

MINUTES OF THE CLERK'S ADVISORY MEETING OF THE 14<sup>TH</sup> DECEMBER  
2015

PETERLEE TOWN COUNCIL

THE MINUTES OF THE CLERK'S ADVISORY COMMITTEE

HELD IN THE MAYOR'S ANTE CHAMBER, SHOTTON HALL, PETERLEE

ON MONDAY 14<sup>TH</sup> DECEMBER 2015

PRESENT: COUN C J METCALFE (CHAIR)

Mesdame: K Hawley

Messr: A Watson

Councillors W M Jeffrey, J Alvey & L Cook (Observers  
only)

**MEMBERS WERE REMINDED OF THE NEED TO DISCLOSE ANY  
INTEREST PREJUDICIAL OR PERSONAL IN ACCORDANCE  
WITH THE CODE OF CONDUCT.**

52. APOLOGIES FOR ABSENCE

Apologies had been submitted and accepted from Councillors M A  
Cartwright & S Miles, (other commitments).

**RECOMMENDED the Council approve the reasons submitted  
for absence received from the Councillors on the grounds given  
above, and his apologies for absence be recorded.**

53. THE MINUTES OF THE LAST MEETING a copy of which had  
been previously circulated, were approved.

54. REQUEST FOR CONCESSIONARY USE OF THE PAVILION,  
PETERLEE HELFORD FC CHRISTMAS PARTY, 20<sup>TH</sup>  
DECEMBER 2015

Consideration was given to this application for concessionary use.

**RECOMMENDED free use be granted for this event at The Pavilion.**

COUNCILLOR A WATSON DECLARED AN INTEREST IN THE FOLLOWING ITEM AND TOOK NO PART IN THE DISCUSSION WHICH ENSUED.

55. REQUEST FOR CONCESSIONARY USE OF SHOTTON HALL BANQUETING SUITES, PETERLEE CRICKET CLUB SPORTMANS' DINNER, 24<sup>TH</sup> MARCH 2016

Consideration was given to this application for concessionary use.

**RECOMMENDED free use be granted for this event at Shotton Hall Banqueting Suites.**

56. REQUEST FOR A GRANT – DURHAM CATHEDRAL

Members considered the details received in support of this application. It was felt that local organisations and groups should be considered as priority and that a donation should not be made at this time towards Durham Cathedral.

**RECOMMENDED at this time no grant be made towards this fund.**

57. EXPRESSION OF THANKS & APPRECIATION

- (i) Society of Local Council Clerks

Members were advised of receipt of an e mail Chairman of the SLCC thanking the Town Council for their generosity to the branch in hosting the recent AGM at Shotton Hall.



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**RECOMMENDED the expression of thanks be received.**

(ii) The Pavilion, Helford Road

The Deputy Town Clerk reported she had received a telephone call from a regular user of the Pavilion expressing her thanks and appreciation to the staff and the Town Council for the excellent facilities provided at the Centre. The user had been thanked for her positive feedback and this message had been relayed to all staff at The Pavilion.

**RECOMMENDED the expression of thanks be received.**

