

PETERLEE TOWN COUNCIL

THE MINUTES OF THE CLERK'S ADVISORY COMMITTEE

HELD IN THE MAYOR'S ANTECHAMBER, SHOTTON HALL, PETERLEE

ON MONDAY 10<sup>TH</sup> OCTOBER 2011

PRESENT: COUN W M JEFFREY (CHAIR)

Mesdames: S McDonnell, M Milsom & L Wood

Messrs: J Alvey, D Milsom, R Curtis & J Hardy

**MEMBERS WERE REMINDED OF THE NEED TO DISCLOSE ANY INTEREST PREJUDICIAL OR PERSONAL IN ACCORDANCE WITH THE CODE OF CONDUCT.**

30. APOLOGIES FOR ABSENCE

No apologies for absence had been received.

31. TO APPROVE THE MINUTES OF THE LAST MEETING a copy of which had been previously circulated, were approved.

Matters Arising

Minute Number 27(b) – Concessionary Use of the Pavilion, 1<sup>st</sup> October 2011 – Fund Raiser Cassie McGeehan to note the Council decision that free use had been agreed for this event.

32. LIONS CLUB INTERNATIONAL - REQUEST TO USE THE TOWN COUNCIL'S LOGO ON THEIR WEB SITE

Consideration was given to the request received for the Town Council's logo to be used on this web site.

**RECOMMENDED** that when the Town Council carried out any work/project/scheme where they worked together with the Lions Club, a comment be could included on their web site and the logo be used alongside this item, but not as a permanent feature on their web site.

33. LETTER OF THANKS & APPRECIATION – PETERLEE INDOOR BOWLS

**RECOMMENDED** that the letter of thanks be received.

34. RESOLUTION TO EXCLUDE THE PRESS AND PUBLIC IN VIEW OF THE CONFIDENTIAL NATURE OF THE FOLLOWING ITEMS TO BE DISCUSSED, THE COMMITTEE PASSED THE FORMAL RESOLUTION TO EXCLUDE THE PRESS AND PUBLIC FROM THE MEETING, PURSUANT TO THE PUBLIC BODIES (ADMISSIONS TO MEETINGS) ACT, 1961 & THE LOCAL GOVERNMENT (ACCESS TO INFORMATION) ACT 1985.

35. REQUEST FOR CONCESSIONARY USE OF THE PAVILION – TRUST LODGE RAOB, SUNDAY EVENINGS

The Town Clerk gave Members details of a recent issue at the bar in the Pavilion.

**RECOMMENDED** free use for three months and then reviewed after this date.

**FURTHER RECOMMENDED** this item be referred to the Council Meeting for further consideration.

36. BREAKFAST WITH SANTA, SHOTTON HALL, BANQUETING SUITES, SUNDAY 11<sup>TH</sup> DECEMBER 2011

The Town Clerk gave Members details of an event suggested by staff.

**RECOMMENDED a full report be made with itemized costings for further consideration.**

37. REQUEST FOR CONCESIONARY USE OF SHOTTON HALL BANQUETING SUITES, DURHAM COAST LEAGUE

Members were asked to given consideration to this request for concessionary use of the Banqueting Suites on Friday 28<sup>th</sup> October 2011 for their junior Cricket presentation evening.

**RECOMMENDED that free use be granted for this event.**