

MINUTES OF THE CLERKS ADVISORY MEETING OF THE 12TH SEPTEMBER
2011

29. APPOINTMENT OF EXTERNAL HR CONSULTANT

The Town Clerk requested endorsement of action taken in appointing an external HR consultant to assist with the preparation for a staffing appeal.

RECOMMENDED that the action taken in this regard be endorsed at a cost as outlined at the meeting.

MINUTES OF THE CLERKS ADVISORY MEETING OF THE 11TH JULY 2011

PETERLEE TOWN COUNCIL

THE MINUTES OF THE CLERK'S ADVISORY COMMITTEE

HELD IN THE MAYOR'S ANTECHAMBER, SHOTTON HALL, PETERLEE

ON MONDAY 11TH JULY 2011

PRESENT: COUN W M JEFFREY (CHAIR)

Mesdames: S McDonnell, L Wood, M Milsom &
J I Measor

Messrs: J Hardy & D Milsom

MEMBERS WERE REMINDED OF THE NEED TO DISCLOSE ANY INTEREST PREJUDICIAL OR PERSONAL IN ACCORDANCE WITH THE CODE OF CONDUCT.

14. APOLOGIES FOR ABSENCE

Apologies for absence had been received and accepted from J Alvey, (ill).

15. THE MINUTES OF THE LAST MEETING a copy of which had been previously circulated, were approved.

16. INVITATION TO STADT NORDENHAM

Unfortunately the invitation to representatives from the twin town of Nordenham to attend the Show had been declined due to other commitments.

RECOMMENDED that the information given be noted.



17. REQUESTS FOR FINANCIAL ASSISTANCE

(i) Passfield & District Community Association – to buy Pom Poms

RECOMMENDED this item be referred to the Council meeting.

(ii) Shotton Boys FC, Under 14's Football Team

RECOMMENDED this request be refused.

18. REQUESTS FOR CONCESSIONARY USE OF

The Town Clerk reported receipt of requests for concessionary use received from the following organisations:-

(i) Shotton Hall Banqueting Suites –

The Academy Shotton Hall – Everybody Writes Conference – 20th & 21st October 2011

RECOMMENDED that Shotton Hall Academy be granted one free use and they determine which use this would be and for which function.

✓ (ii) Helford Road Pavilion

Royal Signals Association Social Gathering, Sunday 28th August 2011, 12 noon until 6.00 hours

RECOMMENDED that free use of The Pavilion be granted for this event.

FURTHER RECOMMENDED that the following concessions be noted:-

Beverley Hunt – 8th July – Charity Fund Raising Evening

Peterlee Cricket Club – 12th June 2011 – monthly meeting ✓

19. CIVIC REGALIA

(a) Mayor's Chain

It was reported that the Mayor's chain of office had no remaining links that could be engraved. There was a suggestion of either putting a further link(s) in or a new chain and Thomas Fattorini had been contacted for an idea of prices for this type of work.

RECOMMENDED a further report be prepared for consideration on this item.

(b) Past Mayor/Member Medals

RECOMMENDED that no action be taken with this order until after the next local elections in 2013.

20. NATIONAL ASSOCIATION OF COUNCILLORS – MEMBERSHIP

Members were requested to give consideration to their renewal of membership of the National Association of Councillors, where each Councillor currently held membership at a cost of £16.00 each, a total of £403.20.

RECOMMENDED membership not be taken up for NAC for this year.

21. POPPY APPEAL – WREATH FOR REMEMBRANCE SUNDAY

Members were asked to give consideration to the purchase of a wreath to be used at the commemorative service for Remembrance Sunday in November.

RECOMMENDED that a civic wreath be ordered at a cost of £50.00.

22. DURHAM MINER'S ASSOCIATION – THE BIG MEETING – THE HISTORY OF THE DURHAM MINERS GALA BOOK

Consideration was given to details received inviting the Town Council to purchase this publication.

RECOMMENDED that a paper back edition of this book be ordered at a cost of £17.00.

23. LETTERS OF THANKS

RECOMMENDED that the following letters of thanks be received:-

- (i) EDPIP – Concessionary use on 18th November 2011
- (ii) East Durham Homes – use of Helford Road MUGA

