of progress with this matter.

RECOMMENDED that the information given be noted, and a further report be awaited.