

PETERLEE TOWN COUNCIL

THE MINUTES OF THE ESTABLISHMENT COMMITTEE

HELD IN THE COUNCIL CHAMBER, SHOTTON HALL
PETERLEE

ON MONDAY 9TH JANUARY 2017

PRESENT: COUN C J METCALFE (CHAIR)

Mesdames:- K Hawley, S McDonnell, S Simpson, M J
Thompson & V Watson

Messrs:- G L Carne, S Miles, D Sillito, W M Jeffrey, C Watkins, R
J Curtis, R Kyle, J Alvey & A Watson

**MEMBERS WERE REMINDED OF THE NEED TO DISCLOSE ANY
INTEREST PREJUDICIAL OR PERSONAL IN ACCORDANCE WITH
THE CODE OF CONDUCT.**

**The Chairman advised Members of the committee that part of the meeting
may be recorded by both audio and video, and it may be that photographs
were taken.**

54. APOLOGIES FOR ABSENCE

Apologies had been submitted and accepted from Councillors K Liddell,
(work commitments), L M Wood, H Bennett, (MBE) and G Cowie, L Cook
& M A Cartwright.

**RECOMMENDED the Council approve the reason submitted for
absence received from the Councillors listed, on the grounds where
given above, and their apologies for absence be recorded.**

55. THE MINUTES OF THE LAST MEETING a copy of which had been
previously circulated, were approved.

56. OVERTIME & ADDITIONAL COSTS REPORT

Members considered an overtime report and facilities staffing report.

RECOMMENDED the overtime report be accepted.

57. ABSENCE REPORT

The Sickness Absence Report, detailing sickness absence figures for the previous month, had been circulated to each Member for information. A Local Member referred to the report being presented in a manner to allow comparisons and statistics to be analysed more easily.

RECOMMENDED the contents of the report be accepted and the report be presented differently.