

THE MINUTES OF THE CLERKS ADVISORY COMMITTEE

HELD IN THE MAYOR'S ANTECHAMBER, SHOTTON HALL,
PETERLEE

ON MONDAY 14TH SEPTEMBER 2009

PRESENT: COUN W M JEFFREY (CHAIR)

Mesdames: J I Measor & L Wood

Messrs: R Kyle, T Jones, D Langan & C Austin

**MEMBERS WERE REMINDED OF THE NEED TO DISCLOSE ANY
INTEREST PREJUDICIAL OR PERSONAL IN ACCORDANCE
WITH THE CODE OF CONDUCT.**

19. APOLOGIES FOR ABSENCE

Apologies for absence were submitted and accepted on behalf of
Councillors M Milsom, H Bennett MBE & R Jones.

20. TO APPROVE THE MINUTES OF THE LAST MEETING a copy of
which had been previously circulated to each Member, were accepted.

Matters Arising

(i) Minute Number 12 - Request For Financial Assistance

Peterlee Helford Utd FC

At the Council Meeting held in August it was RESOLVED that a
donation of £500.00 be made to Peterlee Helford Utd FC.

(ii) Request for Concessionary Use of Shotton Hall Banqueting
Suites

At the Council Meeting held in August it was RESOLVED that free use
of Shotton Hall Banqueting Suites be granted for the Durham Coast
Cricket League to host their Junior Presentation on 1st October 2009.
This date had now been changed to the 15th October and approval was

requested for this change. **RECOMMENDED** that free use of the **Banqueting Suites** be granted to the **Durham Coast Cricket League** on **15th October 2009**.

(iii) Minute Number 17(i) The Pavilion, New Brochure
RECOMMENDED that the action of the **Town Clerk** in increasing this order by **1,000** copies for distribution at **Peterlee Show**, be endorsed.

21. REQUESTS FOR FINANCIAL ASSISTANCE

Consideration was given to the requests for financial assistance received from the following organizations:-

(i) Holidays at Home Play Scheme

RECOMMENDED that a donation of **£150.00** be made towards this scheme.

(ii) Hartlepool & District Hospice

RECOMMENDED that a donation of **£200.00** be made to the **Hartlepool & District Hospice** towards it's provision of special palliative care.

PRIOR TO CONSIDERATION OF THE FOLLOWING TWO ITEMS, COUNCILLOR W M JEFFREY DECLARED AN INTEREST AND TOOK NO FURTHER PART IN THE DISCUSSION WHICH ENSUED.

(iii) PRIDE/Cats – Coast 2 Coast

RECOMMENDED that a donation of **£200.00** be made to the **PRIDE/Cats Project** towards equipment for their **Coast 2 Coast ride**.

(iv) Peterlee Town Bowling Club

RECOMMENDED that a donation of **£240.00** be made to the **Bowling Club** towards it's **Annual Open Pairs Competition**.

(v) GT Group Band

RECOMMENDED that a donation of **£500.00** be made to the **Peterlee GT Group Band** towards it's operating costs.

22. LETTERS OF THANKS & APPRECIATION

- (a) Peterlee Pumas
- (b) County Durham Society for the Blind & Partially Sighted
- (c) Haswell & District Mencap Society

The Town Clerk reported receipt of letters of thanks from the above organizations.

RECOMMENDED that the letters be received, and that the Mayor or his Deputy and the Sports Development Officer be requested to take part in the photo shoot, as requested by the Peterlee Pumas Rugby League Club.

PRIOR TO CONSIDERATION OF THE FOLLOWING ITEM, COUNCILLOR L WOOD DECLARED AN INTEREST AND TOOK NO FURTHER PART IN THE DISCUSSION WHICH ENSUED.

23. REQUEST FOR CONCESSIONARY USE OF THE MUGA – 30TH
OCTOBER 2009 – RESIDENTS ASSOCIATION
REPRESENTATIVES OF EAST DURHAM HOMES

RECOMMENDED that concessionary use of the Helford Road MUGA be granted free of charge to East Durham Homes on Friday 30th October 2009 from 9.30 am – 3.30 pm.

24. REQUEST FOR CONCESSIONARY USE OF HILL RIGG HOUSE

- (i) House Youth Club, Friday Nights

RECOMMENDED that this request be deferred to the next Council meeting and the Town Clerk seek further information on this request.

- (ii) Community Spirit Youth Group, (Monday nights) in association with Groundwork (North East)

RECOMMENDED that this request be deferred to the next Council meeting and the Town Clerk seek further information on this request.

25. REMEMBRANCE SUNDAY – POPPY WREATH/USE OF EDEN LANE FOOTBALL CLUB

The Town Clerk asked for endorsement of action taken in ordering the poppy wreath for use at the Remembrance Day Parade.

RECOMMENDED that the action taken in ordering the poppy wreath, be endorsed.

FURTHER RECOMMENDED that the Royal British Legion be granted free use of Eden Lane Sports & Social Club and the Car Park for the Parade.

26. NATIONAL ASSOCIATION OF COUNCILORS, CRIME & DISORDER IN OUR TOWN & CITY CENTRE, 2ND – 4TH OCTOBER 2009, CHESTER

The Town Clerk advised receipt of invitations to attend this Conference.

RECOMMENDED that the Town Clerk obtain further information on the programme for this Conference and the invitation be considered further at the next Council Meeting.

27. DURHAM COUNTY COUNCIL – CITY OF CULTURE BID 2013

The Town Clerk advised he had received correspondence from the County Durham Association of Local Councils advising its Executive Committee had given its support to the above bid, and asked each Town and Parish Council to consider doing the same.

RECOMMENDED that the Town Council send a letter of support in respect of this bid.

28. ST CUTHBERTS CHURCH, PETERLEE – MID SUMMER BROCHURE – SPORTS & LEISURE PUBLICATIONS

The Town Clerk asked for endorsement of action taken in placing an order for a quarter page advertisement in the above brochure at a cost of £64.00 +vat.

RECOMMENDED that the action taken, be endorsed.