

PETERLEE TOWN COUNCIL

MINUTES OF THE MEETING OF THE CLERK'S ADVISORY
COMMITTEE

HELD IN THE MAYOR'S ANTE-CHAMBER, SHOTTON HALL,
PETERLEE

ON MONDAY 11th APRIL 2016

PRESENT: COUN C J METCALFE (CHAIR)

Mesdame: K Hawley

Messr: A Watson

Observers: W M Jeffrey & L Cook

**MEMBERS WERE REMINDED OF THE NEED TO DISCLOSE ANY
INTEREST PREJUDICIAL OR PERSONAL IN ACCORDANCE
WITH THE CODE OF CONDUCT.**

71. APOLOGIES FOR ABSENCE

The Acting Town Clerk advised that no apologies had been submitted.

RECOMMENDED that the information given, be noted.

72. THE MINUTES OF THE LAST MEETING, a copy of which had
been circulated to each Member, were adopted.

73. REQUEST FOR CONCESSIONARY USE OF SHOTTON HALL BANQUETING SUITES & GROUNDS – EASINGTON SCHOOLS SPORTS PARTNERSHIP, 24/25TH & 26TH MAY 2016, YEAR 2, OUTDOOR & ADVENTUROUS ACTIVITIES DAYS

Member's gave consideration to the above request, details of which had been circulated to all Members.

RECOMMENDED that full concessionary use be granted to Easington School Sports Partnership for this event.

74. ART PROJECT – USE OF THE FORMER INFORMATION CENTRE

A copy of a request from a local Art group the 'Peterlee Arts Festival' had been circulated to all Member's for consideration.

RECOMMENDED that this item be deferred to the Full Council Meeting for further consideration with the Acting Town Clerk obtaining answers to the following questions;-

- i) The exact dates requested for the five week period,**
- ii) Do they have Public Liability Insurance cover,**
- iii) A nominated 'Responsible Person' to open up and lock up the Centre and fully covered on their insurance,**
- iv) If the Town Council were approached with a permanent full term use proposal for the Centre, then this would take priority over this request.**

75. FUTURE OF THE CLERK'S ADVISORY COMMITTEE

Members asked if there was still a need for this Committee as any request for grants would now be considered at the Finance & General Purposes Committee.

RECOMMENDED that this item be considered at the Annual General Meeting in May 2016.