

THE MINUTES OF THE MEETING
OF THE COMMUNITY & ENVIRONMENT COMMITTEE
HELD IN THE BANQUETING SUITES,
SHOTTON HALL, PETERLEE ON MONDAY 14TH FEBRUARY 2022 AT 6.30PM

PRESENT: M A CARTWRIGHT (CHAIR)

Mesdames: - K Duffy, K Hawley, D Howarth, K Liddell, S McDonnell, S Simpson, A E Laing, E Watson & M McCue

Messrs:- R Moore, S Meikle, B Fishwick, M Sanderson & S Franklin

The Chairman advised Members of the committee that part of the meeting may be recorded by both audio and video, and it may be that photographs were taken.

13. Apologies for Absence

Apologies were submitted by Councillors J Black, G Johnson, D Quinn, D Hawley and T Duffy.

RESOLVED the Council approve the reason submitted for absence received from these Councillors, and their apologies for absence be recorded.

14. To receive declarations of interest

Members were reminded of the need to disclose any interests in items on this agenda, whether pecuniary or otherwise. None were given to the meeting.

15. To Approve the Minutes of the Last Meeting

The contents of the Minutes of the last meeting, a copy of which had been previously circulated, were approved and signed as a true and correct record.

16. Town Events – Tenders for services

The report of the Corporate Services Manager providing details of the tenders for the provision of services was provided for the consideration and approval by Members. It was suggested the possibility of purchasing lighting towers be looked into. It was also asked that the bar provision for the bar service for the Music Fest be considered at an Events Working Party Meeting.

RESOLVED: -

(A) that the quotation from Company A, SISCO Security from Seaham, for the total amount of £6,585.00 for security services at the events be accepted.

(B) that the quotation from Company A, Medics UK from Stockton, for the total amount of £4,648.00 for medical cover for the events be accepted.

- (C) that the quotation from Company A, Nemesis Fireworks from Nantwich, for the amount of £2,920.00 be accepted.
- (D) that the free offer from Company A, Hutton Fire Protection from Hartlepool, to provide fire extinguishers, be accepted.
- (E) that the quotation from Company A, Chevron Traffic Management Services from Nottinghamshire, for the amount of £5,160.00 be accepted.
- (F) that the quotation from Company A, Castlewood Loo Hire from Durham, for the amount of £1,988.00 be accepted.
- (G) that the quotation from Company A, Dobson's Marquee Hire from Bishop Auckland, for the amount of £4,558.00 be accepted.
- (H) that the quotation to provide all supplies from Company A, SPL from Stockton, for the amount of £11,050.00 be accepted.
- (I) that the quotation from Company A, SPL from Stockton, for the amount of £1,930.00 be accepted.
- (J) that the tenders from Company A, Wonderful Whippy Ice Cream for the amount of £800.00, Company B, Gourmet Grill from Peterlee, for the amount of £200.00, Company C, for the amount of £200.00 from Spennymoor and Company D, for the amount of £120.00 from Castle Eden be accepted. I will look at finding one more option as stated in the letter requesting 4 units to attend the Music Fest.

17. Temporary Marquee Facility, Peterlee Cricket Club

Members were asked to approve a request from Peterlee Cricket Club for the erection of a temporary marquee at the Helford Road cricket ground to provide a social space and potential income generation for the Club. The Town Clerk provided further detail and answered any questions posed by Members.

It was **RESOLVED** an in-principle approval of the Cricket Club's request to erect at 6mx10m marquee on Town Council land between the Pavilion Sports & Community Centre and the cricket score box, with artificial turf flooring and a bar cabin/locker, be given. This approval was contingent on the following five conditions:

1. that the club secured planning permission for the proposed installation;
2. that the club secured the appropriate alcohol license for the facility from the licensing authority;
3. that the club arranged public liability insurance cover for the marquee/fixtures/fittings and any activities that occur therein;
4. that the power supply to the marquee facility would be installed and commissioned by a certified electrician
5. that the land be returned to its original condition (or as reasonably close as possible) at the club's expense when the marquee was removed.

18. Members' attendance and allowances

The report of the Deputy Town Clerk/Democratic Services Manager providing an update with Members' allowances and details of Member's attendance from May 2021 to January 2022 was considered.

RESOLVED the Town Council continue to pay Members' allowances and attendance be recorded as it was currently, in the minutes only.

19. Code of Conduct & Civility and Respect

The report of the Deputy Town Clerk/Democratic Services Manager requesting the Town Council to adopt a bullying and harassment statement in line with sector guidance was considered. **RESOLVED: -**

- (i) the bullying and harassment statement proposed by NALC & SLCC be adopted by the Town Council and publicised accordingly;
- (ii) the information provided on the use of social media by Councillors, be noted;
- (iii) the Town Council submit a Code of Conduct Complaint to DCC following posts made on social media by a Town Councillor.

Councillor Meikle left the meeting at 7.30pm.

20. Member Briefing Sessions

Members considered a proposal to provide them with an online briefing session on a regular basis to enable Senior Managers to update Members on latest development in their service areas. Members felt this was a really good idea and it was **RESOLVED these be arranged.**

21. Boundary fence, Ponyfields/Horden Parish

Members were asked to consider options for the future treatment of the parish boundary line between Peterlee and Horden in the Ponyfields/Yoden Avenue area. The existing fence was in poor condition and a decision needed to be made about next steps. **RESOLVED the remainder of the timber fence between Snowdrop, Daffodil, Wallflower, Briar and Woodbine Avenue be removed. FURTHER RESOLVED should a resident wish to keep the timber rather than it being removed, they agree to take on ownership of and responsibility for it and this be recorded in writing.**

22. Draft budget for 2022/23

Members considered the detailed draft budget and proposed fees & charges for the 2022/23 financial year prior to approval by Council on 28th February 2022. The contents were noted, and Members were asked to provide any feedback. **RESOLVED the draft budget be submitted to the Council Meeting for approval.**