

THE MINUTES OF THE CLERKS ADVISORY COMMITTEE  
HELD IN THE MAYOR'S ANTECHAMBER, SHOTTON HALL  
ON MONDAY 9<sup>TH</sup> FEBRUARY 2009

PRESENT: COUN W M JEFFREY (CHAIR)

Messrs: J Alvey, T Jones, C J Metcalfe,  
R Curtis & R Jones

**MEMBERS WERE REMINDED OF THE NEED TO DISCLOSE ANY INTEREST PREJUDICIAL OR PERSONAL IN ACCORDANCE WITH THE CODE OF CONDUCT.**

64. APOLOGIES FOR ABSENCE

Apologies for absence were submitted on behalf of Councillor G Cowie.

65. THE MINUTES OF THE LAST MEETING a copy of which had been previously circulated to each Member, were accepted.

Matters Arising

Minute Number 56 – Civic Gifts

Further consideration was given to this item as more samples/quotes had been received from other companies.

**RECOMMENDED that further investigations be made with a local company who may be able to supply the required items.**

66. REQUESTS FOR FINANCIAL ASSISTANCE

Consideration was given to the requests for financial assistance received from the following organizations:-

- (i) Peterlee Youth Centre

**RECOMMENDED** that a contribution of £250.00 be made to Peterlee Youth Centre for the purchase of a new table tennis table, and the Centre be asked to keep the Council informed on progress with contributions from other organizations.

(ii) Victim Support

**RECOMMENDED** that a donation of £200.00 be made to Victim Support towards their operating costs.

67. REQUEST FOR CONCESSIONARY USE OF SHOTTON HALL – PETERLEE & DISTRICT FLOWER CLUB, WEDNESDAY 13<sup>TH</sup> MAY 2009 & WEDNESDAY 11<sup>TH</sup> NOVEMBER 2009

Consideration was given to these requests to use Shotton Hall Banqueting Suites.

**RECOMMENDED** that free use of a Banqueting Suite be granted to the above organization for their events to be held in May and November 2009.

68. FRANK TURNBULL MEMORIAL AWARD & YOUNG PERSONS AWARD

Consideration was given to the report of the Clerk following his meeting with Mr Ken Robson to consider promoting this Award.

**RECOMMENDED** that this matter receive further consideration at the next Council Meeting.

69. LEARNING & DEVELOPMENT

(i) NAC, PROTECTING OUR ENVIRONMENT, 27<sup>TH</sup> FEBRUARY – 1<sup>ST</sup> MARCH 2009, BLACKBURN

Consideration was given to the invitation received to attend this Seminar.

**RECOMMENDED that the invitation be considered at the next Council Meeting.**

(ii) SOCIETY OF LOCAL COUNCIL CLERKS - LARGER LOCAL COUNCILS CONFERENCE, 16<sup>TH</sup> & 17<sup>TH</sup> APRIL 2009, NOTTINGHAM

Further consideration was given to the invitation received to attend this Seminar.

**RECOMMENDED that the Deputy Town Clerk be authorized to attend this Conference, and no Members attend.**

70. LETTER OF THANKS & APPRECIATION

The Town Clerk reported receipt of a letter of thanks from the organization "Cast Offs", following their request for concessionary use of Hill Rigg House being granted.

**RECOMMENDED that the letter be received.**