

THE MINUTES OF THE CLERK'S ADVISORY COMMITTEE

HELD IN THE MAYOR'S ANTECHAMBER, SHOTTON HALL,
PETERLEE

ON MONDAY 8TH MARCH 2010

PRESENT: COUN W M JEFFREY (CHAIR)

Mesdame: L Wood

Messrs: J Alvey, H Bennett MBE, D Langan, C J
Metcalf & C Austin

MEMBERS WERE REMINDED OF THE NEED TO DISCLOSE ANY INTEREST PREJUDICIAL OR PERSONAL IN ACCORDANCE WITH THE CODE OF CONDUCT.

88. APOLOGIES FOR ABSENCE

Apologies for absence were submitted but not accepted on behalf of Councillor T Jones.

89. THE MINUTES OF THE LAST MEETING a copy of which had been previously circulated to each Member, were accepted.

Matters Arising

(i) Minute Number 69 – Town & Parish Councils Neighbourhood Development Programme - to agree a date for a Special Meeting to discuss the following:-

- Resident's Survey
- Peterlee Town Social Club
- Peterlee Information Centre

RECOMMENDED that the Town Clerk collate all the necessary information to discuss these matters.

PRIOR TO CONSIDERATION OF THE FOLLOWING ITEM COUNCILLOR H BENNETT MBE, DECLARED AN INTEREST & TOOK NO PART IN THE DISCUSSION WHICH ENSUED.

- (ii) Minute Number 81 - Request for Concessionary Use of the Pavilion - Peterlee Pumas – Saturday 8th March 2010

RECOMMENDED that free use of the Brian Joyce Suite be granted to Peterlee Pumas for this fundraising event on behalf of MacMillan Cancer Research, Cardiac Research for the Young and Peterlee Pumas.

90. REQUESTS FOR FINANCIAL ASSISTANCE

Consideration was given to the requests for financial assistance received from these organizations:-

- (i) The Learning Library

RECOMMENDED that a donation of £50.00 be made to the Learning Library for the purchase of specialist equipment.

- (ii) Peterlee Blind & Visibly Handicapped Club

RECOMMENDED that a donation of £100.00 be made to the organization towards operational costs.

- (iii) British Red Cross

RECOMMENDED that this letter be received.

91. REQUESTS FOR CONCESSIONARY USE OF THE HELFORD ROAD MUGA - SCHOOLS IN PETERLEE

RECOMMENDED that as previously agreed each Peterlee School be allowed one free concessionary use of the Multi Use Games Area at Helford Road.

92. REQUEST FOR CONCESSIONARY USE OF THE PAVILION - COMMUNICATION SUPPORT GROUP (THE STROKE ASSOCIATION) (Every other Wednesday, 1-4pm)

The Town Clerk reported receipt of a request for concessionary use of The Pavilion from this Group.

RECOMMENDED that concessionary use be granted to the Association at a rate of 50%.

93. REQUEST FOR CONCESSIONARY USE OF HILL RIGG HOUSE

The Town Clerk reported receipt of requests for concessionary use of Hill Rigg House from the following users:-

- (i) Pat Stephenson (Cast Offs) Thursday evenings
- (ii) Peterlee Ladies Focus Group – Wednesday evenings

RECOMMENDED that free use of a room in Hill Rigg House be granted to these organizations up to 27th June 2010, and the Town Clerk once again forward an appropriately worded letter to the Secretary expressing the view the Council will find it difficult to renew this approval again if no evidence can be provided of attempts to source grant income to cover the rent.

FURTHER RECOMMENDED that these organizations be advised to approach East Durham Trust to see if they could assist in drawing down grant funding.

94. REQUESTS FOR CONCESSIONARY USE OF SHOTTON HALL BANQUETING SUITES – THE ODDFELLOWS SOCIETY BI CENTENNIAL - CLEVELAND & DURHAM BRANCH, FRIDAY 8TH OCTOBER 2010

Consideration was given to this request received for concessionary use of Shotton Hall Banqueting Suites.

