

PETERLEE TOWN COUNCIL

THE MINUTES OF THE ESTABLISHMENT COMMITTEE

HELD IN THE COUNCIL CHAMBER, SHOTTON HALL

PETERLEE

ON MONDAY 3RD MARCH 2014

PRESENT: COUN C J METCALFE (CHAIR)

Mesdames:- C Baty, L Wood, S Simpson & M Thompson

Messrs:- L Cook, R Kyle, W M Jeffrey, C Robbins, J Alvey, R Curtis, R Kyle, S Miles, F Price, C Watkins, D Sillito & A Watson

MEMBERS WERE REMINDED OF THE NEED TO DISCLOSE ANY INTEREST PREJUDICIAL OR PERSONAL IN ACCORDANCE WITH THE CODE OF CONDUCT.

66. APOLOGIES FOR ABSENCE

Apologies for absence were submitted and accepted on behalf of Councillors J I Measor & G Cowie.

67. THE MINUTES OF THE LAST MEETING a copy of which had been circulated to each Member, were agreed.

Matters Arising

Minute number 56 - Absence Report

68. ADVISORY BULLETIN NO. 609

An extract of this bulletin was circulated to each Member for their information.

RECOMMENDED the information given, be noted.

69. RESOLUTION TO EXCLUDE THE PRESS AND PUBLIC
IN VIEW OF THE CONFIDENTIAL NATURE OF THE FOLLOWING ITEMS TO BE DISCUSSED, THE COMMITTEE PASSED THE FORMAL RESOLUTION TO EXCLUDE THE PRESS AND PUBLIC FROM THE MEETING, PURSUANT TO THE PUBLIC BODIES (ADMISSIONS TO MEETINGS) ACT, 1960 & THE LOCAL GOVERNMENT (ACCESS TO INFORMATION) ACT 1985.

70. OVERTIME REPORT

The Overtime Report and hours worked by Facilities Staff Report, a copy of which had been circulated to each Member, was considered.

RECOMMENDED the contents of the report be accepted.

71. ABSENCE REPORT

The Sickness Absence Report, detailing sickness absence figures for the previous month, had been circulated to each member for information.

RECOMMENDED that the contents of the absence report, be accepted.

FURTHER RECOMMENDED that the agreed arrangements put in place for the Town Clerk's phased return be independently investigated by Durham County Council to ensure they were acceptable, open and transparent and that Durham County Council's services also be engaged to develop a new sickness policy for the Town Council.