

PETERLEE TOWN COUNCIL

THE MINUTES OF THE ESTABLISHMENT COMMITTEE

HELD IN THE COUNCIL CHAMBER, SHOTTON HALL

PETERLEE

ON MONDAY 3RD NOVEMBER 2014

PRESENT: COUN C J METCALFE (CHAIR)

Mesdames:- L Wood, M Milsom, K Liddell, J I Measor, S
Simpson & V Watson

Messrs:- S Miles, R Curtis, D Sillito, W M Jeffrey, L Cook, J
Alvey, C Robbins, G Cowie, D Milsom & A Watson

MEMBERS WERE REMINDED OF THE NEED TO DISCLOSE ANY INTEREST PREJUDICIAL OR PERSONAL IN ACCORDANCE WITH THE CODE OF CONDUCT.

36. APOLOGIES FOR ABSENCE

Apologies were submitted and accepted from Councillor Baty, (ill). In the light of the advice received from NALC and considered at the previous Council Meeting in relation to the recording of apologies for absence, the Deputy Town Clerk asked for Member's consideration of the apologies previously submitted by Councillor Thompson which had not been accepted by Members. Members agreed they would now formally approve Councillor Thompson reasons for absence, due to ill health.

RECOMMENDED the Council approve the reasons submitted for absence received from Councillor Baty and Thompson, on the grounds that they were ill, and their apologies for absence be recorded.

37. THE MINUTES OF THE LAST MEETING a copy of which had been previously circulated, were approved.

It was reported the scheduled second day of Industrial Action on Tuesday 14th October 2014 had been cancelled.

RECOMMENDED the information given be noted.

38. NEW LOCAL GOVERNMENT & SCHOOLS PAY PROPOSALS

Details of the above, a copy of which had been circulated to each Member, were considered.

RECOMMENDED further progress be awaited.

39. SICKNESS ABSENCE MANAGEMENT POLICY

- (i) Management Policy
- (ii) Managing Sickness Absence Effectively – Briefing

Members were circulated with a copy of the Sickness Absence Management Policy which had been produced in conjunction with Durham County Council HR and with the support of the Governance Working Group comprising of Councillors Cook, Baty, A Watson & Jeffrey. Officers and several Members had also taken part in training to support the implementation of the policy when adopted.

RECOMMENDED approval be given to the Sickness Absence Policy as circulated and this be adopted by the Town Council.

40. RESOLUTION TO EXCLUDE THE PRESS AND PUBLIC

IN VIEW OF THE CONFIDENTIAL NATURE OF THE FOLLOWING ITEMS TO BE DISCUSSED, THE COMMITTEE PASSED THE FORMAL RESOLUTION TO EXCLUDE THE PRESS AND PUBLIC FROM THE MEETING, PURSUANT TO THE PUBLIC BODIES (ADMISSIONS TO MEETINGS) ACT, 1960 & THE LOCAL GOVERNMENT (ACCESS TO INFORMATION) ACT 1985.

COUNCILLOR W M JEFFREY DECLARED AN INTEREST IN THE FOLLOWING ITEM AND TOOK NO PART IN THE DISCUSSION OR VOTING THAT ENSUED.

41. ABSENCE REPORT

The Sickness Absence Report, detailing sickness absence figures for the previous month, had been circulated to each Member for information.

RECOMMENDED that the contents of the absence report, be accepted. FURTHER RECOMMENDED the occupational sick pay be reviewed again at the December Meeting and full pay be extended until then.