

MINUTES OF THE CLERK'S ADVISORY MINUTES OF THE 14TH MARCH 2016

PETERLEE TOWN COUNCIL

MINUTES OF THE MEETING OF THE CLERK'S ADVISORY
COMMITTEE

HELD IN THE MAYOR'S ANTE-CHAMBER, SHOTTON HALL,
PETERLEE

ON MONDAY 14TH MARCH 2016

PRESENT: COUN. MRS M CARTWRIGHT (CHAIR)

Mesdame: K Hawley

Messrs: S Miles & A Watson

Observers: W M Jeffrey & L Cook

**MEMBERS WERE REMINDED OF THE NEED TO DISCLOSE ANY
INTEREST PREJUDICIAL OR PERSONAL IN ACCORDANCE
WITH THE CODE OF CONDUCT.**

66. APOLOGIES FOR ABSENCE

Apologies had been submitted and accepted from Councillor C J Metcalfe, (personal reasons).

**RECOMMENDED the Council approve the reasons submitted for
absence received from Councillor Metcalfe on the grounds given
above, and his apologies for absence be recorded.**

67. THE MINUTES OF THE LAST MEETING, a copy of which had
been circulated to each Member, were adopted.

68. SLCC NORTH EAST ROADSHOW – 6TH JULY 2016 –
HARDWICK HALL, SEDGEFIELD

Consideration was given to an invitation to attend this event.

RECOMMENDED that 3 places be booked, taking up the special offer of three for two and early bird price, the Town Clerk plus Councillors Mrs M Cartwright and S Miles represent the Town Council at the event.

69. REQUEST FOR CONCESSIONARY USE OF SHOTTON HALL BANQUETING SUITES, HORDEN RUGBY CLUB, SATURDAY 14TH MAY 2016 – PRESENTATION NIGHT

Consideration was given to the above request for concessionary use at Shotton Hall.

RECOMMENDED that free use be granted for this event, subject to a minimum of 150 persons attending; if less than 150 no. people attend then the full hire fee be applied.

70. CITIZENS ADVICE BUREAU DURHAM – LETTER OF THANKS & APPRECIATION

A copy of a letter of thanks and appreciation from the Citizens Advice Bureau had been received and circulated to Members.

RECOMMENDED that the information, be noted.

