

PETERLEE TOWN COUNCIL

THE MINUTES OF THE ESTABLISHMENT COMMITTEE

HELD IN THE COUNCIL CHAMBER, SHOTTON HALL
PETERLEE

ON MONDAY 7TH DECEMBER 2009

PRESENT: COUN H BENNETT MBE (CHAIR)

Mesdames: J I Measor, S McDonnell & L Wood

Messrs: C J Metcalfe, R Curtis, R Jones, D Langan, W M Jeffrey, J Alvey, D Milsom & E W Hall

MEMBERS WERE REMINDED OF THE NEED TO DISCLOSE ANY INTEREST PREJUDICIAL OR PERSONAL IN ACCORDANCE WITH THE CODE OF CONDUCT.

In the absence of both the Chairman and Vice Chairman Councillor Bennett was nominated to Chair the meeting.

49. APOLOGIES FOR ABSENCE

Apologies for absence were submitted and approved on behalf of Councillors G Cowie (flu), John Hardy (on other business), R Huitson (on holiday), C Robbins (on holiday), and T Jones (on holiday).

50. THE MINUTES OF THE LAST MEETING, a copy of which had been circulated to each Member, were approved.

51. ADVISORY BULLETINS & CIRCULARS

- i) NJC Car Allowances 2009/10
- ii) Employment Relations No 558 – November 2009 Update

Members were circulated with extracts from these bulletins and circulars and the Town Clerk mentioned items that may be of interest to Members.

RECOMMENDED that the information given be noted and the amended vat mileage figures be implemented.

52. RESOLUTION TO EXCLUDE THE PRESS AND PUBLIC
IN VIEW OF THE CONFIDENTIAL NATURE OF THE FOLLOWING ITEMS TO BE DISCUSSED, THE COMMITTEE PASSED THE FORMAL RESOLUTION TO EXCLUDE THE PRESS AND PUBLIC FROM THE MEETING, PURSUANT TO THE PUBLIC BODIES (ADMISSIONS TO MEETINGS) ACT, 1961 & THE LOCAL GOVERNMENT (ACCESS TO INFORMATION) ACT 1985.

53. CASTLE EDEN DENE NNR – TUPE TRANSFER

Consideration was given to the report of the Town Clerk confirming that the four staff from CEDNNR had been transferred from Peterlee Town Council to Natural England as from 1st December 2009.

RECOMMENDED that the information given be noted.

54. OVERTIME REPORT

The Overtime Report and Hours Worked by Facilities Staff Report, a copy of which had been circulated to each Member, was considered.

RECOMMENDED that the contents of the report be accepted.

55. ABSENCE REPORT

The Absence Report, detailing staff absence since the last meeting of this Committee, had been circulated to each Member for their information.

RECOMMENDED that the contents of the report be accepted.