RECOMMENDED that free use of the Banqueting Suites be granted to the Oddfellows Society for their Bi Centennial Charity Dinner.

95. LETTER OF THANKS - EDPIP

The Town Clerk was pleased to report receipt of a letter of thanks from EDPIP following concessionary use being granted by the Town Council.

RECOMMENDED that the letter be received.

96. SHOTTON HALL CULTURAL WEEK – 5TH to 8TH JULY 2010

RECOMMENDED that the dates of the Annual Cultural & Heritage Event be confirmed as the 5th – 8th July 2010, and Members make an appropriate note in their diaries.

97. WOODEN CREST- REQUEST BY PETERLEE & DISTRICT LIONS – INTERNATIONAL VISIT TO AUSTRALIA

RECOMMENDED that a wooden Town Crest be made available to Mr L Collins for this visit and that an appropriate letter from the Mayor be forwarded for the civic dignitaries in Australia.

98. PUBLICATION OF ABOUT TOWN - CHANGE OF DISTRIBUTOR

RECOMMENDED that the action taken by the Town Clerk in engaging “The Circuit” to distribute About Town at a cost of £1,540 per edition, be endorsed.

99. CIVIC TIES & NECK SCARVES

The Mayor's Secretary presented to Members for their consideration, samples and costings for civic ties. She explained that she was also awaiting similar information on ladies scarves which she anticipated would be received within the next few days. The cost of these ties were £7.95 +vat (polyester), and £12.75 +vat, (silk) plus carriage, with a minimum order of 50.

Members expressed the view that the embossed polyester tie looked very nice and it was agreed, "in principle" to purchase 20 ties in three colours once advice had been sought from the supplier on appropriate colours.

RECOMMENDED that a final decision on this matter be made once the information on the ladies' scarves had been received.

100. FRANK TURNBULL MEMORIAL AWARD & YOUNG CITIZEN AWARD

The Town Clerk advised he had written to Mr Hall of Unite to ascertain if this Union were still willing to support this award scheme. A Local Member advised that Mr M Routledge and himself were currently working on this matter, and the Town Council could expect a response in the very near future.

RECOMMENDED that the information given, be noted.

101. ADVERTISEMENT IN THE CRICKET LEAGUE HANDBOOK

The Town Clerk asked for endorsement of action taken in placing an advertisement in this publication at a cost of £15.00.

RECOMMENDED that the action taken by the Town Clerk in placing an advert in the handbook, be endorsed.

102. RECOMMENDATIONS FROM THE PAVILION MANAGEMENT BOARD MEETING OF THE 2ND MARCH 2010

Under Matters Arising from the meeting, Minute No 7 – Increasing Wet Sales it was asked consideration that consideration be given to the establishment of a float for the purpose of supporting organized activities and events at The Pavilion.

RECOMMENDED that a £200.00 float be set up for the purpose of supporting organized activities and events at The Pavilion.

103. NATIONAL ASSOCIATION OF LOCAL COUNCILS – SUPPORTING OUR COMMUNITIES – DELIVERING HOUSING & REGENERATION, 9TH – 11TH APRIL 2010, SCARBOROUGH

RECOMMENDED that this invitation be accepted and two Members from the conference rota represent the Town Council.

104. DURHAM UNIVERSITY – COMMUNITY PARTNERSHIPS IN ENERGY & ENVIRONMENT – 25TH MARCH 2010, ST ANTHONY'S PRIORY, CLAYPATH, DURHAM CITY

RECOMMENDED that this invitation be accepted and two Members from the Course Rota attend on the Town Council's behalf.

105. APOLLO PAVILION – STEERING GROUP UPDATE

The Town Clerk gave Members an update from the Steering Group, including the Friends Group, Community Engagement Strategy and application for listing. It was understood the Steering Group Meetings would now start at 5.00pm.

RECOMMENDED that the information given, be noted.