

PETERLEE TOWN COUNCIL

THE MINUTES OF THE ESTABLISHMENT COMMITTEE

HELD IN THE COUNCIL CHAMBER, SHOTTON HALL

PETERLEE

ON MONDAY 2ND APRIL 2012

PRESENT: COUN S McDONNELL (CHAIR)

Mesdames: L Wood & J Black

Messrs: C Austin, H Bennett MBE, W M Jeffrey, T A Jones, C Robbins, J Alvey, C Watkins, T A Jones, C J Metcalfe, D Langan & R Huitson

MEMBERS WERE REMINDED OF THE NEED TO DISCLOSE ANY INTEREST PREJUDICIAL OR PERSONAL IN ACCORDANCE WITH THE CODE OF CONDUCT.

77. APOLOGIES FOR ABSENCE

Apologies for absence were submitted and accepted from Councillors R Curtis, (on holiday), G Cowie, J I Measor, D & M Milsom, E W Hall and G Cowie, (all ill).

78. THE MINUTES OF THE LAST MEETING a copy of which had been circulated to each Member, were agreed.

79. ADVISORY BULLETIN – FEBRUARY 2012 - UPDATE

An extract of these bulletins was circulated to each Member for their information.

RECOMMENDED that the information given be noted.

80. RESOLUTION TO EXCLUDE THE PRESS AND PUBLIC
IN VIEW OF THE CONFIDENTIAL NATURE OF THE FOLLOWING ITEMS TO BE DISCUSSED, THE COMMITTEE PASSED THE FORMAL RESOLUTION TO EXCLUDE THE PRESS AND PUBLIC FROM THE MEETING, PURSUANT TO THE PUBLIC BODIES (ADMISSIONS TO MEETINGS) ACT, 1961 & THE LOCAL GOVERNMENT (ACCESS TO INFORMATION) ACT 1985.

81. OVERTIME REPORT

The Overtime Report and hours worked by Facilities Staff Report, a copy of which had been circulated to each Member, was considered.

RECOMMENDED the report be accepted.

82. ABSENCE REPORT

The Absence Report, detailing staff absence since the last meeting of this Committee, had been circulated to each Member for their information.

RECOMMENDED the report be accepted.

83. PARK ATTENDANTS

RECOMMENDED that this item be considered at the close of the Parks & Cemetery Meeting to be held on 10th April 2012.

84. THE PAVILION – OPENING HOURS – BANK HOLIDAYS

RECOMMENDED that this item, be considered fully at the Helford Road Management Board Meeting to be held on Tuesday 3rd April 2012 and plenary powers be granted to authorise the opening hours of the building over the Easter period.

The Establishment Committee was reconvened on Tuesday 10th April to consider the following item.

85. PARK ATTENDANTS

Consideration was given to the report prepared by the HR Consultant following a request made by the three parks Attendants for enhanced rates of pay for the duties they carried out.

RECOMMENDED:-

- (i) the Town Council issue new Written Statements to all three attendants immediately, and plenary powers be granted for this action to be carried out as a matter of urgency;**
- (ii) the Town Council review its approach to the payment of enhancements for Saturday and Sunday working to provide equity and uniformity of application.**