

PETERLEE TOWN COUNCIL

THE MINUTES OF THE CLERK'S ADVISORY COMMITTEE

HELD IN THE TOWN CLERK'S OFFICE, SHOTTON HALL, PETERLEE

ON TUESDAY 10TH APRIL 2012

PRESENT: COUN W M JEFFREY (CHAIR)

Mesdames: S McDonnell & L Wood

Messrs: J Alvey & J Hardy

MEMBERS WERE REMINDED OF THE NEED TO DISCLOSE ANY INTEREST PREJUDICIAL OR PERSONAL IN ACCORDANCE WITH THE CODE OF CONDUCT.

62. APOLOGIES FOR ABSENCE

Apologies for absence had been submitted and accepted from Councillors M Milsom & J I Measor, (both ill).

63. TO APPROVE THE MINUTES OF THE LAST MEETING a copy of which had been previously circulated, were approved.

64. REQUEST FOR CONCESSIONARY USE OF COUNCIL OWNED BUILDINGS/FACILITIES

(i) Shotton Hall Banqueting Suites

Peterlee & District Flower Club – Wednesday 2nd May & Wednesday 14th November 2012

RECOMMENDED that a concession of 50% the normal hourly rate of hire be granted for the May demonstration only. Cleaning charges be paid in full by the Club.

(ii) **The Pavilion**

(a) Rainbow Trust, Charity Zumba, Sunday 6th May
RECOMMENDED that free use be granted for this event.

(b) Peterlee Helford Utd, Friday 13th April 2012, Fund Raising Night, Race Night

It was reported that this event had been cancelled due to lack of ticket sales.

RECOMMENDED the information given be noted and the cancellation policy be referred to.

(c) The Stroke Association, Afternoon awareness & fundraising event, Wednesday 23rd May 2012

RECOMMENDED that free use be granted for this event but the Organiser be advised they must purchase refreshments from the Town Council.

(d) Neighbourhood Watch Event, Tuesday 29th May 2012

RECOMMENDED free use be granted of the facilities for this event on 29th May 2012.

(e) Peterlee Pumas Open Age Section, Awards Night - Friday 25th August 2012

RECOMMENDED free use be granted of the facilities for this event on 25th August 2012.

(f) Peterlee Pumas Junior Section, Awards Night – Friday 26th October 2012

RECOMMENDED free use be granted of the facilities for this event on 26th October 2012.

65. **CIVIC REGALIA – MAYOR'S CHAIN**

Members were asked to consider the way forward with the civic chain as there were very few links remaining that could be engraved. It was reported investigations had been made with other authorities and Thomas Fattorini, makers of civic regalia, and it was common practice to engrave on the reverse of the links. It was felt that this should be considered but the chain needed to be inspected to see if this was feasible.

RECOMMENDED that this be investigated further and a decision made on the way forward.

66. LETTER OF THANKS & APPRECIATION FOLLOWING CONCESSIONARY USE OF HELFORD ROAD MUGA, PETERLEE HELFORD UNITED UNDER 9'S

A letter of thanks and appreciation had been received from the Peterlee Helford Utd Under 9's Team following their use of the MUGA.

RECOMMENDED the letter be received.

67. LITTER PICK, DENEHOUSE WARD – FRIDAY 13TH APRIL 2012

A request for financial support towards this event had been received.

RECOMMENDED a donation of £80.00 be made towards the costs of a face painter at the event.