

PETERLEE TOWN COUNCIL

THE MINUTES OF THE ESTABLISHMENT COMMITTEE

HELD IN THE COUNCIL CHAMBER, SHOTTON HALL
PETERLEE

ON MONDAY 4TH FEBRUARY 2013

PRESENT: COUN C J METCALFE (CHAIR)

Mesdames:- L Wood, J I Measor, M Milsom &
J Black

Messrs:- L Cook, T A Jones, J Alvey, H Bennett MBE, R
Curtis, C Watkins, D Langan, R Kyle, R Huitson, D Milsom
& C Austin

**MEMBERS WERE REMINDED OF THE NEED TO DISCLOSE
ANY INTEREST PREJUDICIAL OR PERSONAL IN
ACCORDANCE WITH THE CODE OF CONDUCT.**

57. APOLOGIES FOR ABSENCE

Apologies for absence were submitted and accepted from
Councillor R W Jones, (ill).

58. THE MINUTES OF THE LAST MEETING a copy of which had
been previously circulated, were agreed.

59. RESOLUTION TO EXCLUDE THE PRESS AND PUBLIC
IN VIEW OF THE CONFIDENTIAL NATURE OF THE
FOLLOWING ITEMS TO BE DISCUSSED, THE COMMITTEE
PASSED THE FORMAL RESOLUTION TO EXCLUDE THE
PRESS AND PUBLIC FROM THE MEETING, PURSUANT TO
THE PUBLIC BODIES (ADMISSIONS TO MEETINGS) ACT,

1961 & THE LOCAL GOVERNMENT (ACCESS TO INFORMATION) ACT 1985.

60. OVERTIME REPORT

The Overtime Report and hours worked by Facilities Staff Report, a copy of which had been circulated to each Member, was considered.

RECOMMENDED the contents of the report be accepted.

61. ABSENCE REPORT

The Absence Report, detailing staff absence since the last meeting of this Committee, had been circulated to each Member for their information.

RECOMMENDED that the contents of the report, be accepted.