

THE MINUTES OF THE CLERKS ADVISORY COMMITTEE
HELD IN THE MAYOR'S ANTECHAMBER, SHOTTON HALL,
PETERLEE

ON MONDAY 8TH JUNE 2009

PRESENT: COUN W M JEFFREY (CHAIR)

Mesdames: J I Measor & L Wood

Messrs: T Jones, D Langan, R Kyle & C J
Metcalf

MEMBERS WERE REMINDED OF THE NEED TO DISCLOSE ANY INTEREST PREJUDICIAL OR PERSONAL IN ACCORDANCE WITH THE CODE OF CONDUCT.

1. APOLOGIES FOR ABSENCE

Apologies for absence were submitted and accepted on behalf of Councillor H Bennett MBE and Councillor C Austin.

2. TO APPROVE THE MINUTES OF THE LAST MEETING a copy of which had been previously circulated to each Member, were accepted.

Matters Arising

Minute Number 75 – Peterlee Helford Road United Football Club – Request for Financial Assistance and Concessionary Use of the Pavilion

RECOMMENDED that the free use of the Brian Joyce Suite at the Pavilion be granted to Helford Road United Football Club for their presentation evening on 4th July 2009.

3. REQUESTS FOR FINANCIAL ASSISTANCE

Consideration was given to the requests for financial assistance received from the following organizations:-

(i) Music Workshops

RECOMMENDED that more information be obtained on this request.

(ii) National Play Day Steering Committee

RECOMMENDED that more information be obtained on this request.

(iii) Peterlee Pumas

RECOMMENDED that this request be considered at a future meeting.

(iv) Peterlee Zodiacs

A Local Member understood that this Jazz Band had obtained the funding from another source.

RECOMMENDED that the Town Clerk make further enquiries with that funder.

(v) Lowhills Bowling Club – Open Tournament

RECOMMENDED that a donation of £240.00 be made to the Club towards their Open Tournament on 28th June 2009.

(vi) Haswell & District Mencap

RECOMMENDED a donation of £200.00 be made to the above organization towards their 2nd Anniversary Celebrations Event.

(vii) Shotton Hall School – “What Difference Can I Make?” Project

RECOMMENDED that further information be requested on this request.

4. REQUEST FOR CONCESSIONARY USE OF SHOTTON HALL BANQUETING SUITES

Consideration was given to these requests to use Shotton Hall Banqueting Suites.

(a) EDPIP – 26th November 2009 – Charity Ball

RECOMMENDED that free use of the Banqueting Suites be granted to this organization for their “Out of the Shadows” Event.

(b) East Durham FC – Presentation Evening – Tuesday 23rd June 2009
RECOMMENDED that free use of the Banqueting Suites be granted to East Durham FC for their presentation Evening.

5. REQUEST FOR CONCESSIONARY USE OF EDEN LANE FOOTBALL CLUB IN AUGUST 2009 – ZODIAC JAZZ BAND

Consideration was given to this request to use Eden Lane Football Club in August by the Zodiac Jazzband.

RECOMMENDED that this request be not considered until the necessary discussions and submission had been made to the Licensing Section at Durham County Council.

6. LETTERS OF THANKS & APPRECIATION

- (a) Vitalise
- (b) Special Needs Children’s Carnivals
- (c) Easington & District Citizens Advice Bureau

The Town Clerk reported receipt of letters of thanks from the above organizations.

RECOMMENDED that the letters be received.

7. RICHMOND TOWN COUNCIL – RICHMOND HERITAGE DAY – 22ND JULY 2009

The Town Clerk reported receipt of an invitation to the Mayor to attend this event.

RECOMMENDED that in accordance with Council policy this invitation be not accepted.

8. CONFERENCES & SEMINARS

The Town Clerk advised receipt of invitations to attend the following:-

(a) SLCC – Tuesday 9th June 2009, Shotton Hall

RECOMMENDED that the Town Clerk be given authority to attend this Regional Seminar.

(b) ILCM Conference 14th July 2009

RECOMMENDED that the Town Clerk be given authority to attend this one day Conference.

(c) NALC National Conference – 4 & 5th September 2009

RECOMMENDED that two Members from the Conference Rota attend on behalf of the Council.

(d) National Association of Councillors – Equality For All, Crown Spa Hotel, Scarborough 10th – 12th July 2009

RECOMMENDED that this invitation be not accepted.