

PETERLEE TOWN COUNCIL

THE MINUTES OF THE ESTABLISHMENT COMMITTEE

HELD IN THE COUNCIL CHAMBER, SHOTTON HALL

PETERLEE

ON MONDAY 1st FEBRUARY 2010

PRESENT: COUN H BENNETT MBE (CHAIR)

Mesdames: L Wood, J I Measor & J Black

Messrs: T A Jones, J Alvey, W M Jeffrey, R Curtis, D Langan,
C J Metcalfe, C Robbins & E W Hall

MEMBERS WERE REMINDED OF THE NEED TO DISCLOSE ANY INTEREST PREJUDICIAL OR PERSONAL IN ACCORDANCE WITH THE CODE OF CONDUCT.

In the absence of both the Chairman and Vice Chairman, Councillor H Bennett MBE was nominated to Chair the meeting.

65. APOLOGIES FOR ABSENCE

Apologies for absence were submitted and approved on behalf of Councillors S McDonnell, (on holiday), J Hardy, (at a meeting at DCC), C Austin, (upset stomach), G Cowie, (personal), and R Jones, (family illness).

66. THE MINUTES OF THE LAST MEETING a copy of which had been circulated to each Member, were approved.

Matters Arising

Minute Number 59 - Training Update – Update for Allotments, 24th March 2010 – County Hall Durham – To Note change of date

RECOMMENDED that the change of date be noted.

67. ADVISORY BULLETINS & CIRCULARS

(i) Local Government Pay 2010/11

(ii) Pensions Event – 26th February 2010

Members were circulated with extracts from these bulletins and circulars and the Town Clerk mentioned items that may be of interest to Members.

RECOMMENDED that the information given be noted and one place be reserved for Councillor Alvey on the pensions event.

68. INFORMATION CENTRE – SEASONAL WORKER 2010

Consideration was given to the report of the Information Centre Manager.

RECOMMENDED that a further report be submitted outlining the costs of employing a person to cover the six weeks summer holidays.

69. LEARNING & DEVELOPMENT – SOCIABLE EXERCISE TRAINING – SPORTS DEVELOPMENT WORKER – RE-ARRANGED DATES

Members were circulated with details of the re-arranged dates for this training.

RECOMMENDED that the information given be noted.

70. CPD & REGIONAL CONFERENCE PROGRAMME 2010 – TUESDAY 8TH JUNE 2010, SHOTTON HALL

Members were given details of this conference and the Town Clerk advised that this event was open to Members to attend if they wished to.

RECOMMENDED that four places be reserved on this event for Councillors J I Measor, J Alvey, H Bennett MBE and the Town Clerk.

71. RESOLUTION TO EXCLUDE THE PRESS AND PUBLIC IN VIEW OF THE CONFIDENTIAL NATURE OF THE FOLLOWING ITEMS TO BE DISCUSSED, THE COMMITTEE IS ASKED TO PASS THE FORMAL RESOLUTION TO EXCLUDE THE PRESS AND PUBLIC FROM THE MEETING, PURSUANT TO THE PUBLIC BODIES (ADMISSIONS TO MEETINGS) ACT, 1961 & THE LOCAL GOVERNMENT (ACCESS TO INFORMATION) ACT 1985.

72. OVERTIME REPORT

The Overtime Report and Hours Worked by Facilities Staff Report, a copy of which had been circulated to each Member, was considered.

RECOMMENDED that the contents of the report be accepted.

73. ABSENCE REPORT

The Absence Report, detailing staff absence since the last meeting of this Committee, had been circulated to each Member for their information.

RECOMMENDED that the contents of the report be accepted.