

PETERLEE TOWN COUNCIL

THE MINUTES OF THE CLERK'S ADVISORY COMMITTEE

HELD IN THE TOWN CLERK'S OFFICE, SHOTTON HALL, PETERLEE

ON MONDAY 13<sup>TH</sup> FEBRUARY 2012

PRESENT: COUN W M JEFFREY (CHAIR)

Mesdames: S McDonnell, L Wood

Messrs: J Alvey, J Hardy

**MEMBERS WERE REMINDED OF THE NEED TO DISCLOSE ANY INTEREST PREJUDICIAL OR PERSONAL IN ACCORDANCE WITH THE CODE OF CONDUCT.**

57. APOLOGIES FOR ABSENCE

Apologies for absence had been submitted and accepted from Councillors M Milsom, J Measor, (both ill).

53. TO APPROVE THE MINUTES OF THE LAST MEETING a copy of which had been previously circulated, were approved.

Matters Arising

Minute Number 54 – Request for Concessionary Use of the Pavilion

- (i) Slimming World – the previous request for concessionary use has been withdrawn and Slimming World had booked the Pavilion at the usual rates.

**RECOMMENDED that the information given be noted.**

(ii) Harry Earle Lodge 10067 RAOB

**RECOMMENDED** that the request for free weekly use between the hours of 12noon and 2pm on a Sunday, be declined due to other bookings and commitments.

**FURTHER RECOMMENDED** that the Pavilion Facilities Assistant contact the other RAOB Branch currently using the facility, stating that existing arrangements on a Sunday evening were proving difficult from a staffing perspective and that they be requested to consider moving their booking to a new time of 6pm–9pm.

(iii) Football Tournament – 10<sup>th</sup> April 2012

**RECOMMENDED** that the free use of the MUGA and changing facilities be granted between the hours of 10am - 4pm on Tuesday 10<sup>th</sup> April, 2012 for this event.

54. REQUEST FOR CONCESSIONARY USE OF COUNCIL OWNED BUILDINGS/FACILITIES

**PRIOR TO CONSIDERAIOTN OF THE FOLLOWING ITEM COUNCILLOR L.WOOD DECLARED AN INTEREST AND TOOK NO PART IN THE DISCUSSION WHICH ENSUED.**

(i) Shotton Hall Banqueting Suites

(a) East Durham Homes Fund raiser (for MS Society) Friday 24<sup>th</sup> February (approximately 100 people to attend)

**RECOMMENDED** that free use be granted for this event.

(b) Skill Share North East – Awards Ceremony, Thursday 17<sup>th</sup> May 2012, (approximately 100 persons to attend)

**RECOMMENDED** that free use be granted for this event.

- (c) School Sport Partnership, 22<sup>nd</sup>, 23<sup>rd</sup> & 24<sup>th</sup> May 2012, (day time) (approximately 330-400 children per day to attend)  
**RECOMMENDED that free use be granted for this event.**

(i) **The Pavilion**

- (a) Communication Support Group for Stroke Survivors, every other Wednesday, (approx 15 persons)

**RECOMMENDED that use of the Pavilion be granted for 2012 under the same conditions as 2011 (a 50% concession on hourly rate.)**

- (b) Hartlepool & District Royal Signals Association, Charity Reunion and Social Afternoon, Sunday 26<sup>th</sup> August 12-6pm, (approximately 100 – 120 persons to attend)

**RECOMMENDED that free use be granted for this event.**

55. REQUEST FOR FOOD AT HOME GAMES, (HELFDOR UNITED OPEN AGE GROUP - ADULTS)

**RECOMMENDED that the request for free food after Sunday morning games, be declined. A response to be provided to Helford United on this issue once the investigation has been completed on the other issues related to the use of the football pitch.**

56. LETTER OF THANKS & APPRECIATION FOLLOWING CONCESSIONARY USE- THE SALVATION ARMY

A letter of thanks and appreciation had been received from the Salvation Army following their use of Shotton Hall Banqueting Suites.

**RECOMMENDED the letters be received.**